# DELAWARE COUNTY BUREAU OF ELECTIONS NOMINATION PETITION GENERAL INFORMATION

### **PRINTING PETITION FROM BUREAU OF ELECTIONS WEB SITE?**

Be certain to print the Nomination Petition as DUPLEX (two-sided, Front and Back Head to Head) on plain white 8 ½" X 11" (Letter Size) paper.

Please read the following guidelines carefully before circulating and submitting Nomination Petitions. Be certain to read all sections of the actual Nomination Petition prior to circulation.

First Day to Circulate Nomination Petitions: February 18, 2025 Last day to File Nomination Petitions: March 11, 2025

- 1. The Delaware County Bureau of Elections is the supervisor for elections of county and local level offices. Candidates seeking state office must contact the Pennsylvania Department of State.
- 2. If you printed your Nomination Petition from Bureau of Elections' website, there is a PDF of the Nomination Petition and instructions, be certain to print the Nomination Petition as DUPLEX (two-sided, Front and Back Head to Head) on plain white 8-½" X 11" (Letter Size) paper. This requirement (by Pennsylvania State Law) CANNOT be satisfied by printing each side of the duplex Nomination Petition on a separate sheet and affixing the two sheets together. Failure to reproduce the Nomination Petition forms correctly may result in the rejection of those forms.
- 3. Nomination Petition forms are available at the Bureau of Elections office at the County Government Center in Media. If you are unable to visit the Bureau of Elections or print the form on your own, consult with a printing store or office-supply store.
- 4. Petition pages shall be numbered consecutively beginning with number one, at the foot of each petition page. Front side of petition is page 1 and back side is page 2.
- 5. If more than one petition page is used per office, they shall be bound (ex. clipped or stapled) together when submitted for filing.
- 6. No ditto marks are allowed.
- 7. Do not include a social security number on the Nomination Petition affidavits, S/S is a legal symbol for "Sworn and Subscribed to" **not** Social Security Number. Note that Nomination Petitions and all attachments are public record.

### INSTRUCTIONS FOR COMPLETING THE FRONT OF THE NOMINATION PETITION

### 8. • ELECTORAL DISTRICT

Write the name of the "Electoral District" in which the candidate is running. The electoral district is the geographical area represented by the office the candidate is seeking.

Countywide office you may print - "Delaware County"

Magisterial District Judge for example you may print - Magisterial District Judge 32-2-44

City for example you may print - "City of Chester, Delaware County"

Township/Borough for example you may print - "Aston Township 3rd ward, Delaware County"

School District for example you may print - "Garnet Valley School District" or William Penn School District Region 3"

# DELAWARE COUNTY BUREAU OF ELECTIONS NOMINATION PETITION GENERAL INFORMATION

### 9. **2** POLITICAL PARTY

Enter the political party ("Democratic" or "Republican") for which the voter's signing the petition are enrolled

### 10. NAME OF CANDIDATE

Type or print the name of the candidate EXACTLY as the candidate would like it to appear on the ballot. A derivative of a name may be used, but not a nickname. For example, registered voter Anthony P. Smith may appear on the ballot as Tony Smith, but not "Skippy" Smith

### 11. 4 PROFESSION, BUSINESS, OR OCCUPATION

For "Profession, Business, or Occupation," write your current job title, such as "Attorney," "Clerk," "Accountant," "Business Manager," "Secretary," or "Steel Worker." Simply putting initials such as VP, CEO, COO, CFO is not sufficient. (Note: Retired is an acceptable entry in this line.)

### 12. PLACE OF RESIDENCE

Enter your house number (apartment number, if applicable), street name, and ZIP code.

<u>Be certain to list post office where mail is to be sent</u> as well as the city, borough or township of residence. The post office may be Broomall, but township is Marple or post office may be Bryn Mawr, but Township is Radnor

Example: John T. Doe

123 Main Street, Broomall (Marple Twp) PA 19008

#### 13. **6** TITLE OF OFFICE

For "Title of Office" include the office for which you are seeking election for example, Edgmont Township Auditor.

### 14. **TERM OF OFFICE**

For "Term of Office" insert the duration of the term of the office for which you are seeking in number of years, for example, Edgmont Township Auditor 6 year term. If running for an unexpired term of an office state the balance of years remaining in that term, for example, "Folcroft Borough Council 2 year Mid Term."

- 15. On side two of the Nomination Petition in the Candidates Affidavit where it asks for "Election District," the information is your registered ward/district/precinct. Example: a candidate registered in Upper Darby Twp. 1<sup>st</sup> District 5<sup>th</sup> Precinct would list Upper Darby 1-5; or a voter in Media East would list Media East. "District" does not refer to legislative or Congressional districts.
- 16. Candidates who **Do Not** sign the **Waiver of Expense** Account Reporting Affidavit are **required** to file candidate statements or reports according to the Campaign Finance Calendar. Blank statements and reports can be obtained from this office upon request or may be downloaded from our website. Failure to file reports in a timely manner will result in costly fines.
- 17. Pennsylvania Department of State has approved use of the Candidate Declaration (included with your Nomination Packet) in place of a Notary certification when notarized statement is not available. If you choose to notarize your nomination petitions, they must be notarized <u>before</u> filing with the Bureau of Elections.
- 18. Filing fees are paid in the Delaware County Treasurer's Office prior to filing the nomination petition in the Bureau of Elections. Make certified checks or money orders payable to **Delaware County Treasurer** (cash is also acceptable). Personal checks **will not** be accepted. Filing fees will not be refunded for any reason, including the candidates withdraw.

# DELAWARE COUNTY BUREAU OF ELECTIONS NOMINATION PETITION GENERAL INFORMATION

19. The **Statement of Financial Interest** and receipt of the proper **filing fee**, if applicable **must accompany** the nomination petition upon filing in the Bureau of Elections.

A separate Statement of Financial Interest Form must be filed with the governing body for the office you are seeking.

- You should review the backside of the Statement of Financial Interest Form.
- The chart "Who Must File, Where To File And When To File" section A identifies the Who (offices and office levels) and following right along the grid is the location of the Original filing and the Additional filing. \* \*
- Countywide offices and Magisterial District Judges the Original filing is the County Clerk's office located on the second floor of the Government Center Building and the Additional filing is filed in the Bureau of Elections with your petition.

Both filings must be submitted on or before March 11, 2025.

- 20. If you wish to retain copies of your Nomination Petition for your records, make them prior to filing the petitions in the Bureau. Candidates may bring a copy of the complete nomination petition filing, and Bureau staff will date/time stamp it for your records. If you request copies of your Nomination Petitions in the Bureau, a fee of .25\$ per page will be charged. NOTE: Copies will be made within 24 hours, not instantly upon filing.
- 21. The last day for candidates to file petitions with the Bureau of Elections is March 11, 2025. PLEASE NOTE: We anticipate that the line of candidates waiting to file will be longest March 6 through March 11.
- 22. Candidates may find the following websites helpful:

Bureau of Commissions, Elections & Legislation www.dos.pa.gov/VotingElections

County Bureau of Elections www.delcovotes.gov

IF YOU WOULD LIKE A RECEIPT FOR YOUR NOMINATION PETITIONS, PLEASE **BRING THIS COMPLETED** FORM WITH YOU WHEN YOU FILE AND THE BUREAU OF ELECTIONS WILL TIME STAMP THE RECEIPT FOR YOUR RECORDS.

CANDIDATE NAME:		
OFFICE FILING FOR:		
MUNICIPALITY:		
	(Ward or District)	(Precinct or District)
NUMBER OF PAGES:		

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## Signatures must be procured within the legal period for securing same, and this Petition must be filed in the office of the County Board of Elections on or before the last day prescribed by law. Each signer may sign petitions for only as many candidates for any office as that signer can vote for, and no more.

## COMMONWEALTH OF PENNSYLVANIA PETITION

To have name of Candidate Printed upon the Official Ballot for the May 20, 2025 Primary

we, the undersigned, all of	whom are qualified electors of	Delaware Co	ounty and of		
0				, and	are registered and
	ELECTORAL DISTRICT IN WHICH THE NOMIN			la a carlas con a tatat a caralla	- Delevere County
enrolled members of the	9		Party or Policy,	, nereby petition th	e Delaware County
Board of Elections to have t	the name of 3	RITE CANDIDATE N	AME - PLAINLY AND CLEARLY - AS YO	OU WISH IT TO APPEAR ON	THE BALLOT)
whose Profession, Business	or Occupation is 4				and, whose
nrinted upon the Official Ba	STREET ADDRESS, (when ap allot of the aforesaid Party in th	plicable: APT/UNIT	), CITY/BOROUGH/TOWNSHIP, STAT	E and ZIP CODE	
p			,	,	
as a candidate for the Offic	e of 6(TITLE OF OFFICE) (V	VARD / REGION, if	needed)	(TERM OF OFFICE)	·
SIGNI	ERS: COMPLETE EACH BLA	NK ON THE	TIME DO NOT LISE D	OITTO (") MARKS	
310111	LNS. COMPLETE LACIT BLA	INK ON THE	. LINE. DO <u>NOT</u> OSE E	JITTO ( ) WARKS	<del></del>
					DATE OF
SIGNATURE OF ELECTOR	PRINTED NAME OF ELECTOR	House No.	PLACE OF RESIDE	City/Boro/Twp.	SIGNING
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Page \_\_\_\_\_ of \_\_\_\_ **DELCO BOE PETITION 01-2025** 

### **STATEMENT OF CIRCULATOR**

# COMMONWEALTH OF PENNSYLVANIA COUNTY OF DELAWARE

I state that I am a qualified elector of the Commonwealth; that I am duly registered and enrolled <u>as a member of the political party designated</u> in this Nomination Petition; that my residence is as set forth below; that the signers to the foregoing Nomination Petition signed the same with full knowledge of the contents thereof; that their respective residences are correctly stated therein; that each signed on the date set opposite his or her name; and that to the best of my knowledge and belief, the signers are qualified electors, duly registered and enrolled members of the political party and the political district designated in this petition, and that they are residents of the county specified below. (Underlined portion not applicable for office of Magisterial District Judge.)

Further, I state that the information set forth herein is true and correct to the bull subject to the penalties of 18 PA. C.S. § 4904 (related to unsworn falsification to au (NOTE: Circulator executes this Statement of Circulator)	est of my knowledge, information, and belief, and that this statement is made thorities).
(COUNTY OF PETITION SIGNERS' RESIDENCE)	(PRINTED NAME OF CIRCULATOR)
(SIGNATURE OF CIRCULATOR)	(STREET ADDRESS/POST OFFICE OF CIRCULATOR)
	(CITY OR BOROUGH OR TOWNSHIP)
CANDIDATE'S COMMONWEALTH OF PENNSYLVANIA	<u>AFFIDAVIT</u>
COUNTY OF DELAWARE	(CANDIDATE EMAIL)
Before me, the undersigned in and for said State and County, personally appeared this or her residence is as set forth below; that his or her election district is as set forth be	
that he or she is eligible for said office; that he or she will not knowingly violate any electrohibiting corrupt practices in connection therewith; that he or she is aware of the provand post-election reporting of campaign contributions and expenditures; and that he or which is not set to expire in the same year as the office subject to the affidavit. Also, that party other than the one designated in this petition. (Underlined portion not applicable to the Any candidate for local office shall file a statement of financial interests for the precedular which he or she is a candidate on or before the last day for filing a petition to appear on	visions of Section 1626 of The Pennsylvania Election Code requiring pre-election she is not a candidate for an office which he or she already holds, the term of the or she is not a candidate for nomination for the same office of any political for offices of School Director or Magisterial District Judge.)  eding calendar year with the governing authority of the political subdivision in
A COPY OF THE STATEMENT OF FINANCIAL INTEREST Sworn to and subscribed before me	TS SHALL ALSO BE APPENDED TO THIS PETITION.
this day of, 20	(SIGNATURE OF CANDIDATE)
(SIGNATURE OF NOTARY)	(PRINTED NAME OF CANDIDATE)
(OFFICIAL TITLE)	(STREET ADDRESS / POST OFFICE OF CANDIDATE)
My Commission Expires	(CITY OR BOROUGH OR TOWNSHIP)
Election District of Candidate (Ward/Dist)	(Precinct/District)
WAIVER OF EXPENSE ACCOUNTY COMMONWEALTH OF PENNSYLVANIA COUNTY OF DELAWARE  Before me, the undersigned authority in and for said State and County, persor dispose and say that as a candidate, he or she does not intend to form a political commit and Fifty Dollars (\$250) during any reporting period, that, as a candidate, he or she will keep or she will file reports as required by law if contributions or expenditures exceed Two Sworn to and subscribed before me  this day of	nally appeared the undersigned, who, being duly sworn according to law, did ttee or to receive contributions or make expenditures in excess of Two Hundred teep records of contributions and expenditures as required by law, as a candidate,
tills day 01, 20	(SIGNATURE OF CANDIDATE)
(SIGNATURE OF NOTARY)	(PRINTED NAME OF CANDIDATE)
(OFFICIAL TITLE)	(STREET ADDRESS / POST OFFICE OF CANDIDATE)
My Commission Expires	(CITY OR BOROUGH OR TOWNSHIP)
(CANDIDATE CONTACT PHONE AND/O	DR EMAIL)
Election Dist	trict of Candidate (Ward/Dist)(Precinct/District)

Filing Fees: Each person filing any nomination petition shall pay, for each petition at the time of filing, a filing fee, in cash, or by certified check or by money order at time of petition filing. No nomination petition shall be accepted or filed, unless and until such filing fee is paid. Filing fee certified checks and money orders shall be made payable to Delaware County. Filing fees shall be transmitted by the County Board of Elections to the County Treasurer and shall become part of the General Fund.

DELCO BOE PETITION 01-2025 Page \_\_\_\_\_ of \_\_\_\_\_



# Bureau of Elections 717-787-5280

# CANDIDATE DECLARATION to be attached to CANDIDATE'S AFFIDAVIT where notarized statement is not available

CANDIDATE DECLARATION - I declare that my residence, my election district and the title of the office for which I desire to be a candidate are as contained in the attached document, that I am eligible for said office, that I will not knowingly violate any election law or any law regulating and limiting nomination and election expenses, and prohibiting corrupt practices in connection therewith; that I am aware of the provisions of Section 1626 of the Pennsylvania Election Code requiring pre-election and post-election reporting of campaign contributions and expenditures; that unless I am a candidate for Judge of a Court of Common Pleas, the Philadelphia Municipal Court or the office of school board in a district where that office is elective or the office of magisterial district judge, my name has not been presented as a candidate by nomination petitions of any other party for the same office; that if I am a candidate for any office of a political party I am a registered and enrolled member of such party; that if I am a candidate for Committee Delegate or Alternate Delegate to the National Convention the name of the candidate to whom I am committed is as indicated on my nomination petition and that my signature on the Delegate's Statement was affixed to each page of my nomination petition prior to circulation of same; that I am not a candidate for an office which I already hold, the term of which is not set to expire on the same year as the office subject to the accompanying affidavit.

I declare under penalty of perjury under the law of the Commonwealth of Pennsylvania that the foregoing is true and correct.

Signed on the \_\_\_\_\_\_\_(date) day of \_\_\_\_\_\_\_\_(month), \_\_\_\_\_\_\_(year), at \_\_\_\_\_\_\_\_\_(country).

(country or other location, and state), \_\_\_\_\_\_\_\_\_(country).

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# COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF STATE BUREAU OF ELECTIONS

### 2025 PENNSYLVANIA ELECTIONS IMPORTANT DATES TO REMEMBER

First day to circulate and file nomination petitions	ebruary 18
Last day to circulate and file nomination petitions	March 11
First day to circulate and file nomination papers	March 12
Last day to file objections to nomination petitions	March 18
Ballot lottery	March 19
Last day for withdrawal by candidates who filed nomination petitions	March 26
Last day to REGISTER to vote in the primary	May 5
Last day to apply for a mail-in or civilian absentee ballot	May 13
Last day for County Boards of Elections to receive voted mail-in and civilian absentee ballots (must be received by 8:00 P.M.)	May 20
MUNICIPAL PRIMARY	May 20
Last day for County Boards of Elections to receive voted military and overseas absentee ball (submitted for delivery no later than 11:59 P.M. on May 19)	
Last day to circulate and file nomination papers	August 1
Last day to file objections to nomination papers	August 8
Last day for withdrawal by candidates nominated by nomination papers	August 8
Last day for withdrawal by candidates nominated at the primary	August 12
Last day to REGISTER to vote in the November election	October 20
Last day to apply for a mail-in or civilian absentee ballot	October 28
Last day for County Boards of Elections to receive voted mail-in and civilian absentee ballots (must be received by 8:00 P.M.)	. November 4
MUNICIPAL ELECTION	.November 4
Last day for County Boards of Elections to receive voted military and overseas absentee ballots (submitted for delivery no later than 11:59 P.M. on November 3)	November 12
(Since November 11 is a legal holiday, the deadline moves to the next business day, which is 12, 2025. 25 P.S. § 2603(e)).	November

Note: All dates in this calendar are subject to change without notice

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# COMMONWEALTH OF PENNSYLVANIA STATE ETHICS COMMISSION

Finance Building
613 North Street, Room 309
Harrisburg, PA 17120-0400
(717) 783-1610 or Toll Free 1-800-932-0936
www.ethics.pa.gov
ra-ethicswebmaster@pa.gov
Fax: (717) 787-0806



# STATEMENT OF FINANCIAL INTERESTS

THIS FORM IS CONSIDERED DEFICIENT IF ANY BLOCK IS NOT COMPLETED OR IF <u>SIGNATURE OR DATE</u> IS MISSING.

THOSE INDIVIDUALS WHO HOLD MORE THAN ONE OFFICE AND/OR POSITION MUST FILE A COPY OF THEIR FORM AT EACH FILING LOCATION.

YOU MAY FILE ONLINE AT: WWW.ETHICS.PA.GOV. A PAPER COPY MAY STILL BE REQUIRED TO BE SUBMITTED TO YOUR FILING LOCATION. FILERS SHOULD CHECK WITH THEIR FILING LOCATION FOR REQUIREMENTS.

### THIS FORM MUST BE COMPLETED AND FILED BY:

- **A** <u>Candidates</u> Persons seeking elected state, county and local public offices, including first-time candidates, incumbents seeking re-election, and write-in candidates who do not decline nomination/election within 30 days of official certification of same.
- **B** Nominees Persons nominated for public office subject to confirmation.
- C <u>Public Officials</u> Persons serving as current state/county/local public officials (elected or appointed). The term includes persons serving as alternates/designees. The term excludes members of purely advisory boards.
- **D** <u>Public Employees</u> Individuals employed by the Commonwealth or a political subdivision who are responsible for taking or recommending official action of a non-ministerial nature with regard to: contracting or procurement; administering or monitoring grants or subsidies; planning or zoning; inspecting, licensing, regulating or auditing any person; or any other activity where the official action has an economic impact of greater than a de minimis nature on the interests of any person. The term does not include individuals whose activities are limited to teaching.

A former public official or former public employee must file the year after termination of service with the Commonwealth or political subdivision.

E Solicitors - Persons elected or appointed to the office of solicitor for political subdivision(s).

**IMPORTANT:** Please read all instructions carefully prior to completion of form. Also, **review the filing chart for proper filing location.** Any questions may be directed to the State Ethics Commission at (717)783-1610 or Toll Free at 1-800-932-0936.

The Form is required to be filed pursuant to the provisions of the Public Official and Employee Ethics Act, "65 Pa C.S. § 1101 et. seq.

### STATEMENT OF FINANCIAL INTERESTS INSTRUCTIONS

Please print neatly in capital letters. If you require more space than has been provided, please attach an 8 1/2" x 11" piece of paper to the form. Blocks 01 through 06 are for current information.

- Block 01 Enter your last name, first name, middle initial and suffix (if applicable) in the spaces provided. Public office candidates should use the exact name used on official nomination petition or papers.
- Block 02 List an office (business or governmental) or home address and daytime telephone number.
- Block 03 Check the box or boxes to indicate your status. See definitions on front page. If you are correcting a prior filing, please check the box designating an amended form.
- Block 04 Check the appropriate box (seeking, hold, held) for each position you list in the blocks below. List all public position(s) which you are seeking, currently hold, or have held in the <u>prior</u> calendar year. Please be sure to include job titles and official titles such as "member" or "commissioner" (even if serving as an alternate/designee).
- **Block 05** List all Commonwealth agency(ies) or political subdivision(s) as to which you: (1) are presently seeking a public position or public office as a candidate (incumbent or non-incumbent) or nominee; (2) presently hold public office(s) or public employment; and/or (3) previously held a public office(s) or public employment during all or any portion of the calendar year listed in block 07. (The term "political subdivision" includes a county, city, borough, incorporated town, township, school district, vocational school, county institution, district, and any authority, entity or body organized by the aforementioned).
- Block 06 List your current occupation or profession. This information may be the same as stated in block 04.
- Block 07 List the calendar year for which you are filing this form. Like tax returns, the form discloses financial information for a <u>prior</u> calendar year. For example, for the form due May 1, 2025, block 07 would read "2024." The information in blocks 08 through 15 should represent financial interests for the calendar year listed in Block 7
- Block 08 REAL ESTATE INTERESTS: List the address of any property which was involved in transactions (leasing, purchasing, or condemnation proceedings of real estate interests) with the Commonwealth or any other governmental body within the Commonwealth. If you have no direct or indirect interests in such a property, then check "NONE."
- Block 09 CREDITORS: List the name and address of any creditor and the interest rate of any debt over \$6,500 regardless of whether such debt is held solely by you or jointly by you and any other individual, including your spouse, where each obligor is fully responsible for the obligation. A joint obligation with other persons for which the filer is responsible only for a proportional share that is less than the reporting threshold, is not required to be reported. Do not report a mortgage or equity loan on your home (or secondary home), or loans or credit between you and your spouse, child, parent or sibling. Car loans, credit cards, personal loans and lines of credit must be listed on the form if the balance owed was in excess of \$6,500 at any time during the calendar year. If you do not have any reportable creditor, then check "NONE."
- Block 10

  DIRECT OR INDIRECT SOURCES OF INCOME: List the name and address of each source of \$1,300 or more of gross income - including but not limited to gross income from the public position - regardless of whether such income is received solely by you or jointly by you and another individual, such as a spouse. "Income" includes any money or thing of value received or to be received as a claim on future services or in recognition of services rendered in the past, whether in the form of a payment, fee, salary, expense, allowance, forbearance, forgiveness, interest, dividend, royalty, rent, capital gain, reward, severance payment, proceeds from the sale of a financial interest in a corporation, professional corporation, partnership or other entity resulting from termination/withdrawal therefrom upon assumption of public office or employment or any other form of recompense or combination thereof. The term refers to gross income and includes prize winnings and tax-exempt income but does not include gifts, governmentally-mandated payments or benefits, retirement, pension or annuity payments funded totally by contributions of the public official or employee, or miscellaneous incidental income of minor dependent children. Filers are not required to list income amounts. If you do not have ANY reportable source of income, then check "NONE."
- \*GIFTS: For each source of gifts(s) valued at \$250 or more in the aggregate, list the following information: the name and address of the source; the circumstances, including a description of each gift; and the value of the gift(s). Do not report political contributions otherwise reportable as required by law, gift(s) from friends or family members (the term "friend" does not include a registered lobbyist or employee of a registered lobbyist), or any commercially-reasonable loan made in the ordinary course of business. The Commission has held that a person cannot be deemed a "friend" if that person and/or a business with which that person is associated is regulated by or has contracts with the public official's governmental body. If you did not receive any reportable gift, then check "NONE."
- \*TRANSPORTATION, LODGING OR HOSPITALITY EXPENSES: List the name and address of each source and the amount of each payment/reimbursement by the source for transportation, lodging or hospitality that you received in connection with your public position if the aggregate amount of
  such payments/reimbursements by the source exceeds \$650 for the calendar year for which you are reporting. Do not report reimbursements made by a
  governmental body or by an organization/association of public officials/employees of political subdivisions that you serve in an official capacity. If you do
  not have any reportable expense payments/reimbursements, then check "NONE."
- Block 13 OFFICE, DIRECTORSHIP OR EMPLOYMENT IN ANY BUSINESS ENTITY: List the name and address of the business entity for any office that you hold (Example: President, Vice President, Secretary, Treasurer), any directorship that you hold (through service on a governing board such as a board of directors), and any employment that you have in any capacity whatsoever as to any business entity. This block focuses solely on your status as an officer, director or employee, regardless of income. If you do not have any office, directorship or employment in any business entity to report, then check "NONE."
- **Block 14** FINANCIAL INTERESTS: List the name and address and interest held in any business for profit of which you own more than 5% of the equity or more than 5% of the assets of economic interest in indebtedness. If you do not have any such financial interest to report, then check "NONE."
- Block 15 TRANSFERRED BUSINESS INTERESTS: List the name and address of any business in which you transferred a financial interest (as defined in block 14 above) to a member of your immediate family (parent, spouse, child, brother or sister), as well as the interest held, relationship to the individual, and date of transfer. If you did not transfer any such business interest, then check "NONE."
- Sign the form and enter the <u>current</u> date. <u>Back dating the form is a violation of law and could result in the initiation of civil, administrative and/or criminal penalties.</u>

<sup>\*</sup>Please note the Commission has long held that the receipt of things of value, such as gifts, transportation, lodging and hospitality from vendors, those regulated, and others, may form the basis for a conflict of interest under Section 1103(a) of the Ethics Act.

COMMONWEALTH OF PENNSYLVANIA STATEMENT OF FINANCIAL INTERESTS PENNSYLVANIA STATE ETHICS COMMISSION SEC-1 (Rev. 01/25) (717) 783-1610 • TOLL FREE 1-800-932-0936 SEE INSTRUCTIONS FOR ADDITIONAL DETAILS LAST NAME FIRST NAME SUFFIX 01 ΜI State Zip Code Area Code Phone ADDRESS office (business or governmental) or home NOTE: IF YOU ARE INCLUDING ATTACHMENTS, DO NOT INCLUDE ANYTHING THAT BEARS YOUR SOCIAL SECURITY NUMBER OR FINANCIAL ACCOUNT NUMBERS. 03 **STATUS** Check applicable box or boxes, more than one box may be marked. Check this box if you С D Candidate (including write-in) Public Official (Current) Public Employee (Current) Check this box are amending if you are filing an original filing ח R Nominee Public Official (Former) Public Employee (Former) as a solicitor PUBLIC OFFICE OR PUBLIC EMPLOYMENT (i.e. administrator, member, Commissioner, job title, etc.) hold held seekina hold held В GOVERNMENTAL BODY in which you are/were an Official, Employee, Candidate or Nominee (e.g., dept, agency, authority, borough, board, commission, county, school district, twp, etc.) 05 Α В 06 OCCUPATION OR PROFESSION (This may be the same as block 4) SEE INSTRUCTIONS Information in blocks 8-15 represents 2 0 disclosure for the calendar year listed here: If NONE, check this box REAL ESTATE INTERESTS involved in transactions with the Commonwealth, any of its agencies, or a political subdivision If NONE, check this box 09 CREDITORS TO WHOM IS OWED MORE THAN \$6,500 Interest Rate Name: Address: If NONE, check this box DIRECT OR INDIRECT SOURCES OF INCOME OF \$1,300 OR MORE, including (but not limited to) all employment (OFFICIAL USE ONLY) Name: Address If NONE, check this box GIFTS VALUED AT \$250 OR MORE IN THE AGGREGATE Source of Gift Value of Gift Address of Source of Giff Circumstances (including description) of Gift TRANSPORTATION, LODGING OR HOSPITALITY WHERE ACTUAL EXPENSES EXCEEDED \$650 IN THE AGGREGATE If NONE, check this box 12 Value Source (Name and Address) 13 OFFICE, DIRECTORSHIP OR EMPLOYMENT IN ANY BUSINESS If NONE, check this box Business Entity (Name and Address) Position Held (i.e., officer, director, employee, etc.)

FINANCIAL INTEREST IN ANY LEGAL ENTITY IN BUSINESS FOR PROFIT If NONE, check this box Business (Name and Address) Interest Held (i.e., 5%, 10%, etc.) **BUSINESS INTERESTS TRANSFERRED TO IMMEDIATE FAMILY MEMBER** If NONE, check this box 15 Business (Name and Address) Interest Held Relationship Date Transferred Transferee (Name and Address) The undersigned hereby affirms that the foregoing information is true and correct to the best of said person's knowledge, information and belief, said affirmation being made subject to the penalties prescribed by 18 Pa.C.S. §4904 (unsworn falsification to authorities) and the Public Official and Employee Ethics Act, 65 Pa.C.S. §1109(b). Signature. **Enter Current Date** THIS FORM IS CONSIDERED DEFICIENT IF ANY BLOCK ABOVE IS NOT COMPLETED. MAKE A COPY FOR YOUR RECORDS. SIGN THE FORM USING CURRENT DATE. DO NOT BACK DATE SIGNATURE.

# WHO MUST FILE, WHERE TO FILE, AND WHEN TO FILE

	WHO MUST FILE	ORIGINAL COPY	ADDITIONAL FILINGS*	WHEN TO FILE
<b>A</b> .	STATUS BLOCK A - CANDIDATES Statewide State Senate State House  Supreme Court Superior Court Common Pleas Court Traffic Court Municipal Court Commonwealth Court	State Ethics Commission	Append to nomination petition when filed with the State Bureau of Elections 210 North Offlice Building Harrisburg, PA 17120-0029	ON OR BEFORE
	Constables / Deputy Constables	State Ethics Commission		THE LAST DAY FOR FILING
	Countywide City Borough Township Municipality (home rule charter)	File with the Clerk/ Secretary in the Municipality in which you are a candidate	Append to nomination petition when filed	A PETITION TO APPEAR ON THE BALLOT FOR ELECTION
	Magisterial District Judges	File with the County in which the Magisterial District is located	with County With County Board of Elections	
	School Director	File in the School District where you are a candidate		
	Announced Write-in  Unannounced Write-in Winners of Nominations	For state office file with  State Ethics Commission.  For county or local office file with governing authority	No additional copy required	Within 30 days of official certification of having been nominated or elected unless such person declines the nomination or office
	Unannounced Write-in Winners of Elections	of political subdivision.	copy required	within that time frame.
В.	STATUS BLOCK B - NOMINEE State Level	State Ethics Commission	File with the Official or Body vested with the power of	10 days before official or body approves or rejects
	County/Local Level	Governing authority of political subdivision	confirmation	the nomination.
C.	STATUS BLOCK C - PUBLIC OFFICIAL Commonwealth Public Officials such as: Members of Boards and Commissions (including alternates/designees); Heads of executive, legislative and independent agencies, boards and commissions; and persons appointed to positions designated as offices.	State Ethics Commission	File with <u>each</u> Agency, Board, Commission, Department, or Government Body in which employed or to which appointed. (make additional copies if needed)	
	State House Member State Senate Member	State Ethics Commission	File with the House Chief Clerk or Senate Secretary (whichever applies)	
	Local Public Officials serving in/as: Counties; Boroughs; Townships; Home Rule Municipalities; Municipal Authorities; School Districts Incumbent Judges and Magisterial District Judges who are not candidates file a Statement of Financial Interests for Judicial Officers with the Administrative Office of Pennsylvania Courts (AOPC).	File only with the governing authority of the respective local political subdivision	Additional copy is not required to be filed (unless serving in multiple capacities, then file with <u>each</u> entity as required)	FILE <b>NO LATER THAN MAY 1</b> OF EACH YEAR A POSITION IS HELD AND OF THE YEAR AFTER LEAVING SUCH A POSITION.
	Constables / Deputy Constables	State Ethics Commission		
D.	STATUS BLOCK D - PUBLIC EMPLOYEE Commonwealth PUBLIC EMPLOYEE (Executive, Leg. & Independent Agencies)	File only with your Employer		
	County City Borough Township Municipal (home rule) Municipal Authority School District	File only with your political subdivision	No additional copy required	
E.	STATUS BLOCK E - SOLICITOR	File with the governing authority of <u>each</u> political subdivision for which you are Solicitor	Additional copy is not required to be filed (unless serving in multiple capacities, then file with <u>each</u> entity as required)	

<sup>\*</sup> FILER IS RESPONSIBLE FOR MAKING ANY ADDITIONAL COPIES.

## Delaware County Bureau of Elections Nomination Petition Signature Counts and Filing Fees

OFFICE	NUMBER OF SIGNATURES	FILING FEE – no fee required unless indicated
COUNTY WIDE		
COUNTY COUNCIL	250	\$100.00
DISTRICT ATTORNEY	250	\$100.00
CONTROLLER	250	\$100.00
REGISTER OF WILLS	250	\$100.00
SHERIFF	250	\$100.00

## **CHESTER CITY [THIRD CLASS]**

MAGISTERIAL DISTRICT JUDGE	100	\$50.00
SCHOOL DIRECTOR	100	
MAYOR	100	\$25.00
CITY COUNCIL	100	\$25.00
CITY CONTROLLER	100	\$25.00
CONSTABLE	10	\$10.00
JUDGE OF ELECTION	10	
INSPECTOR OF ELECTION	5	

## TOWNSHIP [FIRST CLASS]

MAGISTERIAL DISTRICT JUDGE	100	\$50.00
SCHOOL DIRECTOR	10	
AUDITOR	10	
MAYOR	10	
TOWNSHIP CONTROLLER	10	
TOWNSHIP TREASURER	10	
TAX COLLECTOR	10	
COUNCIL-AT-LARGE	10	
COUNCIL	10	
TOWNSHIP COMMISSIONER	10	
CONSTABLE	10	\$10.00
JUDGE OF ELECTION	10	
INSPECTOR OF ELECTION	5	

### TOWNSHIP [SECOND CLASS]

MAGISTERIAL DISTRICT JUDGE	100	\$50.00
SCHOOL DIRECTOR	10	
AUDITOR	10	
TAX COLLECTOR	10	
TOWNSHIP SUPERVISOR	10	
COUNCIL-AT-LARGE	10	
COUNCIL	10	
CONSTABLE	10	\$10.00
JUDGE OF ELECTION	10	
INSPECTOR OF ELECTION	5	

# Delaware County Bureau of Elections Nomination Petition Signature Counts and Filing Fees

OFFICE	NUMBER OF	FILING FEE – no fee
	SIGNATURES	required unless indicated

## **BOROUGHS**

MAGISTERIAL DISTRICT JUDGE	100	\$50.00
SCHOOL DIRECTOR	10	
AUDITOR	10	
CONTROLLER	10	
TAX COLLECTOR	10	
MAYOR	10	
COUNCIL	10	
CONSTABLE	10	\$10.00
JUDGE OF ELECTION	10	
INSPECTOR OF ELECTION	5	

### **PARTY OFFICES**

TIMET OTTIONS		
REP COMMITTEEMAN	10	
REP COMMITTEEWOMAN	10	
DEM COMMITTEE MEMBER	10	



# 2025 Campaign Finance Reporting Dates

Not applicable to candidates running for Federal offices

Type of Report	Cycle	Complete as of	Filing Deadline**
2024 Annual Report	Cycle 7	December 31, 2024	January 31, 2025
6 <sup>th</sup> Tuesday Pre-Primary*	Cycle 1	March 31, 2025	April 8, 2025
2 <sup>nd</sup> Friday Pre-Primary	Cycle 2	May 5, 2025	May 9, 2025
24-Hour Reporting (Daily)	Cycle 10	Starts May 6, 2025	Through and including May 20, 2025
30 Day Post-Primary	Cycle 3	June 9, 2025	June 20, 2025
6 <sup>th</sup> Tuesday Pre- Election*	Cycle 4	September 15, 2025	September 23, 2025
2 <sup>nd</sup> Friday Pre-Election	Cycle 5	October 20, 2025	October 24, 2025
24-Hour Reporting (Daily)	Cycle 11	Starts October 21, 2025	Through and including November 4, 2025
30 Day Post-Election	Cycle 6	November 24, 2025	December 4, 2025
2025 Annual Report	Cycle 7	December 31, 2025	February 2, 2026

<sup>\*</sup> You are **only** required to file these reports if you are a **candidate for a statewide office, an authorized committee for such a candidate,** or a **committee contributing to candidates** for statewide office.

NOTE: All dates are **subject to change** without notice in the event of passage of any amendatory legislation.

<sup>\*\*</sup>For your report to be accepted as timely filed, you must postmark your report at least one day prior to the filing deadline.

<sup>\*\*</sup>Your notarized cover page **must be received in our office** ten calendar days (including weekends) after the filing deadline. Postmarks will **not** be accepted.

<u>SIXTH TUESDAY PRE-PRIMARY or PRE-ELECTION REPORTS</u> are required to be filed *only* by candidates for <u>statewide</u> office, their authorized candidate committees, and any political committee or lobbyist that has made an expenditure to influence the election of a <u>statewide</u> candidate. In 2025, statewide offices appearing on the ballot include the following:

# JUSTICE OF THE SUPREME COURT JUDGE OF THE SUPERIOR COURT JUDGE OF THE COMMONWEALTH COURT

Political committees/lobbyists that have <u>not</u> made an expenditure to influence the election of a candidate for the statewide offices listed above do not need to file the Sixth Tuesday Pre Primary/Election report.

SECOND FRIDAY PRE- and THIRTY DAY POST-PRIMARY or ELECTION REPORTS are required to be

filed by all candidates appearing on the ballot and all political committees and lobbyists that have made expenditures to influence the election of such candidates. In 2025, offices appearing on the ballot include:

JUSTICE OF THE SUPREME COURT
JUDGE OF THE SUPERIOR COURT
JUDGE OF THE COMMONWEALTH COURT
JUDGE OF THE COURT OF COMMON PLEAS
JUDGE OF THE MUNICIPAL COURT (PHILADELPHIA COUNTY)
ALL LOCAL/MUNICIPAL OFFICES (FILE WITH APPROPRIATE COUNTY BOARD OF ELECTIONS)

<u>ANNUAL REPORTS</u> must be filed by *all* candidates, political committees and contributing lobbyists that have not filed a termination report.

\*\*SPECIAL ELECTIONS\*\* - In the event of any special election, candidates and committees should contact our bureau regarding reporting requirements and filing deadlines. A separate report will need to be filed for each Special Election Cycle. Special Elections do not follow the reporting dates for Cycles 1-7. Information regarding Special Election reporting dates can be found on our website.

**PENALTIES** - In accordance with the Campaign Finance Reporting Law, those who file required reports after the filing deadline are assessed a late filing fee of \$20 per day for the first six days that a report is late, and \$10 per day thereafter, up to a maximum penalty of \$250 for each report.

**NOTARIZED COVER PAGES** - The Department allows ten (10) calendar days for the notarized cover page to be received in our office before the report is marked late. In the event that the notarized cover page is not received timely, a late fee will be assessed *from the date of the report filing deadline*. The Department <u>does not</u> accept postmarks for the cover pages.

**POLITICAL COMMITTEE TREASURERS** - It is the treasurer's responsibility to file required committee reports. Keep this schedule available for reference prior to each reporting deadline. If you need a reporting form, you may print one from the Department's <a href="website">website</a> or request one from the bureau. You may also file your report online. From the website, select the link to Campaign Finance and then to Online Filing for more information. Please remember that all <a href="reports must include your filer identification number">reports must include your filer identification number</a> on the cover page.

24 HOUR REPORTING - Section 1628 of the Campaign Expense Reporting Law, 25 P.S. § 3248, requires any candidate or political committee, authorized by a candidate and created solely for the purpose of influencing an election on behalf of that candidate, which receives any contribution or pledge of five hundred dollars (\$500) or more, or any person making an independent expenditure of five hundred dollars (\$500) or more after the final pre-election/pre-primary report has been deemed completed shall report such contribution or expenditure to the appropriate supervisor. The candidate, chairperson or treasurer of the political committee shall send the report of late contributions within twenty-four (24) hours of receipt of the contribution. The same shall apply to persons making independent expenditures. The bureau will accept the filing of 24 Hour Reports by facsimile at 717-705-0721, via e-mail at: ra-stcampaignfinance@pa.gov or online. The filing of reports by facsimile or e-mail is permitted only for 24 Hour Reports; it is not permitted for filing other campaign finance reports. The filing of late contribution reports does not remove the obligation to also report those contributions on the appropriate post-election/post-primary expense report filing and they should also be included in a post-election report. Please contact our office for specific reporting dates for late contribution reports.

**QUESTIONS** - If you have any questions about Pennsylvania's Campaign Finance Reporting Law or reporting requirements, please direct them to the bureau's Division of Campaign Finance at 717-787-5280, option 4 or via e-mail at <a href="mailto:ra-stcampaignfinance@pa.gov">ra-stcampaignfinance@pa.gov</a>.