



**PARKS AND RECREATION
COUNTY OF DELAWARE
GOVERNMENT CENTER BUILDING
201 WEST FRONT STREET
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**COUNCIL
RICHARD WOMACK
CHAIR**

**CHRISTINE REUTHER
VICE CHAIR**

**DR. MONICA TAYLOR
ELAINE PAUL SCHAEFER
JOANNE PHILLIPS, ESQUIRE**

**ANNE P. STAUFFER
INTERIM DIRECTOR**

**Delaware County Park Board Meeting
January 14, 2026
12:00 p.m.**

Location: Hunt Club (Hybrid Meeting)

Attendees:

- **Board:** John McMullan; Barron Lacy; Kelly Johnson; Parker Snow; Andy Hood; Brian Warren; Meagan Hopkins-Doerr; Michelle Alvare; Gudrun Anita Hereen
- **Via Zoom:** Mary Coniglio; Kathleen Lopez
- **Department of Parks and Recreation:** Anne Stauffer, Interim Director of Parks & Recreation; Beth Chapman, Marketing & Communications Manager; Brooke Kempczynski, Redwood Center Coordinator
- **County:** Karen Wilwol, Director, Delaware County Conservation District
- **Via Zoom:** Elaine Schaefer, County Council Liaison
- Minutes by Carol Tustin
- **Call to Order:** 12:03 pm

Meeting Minutes from September 10, 2025 & November 12, 2025 were approved by the board.

Call to Order..... John McMullan

- The meeting was called to order at 12:03 pm by John McMullan, Park Board Chair

Introductions & Welcome

- New Park Board member Anita was welcomed as the District 1 representative. The group conducted brief introductions, including county staff, partner organizations, municipal representatives, and remote attendees.

Interim Directors report..... Anne Stauffer

- We had a very successful 50th season for the Summer Concert Series. Attendance was high and the programming was excellent.
- There was strong participation this year in the Senior Games and Earth Day Events.
- The Festival of Lights was a success. It had significant community engagement and was highly praised. There was a lot of buzz on Facebook and an article in the paper. We should be very proud of this event.

- Golf course revenue increased this year by \$80,000 despite there being 5,500 fewer rounds played. This can be attributed to the revised fee structure.
- Little Flower / New County Park Master Plan is going into Phase II. A public meeting on the park is expected in February. The community survey is live with 130 responses already looking for input from Delaware County residents of what they want in the park. The Little Flower Manor Community Gardens are opening this Spring with youth programming and multiple partners including the Penn State Extension Watershed Stewards and the Delaware County Probation Department.
- The Darby Creek Trail engineering design project was launched. We received a grant for the loop trail in Delco Woods. Engineering is the next step, probably looking at 2027. Eventually the Chester Creek Trail will loop into Upland Park. There was discussion about an ATV group that works with kids and helps to keep the trails clean and safe. They are working with the Upland Police Department. We will connect with them to talk about what they do and how we can work together.
- The Director position was posted for Parks and Recreation. They are currently in the interview phase.

Vice Chair Vacancy

- The Parks and Recreation Vice Chair position has been vacant for the last year. We would like to fill this position in 2026. A nominating committee was formed with three members. It will be chaired by Kelly Johnson. Following the by-laws, they will solicit candidates for both positions in advance of the March meeting.

Topics & Planning for 2026

- The board discussed future topics and agreed on the following focus areas for future meetings. In March, we will hold the annual elections. We would like to target March for an America 250 planning presentation. In May, we would like to focus on A Tree Canopy Study presentation.
- We discussed inviting guest speakers from The County Planning Department and The Delaware County Conservation District for presentation at a future meeting also.

Old Business

- The board reviewed draft rental policies for parks and park buildings. We are going to do updates to the Environmental Center in Smedley Park. Insurance and hold-harmless provisions are needed. The discussion included updated fee structure, safety & liability measures and prohibitions which included:
 - Glitter/ Confetti/ Sparklers
 - Balloon releasees
 - Smoke machines
 - Bounce houses
 - Alcohol

The draft will be revised with feedback and forwarded to the County Solicitor before public release.

- The Cricket Field at Featherbed Lane was tabled last meeting for further discussion. The township did not raise any concerns related to the proposed Cricket Field. Zameer Sayed has agreed to pay to construct the pitch and install the turf. The pitch square footage is under the threshold for permitting for storm water management. Turf specs will be sent for the board’s review. Since the fields are already zoned as athletic fields, there is no need for community outreach. The field was approved by a vote by the park board.
- The Delco 250 bell was unveiled at the Festival of Lights. They are working on the base, and it will be installed near the playground and the flagpole so pictures will include the flag in the background.

New Business

- Earth Day will be celebrated at the beginning of Earth week on April 18, 2026, with a rain date of April 19, 2026. We will coordinate with the Sustainability Department and Soil and Conservation with a one-day Festival at Rose Tree Park. We will have a DJ, vendor tables and hopefully plant some trees in the park.
- We are looking to schedule the 1st Annual Scramble Invitational Fundraiser at Clayton Park Golf Course. Delaware County will partner with Concord Township for this event. We are tentatively looking at the end of September/beginning of October. There will be food and a beer truck. We would like to promote the golf course as a leaning or starter course.
- We are working on dates and scheduling the 2nd year of the Delco 10-miler with Visit Delco.
- The Haverford Reserve is having a trail clean up on Saturday, February 7th at 9am.
- Conservation District with Penn State is having a one-day environmental training on February 17th for municipal staff. The certification is good for 5 years. Information will be sent out to members.
- Athletic Field permits were discussed. The fees were based on neighboring counties. It was decided that we would implement fees for the adult leagues at this time and discuss youth leagues later. The fee schedule presented was approved by the board for 2026 season.

Open Discussion and Public Comment

- No public comment

- **Meeting adjourned: 1:11pm**

Meetings:

January 14th, Hunt Club, hybrid
 March 11th, Hunt Club, hybrid
 May 13th, Hunt Club, hybrid
 July 8th, Hunt Club, hybrid
 September 9th, Hunt Club, hybrid
 November 4th, Hunt Club, hybrid

Park Visits:

February 11th - Little Flower Manor
 April 8th - Clayton Golf Course
 June 19th – Juneteenth at Rose Tree Park
 August 12th - Delco Woods
 October 7th- Upland Park
 December TBD – Rose Tree Festival of Lights