

## INVITATION TO BID

### Verbatim Transcription Typing Services – Delaware County Court of Common Pleas (eERD-111324)

The County of Delaware, Pennsylvania (the “County”) is soliciting proposals from organizations to provide consultant services for Verbatim Transcription Typing Services – Delaware County Court of Common Pleas (eERD-111324).

Bid proposals will be received electronically via [PennBid Program \(https://pennbid.bonfirehub.com\)](https://pennbid.bonfirehub.com) by the Department of Central Purchasing on Wednesday, November 13, 2024 at 11:00 a.m. at which time responses will be opened and read.

Detailed Bid packets are on [PennBid Program \(https://pennbid.bonfirehub.com\)](https://pennbid.bonfirehub.com) link, which can be reviewed and/or downloaded from the “Public Files” section.

Unless otherwise provided, in any supplement to these instructions to respondent, no respondent shall modify, withdraw, or cancel the proposal or any part thereof for sixty (60) days after the time designated for the receipt of proposal in the advertisement or Invitation to Bid.

For any further questions and/or concerns, please contact the Department of Central Purchasing in the following order:

- Contact #1: Tyler Rodriguez, Purchasing Project Manager (610) 891- 4686
- Contact #2: Linda Ryan, Purchasing Admin. (610) 891-4496
- Contact #3: Jim Peterson, Director Central Purchasing (610) 891-4427