DELAWARE COUNTY OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
2 W. Baltimore Avenue, Suite 202, Media PA 19063 (610) 891-5425

To: Municipal Applicant

From: Philip Welsh, Director

Subject: **PY 2027 CDBG Program Application – Municipality with Low- and Moderate-Income Areas**

Date: October 30, 2026

Delaware County Council has initiated planning for the Program Year (PY) 2027 Community Development Block Grant (CDBG) Program. The County anticipates receiving approximately $3 million in the upcoming program year, which is scheduled to begin on July 1, 2027. **The funding is contingent upon Federal Appropriations and funding allocated by the US Department of Housing and Urban Development. Applicants will be notified if funding is not allocated or reduced.**

Those interested in applying for funding must forward an application package to the Delaware County Office of Housing and Community Development (OHCD) **no later than 4:30 p.m., Friday, January 8, 2027.**

All CDBG Application forms and instructions are available at **https://www.delcopa.gov/hcd/cdbgapplication.** Please note that forms requiring initial/signatures must be printed and signed. **Originals are required**. OHCD recommends that applicants use the Application Checklist to ensure that all relevant forms and documentation are submitted. Incomplete submissions will not be considered for funding.

Please note the following:

- Awarded projects that have not commenced construction within two years of award will be recommended for funding recapture**.**
- Applicants awarded CDBG funding are required to attend an OHCD-approved **Fair Housing Training** during the program year. Failure to do so will impact future eligibility for CDBG funding.
- Applicants are strongly encouraged to attend the Submitting a Successful CDBG Application webinar via Microsoft TEAMS on **November 19, 2026**. Please contact Nicole Gannon, Community Development Manager at gannonn@co.delaware.pa.us for a link to the webinar. Applicant attendance will be considered when making awards.
- Municipalities are required to hold at least one **Public Hearing** prior to applying.
    - **Public notice must be published in a newspaper of general circulation within the municipality no less than ten (10) days prior to the proposed hearing**. The notice must identify the date, time, place, and purpose of the proposed hearing. **Meeting minutes** and an **Approved Resolution** must be submitted with the application.
- Municipal applicants are responsible for all project Engineering, Design and Inspection costs related to public improvements. These costs serve as the required Municipal match.
- **Applicants may submit one (1) Primary Application and one (1) Alternate Application.**
- **Applications requesting over $200,000 in CDBG funding should provide phasing options or identify secured funding to cover costs over $200,000.**
- Applicants seeking funding for Acquisition/Relocation activities must contact OHCD to schedule a pre-application meeting before proceeding.

There are several on-going countywide housing programs available. Please refer to the included Municipal Demolition Program flyer and the OHCD website for additional resources available.

OHCD staff is available to answer questions about the application, address concerns related to proposal preparation, and visit potential project sites. Please contact Nicole Gannon at 610-891-5427 or gannonn@co.delaware.pa.us.