

PETITION FOR CHANGE OF NAME

**IT IS STRONGLY RECOMMENDED THAT
YOU CONSULT AN ATTORNEY**

DISCLAIMER

**THE DELAWARE COUNTY OFFICE OF JUDICIAL
SUPPORT IS NOT PERMITTED TO GIVE LEGAL
ADVICE. THE INFORMATION IN THIS PACKET IS
NOT A SUBSTITUTE FOR LEGAL ADVICE. THE
COUNTY OF DELAWARE ASSUMES NO
RESPONSIBILITY AND ACCEPTS NO LIABILITY FOR
ANY ACTION TAKEN OR NOT TAKEN BY USERS OF
THESE DOCUMENTS, INCLUDING, BUT NOT
LIMITED TO, RELIANCE ON THEIR CONTENTS. IF
YOU WANT TO OBTAIN THE SERVICES OF AN
ATTORNEY, YOU MAY CALL THE DELAWARE
COUNTY BAR ASSOCIATION LAWYER REFERRAL
SERVICE**

610-566-6625 Ext. 221

GENERAL INFORMATION

YOU (PETITIONER) PLEASE READ AND COMPLY WITH ALL OF THE FOLLOWING REQUIREMENTS

- **PRINT CLEARLY** when completing this packet to avoid delay of your Hearing and ensure proper spelling of your new name on the Final Decree.
- Complete the packet in full and bring the original along with two copies of the packet to the Office of Judicial Support. The filing fee is \$296.75. Acceptable methods of payment- Cash, Money Order, MasterCard or Discover. We do not accept personal checks, American Express, Visa or Debit cards.
- If you are filing a name change for more than one party, it must be filed in one petition, but a separate Decree for Change of Name must be completed for each party.
- All Petitioners, 13 years and older must also submit, with their original petition, a fingerprint card prepared by a police department representative.
- Your fingerprints must be taken by the police department that serves the city, borough, or township where you reside. You may go to the Pennsylvania State police barracks for this purpose only if your municipality is not served by a local department.
- The Office of Judicial Support will forward the original Petition/proposed Decree to the Court to schedule a hearing. The hearing will not be scheduled in fewer than 45 days to allow for publication.
- After you receive the information on your hearing date and time, it is your responsibility to publish the notice of hearing in the Delaware County Legal Journal **and** another newspaper of general publication. **It is strongly recommended that you contact these publications as soon as you get your hearing notice. Failure to do so in a timely manner may result in your hearing, and therefore your name change, being delayed.**
- No more than 48 hours prior to your hearing, it is your responsibility to have obtained a signed Certification of a Name Search from the Clerk of Courts. If the Petitioner has lived anywhere other than Delaware County in the last five years, then the Petitioner also will be responsible for obtaining signed Certifications of Name Search from those Clerks of Court where Petitioner lived previously.
- On the day of your hearing, you must bring with you the above-mentioned Proof of Publication.

IN THE COURT OF COMMON PLEAS OF DELAWARE COUNTY, PENNSYLVANIA
CIVIL ACTION – LAW

IN RE: CHANGE OF NAME : NO:
:

Petitioner :

DECREE

AND NOW, this _____ day of _____ 20____, on the hearing of the within
Petition and on motion of _____, and on presentation of proof
of publication of notice as required by law together with proof that there are no judgments or
decrees of record or any other matter of like effect against the petitioner, and it appearing that
there is no legal objection to the granting of the prayer of the Petition,

IT IS ORDERED AND DECREED that the name of the Petitioner be and it is hereby
changed to _____.

BY THE COURT:

J.

IN THE COURT OF COMMON PLEAS OF DELAWARE COUNTY, PENNSYLVANIA
CIVIL ACTION – LAW

IN RE: CHANGE OF NAME : NO:
_____ :

Petitioner

PETITION FOR CHANGE OF NAME

TO THE HONORABLE, THE JUDGE OF SAID COURT:

The Petition of _____, by _____, respectfully
represents:

1. The petitioner is _____, with a date of birth of _____, and resides at _____.
2. That petitioner has resided at the following address(es) during the five years preceding the filing of this Petition:

3. The petitioner desires to change _____ name to _____ for the following reason(s): _____
4. That there are no judgements or decrees of like character of record against the petitioner.
5. The petitioner has not been convicted of any felonies.

WHEREFORE, Petitioner requests the Court, pursuant to the Act of December 16, 1982, P.L. 1309, NO. 295, § 2, 54 Pa. Cons. Stat. Ann. § 702, for the following:

- a. To fix a hearing on this Petition;
- b. To direct that notice be given on this Petition and hearing: and
- c. To enter a Decree changing the petitioner's name from _____ to _____.

Petitioner

IN THE COURT OF COMMON PLEAS OF DELAWARE COUNTY, PENNSYLVANIA
CIVIL ACTION – LAW

IN RE: CHANGE OF NAME : NO:

Petitioner :

VERIFICATION

I, _____, verify that the statements made in this Petition are true and correct to the best of my knowledge, information and belief. I understand that the statements herein are made subject to the penalties of the 18 Pa. C.S. §4904 relating to unsworn falsification to authorities.

Petitioner Signature

Date: _____

CERTIFICATE OF COMPLIANCE

I hereby certify that this filing complies with the provisions of the *Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts* that require filing confidential information and documents differently than non-confidential information and documents.

Submitted by: _____

Signature: _____

Name: _____

Attorney No. (if applicable): _____

IN THE COURT OF COMMON PLEAS OF DELAWARE COUNTY, PENNSYLVANIA
CIVIL ACTION – LAW

IN RE: CHANGE OF NAME : NO:
:

Petitioner :

CERTIFICATE OF SERVICE

I, _____ the undersigned, hereby certify that on
_____ a true and correct copy of the _____
was served on the following:

By: _____
(Name)

(Street address)

(City/Town, State, Zip Code)

(Phone Number)

Signature: _____

Date: _____