

**PRE-ELECTION MEETING OF THE  
DELAWARE COUNTY ELECTION BOARD  
MARCH 22, 2022**

**PRESENT:** Gerald Lawrence  
Ashley Lunkenheimer  
John P. McBlain  
Manly Parks, Solicitor  
James P. Allen, Director of Elections  
Laureen Hagan, Bureau of Elections  
Jackie Dunn, Interim Voting Machine Warehouse Supervisor  
Lisa Jackson, Campaign Finance  
Michael Puppio, Public Comment

Mr. Lawrence called the meeting to order

Pledge of Allegiance

Consideration of Agenda.

Approval of Minutes February 22, 2022. A motion to approve the board minutes from February 22, 2022 was made by Ms. Lunkenheimer and seconded by Mr. McBlain. Motion carried 3-0.

Director of Elections Report. Mr. Allen explained to the board how the Supreme Court decisions affected the 3 election offices. There was then discussion reading the 2 sets of petitions to be filed and the deadlines and that this sets the offices back time. Ms. Winterbottom explained she must reassign affected voters and caught and corrected one precinct that was initially assigned by the Department of State to the incorrect State Senate district. Ms. Hagan updated the board on the progress of the processing of the completed applications received. Mr. McBlain inquired about when reports would be released and after discussion it was determined that once the ballots start mailing they could be released to candidates, campaigns and communities that release them. There was then discussion on how it would be handled if the courts rule against the Mail In ballots and there was already a contingency in place that the vote by mail vendor would send out notifications instead of ballots as well as other methods to reach out to the voters. It was then stated that meetings with both the vote by mail vendor Fort Orange Press and election day ballot vendor Phoenix Graphics have begun. Mr. Allen then discussed the time frame of needing to lock down the database sooner rather than later. After further discussion Mr. Lawrence and Mr. McBlain concurred that locking down the database should occur between April 5 and April 7. Mr. Allen then informed the board that this election we would be only using the Agissar equipment to open both sets of envelopes which should make the process quicker. Further discussion followed. There was then a discussion on enhancements to the provisional envelope that were designed to make signature areas more apparent, because voter signatures are needed on two places on the provisional-ballot envelopes.

Polling Place Changes. Ms. Dunn presented the following polling place changes:

- A. Trainer Lennox Park, Trainer Lower, Trainer Upper to be moved from the Community Center which was shut down by the code enforcer to the Municipal Building.

A motion was made to approve the polling place changes for Trainer Lennox Park, Trainer Lower and Trainer Upper by Ms. Lunkenheimer and seconded by Mr. McBlain. Motion approved 3-0.

#### Campaign Finance Waivers

A. CF2022-005 Friends of Bibianna (Bibianna Dussling)

B. CF2022-004 Friends of AG (AG Ciavarelli)

Ms. Jackson presented the two waiver requests informing the board that these are first-time offenders as well as reasons she was given. Motion was made by Ms. Lunkenheimer and seconded by Mr. McBlain to waive the campaign finance fees for these two requestors. Motion carried 3-0.

Next meeting date. It was stated that next meeting is April 26, 2022. Tentatively plan to meet the 4<sup>th</sup> Tuesday of the month unless another meeting is needed in meantime mainly for polling place changes.

#### Public comment.

Mr. Puppio thanked the board for their work and made one suggestion regarding Provisional ballots. The suggestion is that the Judge of Election only give the voter the ballot and secrecy envelope so when they are returned to the Judge it will eliminate most of the naked ballots moving forward.

Mr. Lawrence adjourned the meeting.

<Minutes of the Voter Registration Commission begin on the next page.>

**PRE-ELECTION MEETING OF THE  
DELAWARE COUNTY VOTER REGISTRATION COMMISSION  
MARCH 22, 2022**

**PRESENT:** Gerald Lawrence  
Ashley Lunkenheimer  
John P. McBlain  
Manly Parks, Solicitor

Also Present: Jim Allen, Director of Elections  
Crystal Winterbottom, Voter Registration

Call to Order. Mr. Lawrence called the meeting to order.

Update on canvassing of returned mail / National Change of Address. Ms. Winterbottom informed the board that of the 1800 sent out for address verification less than half came back. Mr. McBlain inquired about how those voters would become inactive or cancelled. Ms. Winterbottom explained the process of making them inactive through being able to cancel a registration.

Adjournment. Mr. Lawrence adjourned the meeting.