

DELAWARE COUNTY BUREAU OF ELECTIONS
INCUMBENT MAGISTERIAL DISTRICT JUDGE NOMINATION CERTIFICATE (Act 127-2018)
GENERAL INFORMATION

PRINTING PETITION FROM BUREAU OF ELECTIONS WEB SITE?

Be certain to print the Nomination Petition as DUPLEX (two-sided, Front and Back Head to Head) on plain white **8 ½" X 11" (Letter Size) paper.**

Please read the following guidelines carefully before circulating and submitting Nomination Petitions. Be certain to read all sections of the actual Nomination Petition prior to circulation.

First Day to Circulate Nomination Petitions: February 18, 2025
Last day to File Nomination Petitions: March 11, 2025

1. The Delaware County Bureau of Elections is the supervisor for elections of county and local level offices. Candidates seeking state office must contact the Pennsylvania Department of State.
2. The name as printed on item #2 of the Incumbent Magisterial District Judge Nomination Certificate is the name that will appear on the ballot, example: legal name of person is Joseph P. Smith, Jr. but wishes name to appear on the ballot as Joe Smith, Jr.
3. **A derivative of a name may be used, but not a nickname.** For example, registered voter Anthony P. Smith may appear on the ballot as Tony Smith, but not "Skippy" Smith.
4. The **complete mailing address of the candidate must be legibly printed** on item #3 and #4. **Be certain to list post office where mail is to be sent** on #3 and the city, borough or township of residence on #4. The post office may be Broomall but township is Marple or post office may be Bryn Mawr but Township is Radnor
Example: John T. Doe
 123 Main Street, Broomall (Marple Twp) PA 19008
5. Do not include a social security number on the Nomination Petition affidavits, S/S is a legal symbol for "Sworn and Subscribed to" **not** Social Security Number. Note that Nomination Petitions and all attachments are public record.
6. Due to COVID protocols Pennsylvania Department of State has approved use of the Candidate Declaration (included with your filing packet) in place of a Notary certification. If you choose to notarize your nomination certificate, it must be notarized **before** filing with the Bureau of Elections.
7. Candidates who **Do Not** sign the **Waiver of Expense** Account Reporting Affidavit are **required** to file candidate statements or reports according to the Campaign Finance Calendar. Blank statements and reports can be obtained from this office upon request or may be downloaded from our website. Failure to file reports in a timely manner will result in costly fines.
8. Filing fees are paid in the Delaware County Treasurer's Office prior to filing the nomination certificate in the Bureau of Elections. Make certified checks or money orders payable to: **Delaware County Treasurer** (cash is also acceptable). Personal checks **will not** be accepted. Filing fees will not be refunded for any reason, including the candidates withdraw.

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9. The **Statement of Financial Interest** and receipt of the proper **filing fee**, if applicable **must accompany** the nomination petition upon filing in the Bureau of Elections.
A separate Statement of Financial Interest Form must be filed with the governing body for the office you are seeking.
- You should review the backside of the Statement of Financial Interest Form.
 - The chart “Who Must File, Where To File And When To File” section A identifies the Who (offices and office levels) and following right along the grid is the location of the Original filing and the Additional filing. * *
 - Countywide offices and Magisterial District Judges the Original filing is the County Clerk’s office located on the second floor of the Government Center Building and the Additional filing is filed in the Bureau of Elections with your petition.

Both filings must be submitted on or before March 11, 2025.

10. If you wish to retain copies of your Nomination filing for your records, make them prior to filing the petitions in the Bureau. Candidates may bring a copy of the complete nomination petition filing, and Bureau staff will date/time stamp it for your records. If you request copies of your Nomination Petitions in the Bureau, a fee of .25\$ per page will be charged. NOTE: Copies will be made within 24 hours, not instantly upon filing.
11. The last day for candidates to file petitions with the Bureau of Elections is March 11, 2025. PLEASE NOTE: We anticipate that the line of candidates waiting to file will be longest March 4 through March 11.

12. Candidates may find the following websites helpful:

Bureau of Commissions, Elections & Legislation
www.dos.pa.gov/VotingElections

County Bureau of Elections
www.delcopa.gov/electionsbureau

IF YOU WOULD LIKE A RECEIPT FOR YOUR NOMINATION PETITIONS, PLEASE **BRING THIS COMPLETED** FORM WITH YOU WHEN YOU FILE AND THE BUREAU OF ELECTIONS WILL TIME STAMP THE RECEIPT FOR YOUR RECORDS.

CANDIDATE NAME: _____

OFFICE FILING FOR: _____

MUNICIPALITY: _____

_____, _____
(Ward or District) (Precinct or District)

NUMBER OF PAGES: _____