

Due to COVID-19, the public meeting for the Delaware County Jail Oversight Board was held via ZOOM and aired live online on Tuesday November 10, 2020 at 4:30 pm. The public was permitted to submit questions or comments before and after the meeting at JOB@co.delaware.pa.us.

Present: Kevin Madden, Chair; Howard Lazarus Executive Director; Honorable John J. Whelan; Honorable Mary Alice Brennan; Joanne Phillips, County Controller; Jerry Sanders, County Sheriff; Brian Corson, Citizen Appointment; Deborah Love, Citizen Appointment; Jonathan King, Citizen Appointment; Acting Warden Donna Mellon; Facility Administrator Dave Byrne. Also, on the call were Carlton Johnson, Esq. and Shelley Smith, Esq., of Archer & Greiner, PC.

Public Comment on Agenda Items: Susan Duncan, of Media: would like more information on deprivitization. Mr. Madden advised Ms. Duncan that the topic would be addressed during the meeting.

Approval of Minutes: Motion made by Judge Brennan to approve the minutes from the October 2020 Jail Oversight Board meeting. Ms. Love seconded the motion. Motion carried.

Mr. Madden noted that an executive session was held prior to the meeting to discuss legal matters.

Approval of Reports: Motion made by Ms. Love to approve the reports for October 2020, seconded by Sheriff Sanders. Motion carried.

Staffing Penalty approval for October 2020: There was discussion of the October Staffing Penalties. Motion made by Judge Brennan to approve the October 2020 Staffing Penalties, seconded by Ms. Love. Motion carried.

Coronavirus Update: Acting Warden Donna Mellon reported on COVID-19 testing numbers among staff and inmates. Ms. Mellon also mentioned that she had a conference call with the Chester County Board of Health and the Delaware County Emergency Management Team to start preparing for the disbursement of the COVID-19 vaccine once it is available. Also, on the call were Facility Administrator Dave Byrne, Health Services Administrator Kristen Grady and Assistant Warden Kelly Shaw.

Warden position update: Mr. Lazarus continues to seek an interim warden. Ms. Mellon assured the JOB that she would be willing to assist with the transition when she retires in December.

Deprivatization Consultant: Mr. Lazarus mentioned that he has distributed three statements of qualifications for the transition committee to review. The statements were from CGL Companies, Global Consultants and UHO Consulting. Mr. Madden would like to hold a special meeting so that the JOB can decide on which firm to utilize.

MAT Subcommittee Update: Mr. Corson stated that the MAT (Medicated Assisted Treatment) expansion grant had been approved. The SCA will meet with Crozer and GEO to ensure that all appropriate policies are in place.

Public Comment: Joan Mitchell, of Folsom: mentioned an incarcerated family member who had multiple concerns over staffing shortages and medical complaints. Ms. Mellon acknowledged that staffing issues have been an ongoing problem. As of November 1st GEO has modified the correctional officers work schedule to ensure permanent days off.

Nelson Vecchione, of Drexel Hill: indicated that he had received information regarding contraband in the facility. Mr. Vecchione also expressed concern over the staffing and security issues as well. Mr. Madden advised Mr. Vecchione that the matter is being investigated.

There was not further business, nor public comment. Motion made by Ms. Love to adjourn the meeting, seconded by Ms. Phillips. Motion carried.

Budget Balance - Annual funds Current data (12/04/2020 09:34:30)

Fund 1000/02 Prison
 Funds Center 1000/2310 Prison Admin

Commitment Item	Budgeted	Encumbered	Amount	Expenditure	Budget Balance	Utilization (%)
** 1000/EXPENDITURE	53,719,000.00	0.00	11,787,479.71	40,767,503.21	1,164,017.08	97.83
1000/WAGE SALARY	490,000.00	0.00	0.00	244,456.88	245,543.12	49.89
1000/501000 DEPARTMENT DIRECTOR	150,000.00	0.00	0.00	0.00	150,000.00	0.00
1000/503000 DUTY/ASSISTANT DIR	251,000.00	0.00	0.00	199,095.92	51,904.08	79.32
1000/504000 HRY FULL-TIME EMP	89,000.00	0.00	0.00	45,360.96	43,639.04	50.97
1000/505000 OVERTIME	1,000.00	0.00	0.00	301.67	698.33	30.17
1000/511000 OVERTIME CONTROL	1,000.00	0.00	0.00	301.67	698.33	30.17
1000/511000 TRAVEL & ENTERTAIN	1,000.00	0.00	0.00	0.00	1,000.00	0.00
1000/601000 CAR REIMB-TRAVEL	500.00	0.00	0.00	0.00	500.00	0.00
1000/602000 EMP REIMB-TRAVEL	500.00	0.00	0.00	0.00	500.00	0.00
1000/611000 OFFICE SUPPLY	5,000.00	0.00	0.00	3,761.06	1,238.94	75.22
1000/611000 OFFICE SUPPLIES	5,000.00	0.00	0.00	3,761.06	1,238.94	75.22
1000/621000 OTHER SERVICES	53,222,000.00	0.00	11,787,479.71	40,518,983.60	915,536.69	98.28
1000/621000 TELEPHONE	3,000.00	0.00	0.00	1,499.70	1,500.30	49.99
1000/622000 POSTAGE	1,000.00	0.00	0.00	0.00	1,000.00	0.00
1000/623000 ADVERTISING	3,000.00	0.00	0.00	2,206.96	793.04	73.57
1000/625000 ASSOC DUES & EXPENSE	2,500.00	0.00	0.00	0.00	2,500.00	0.00
1000/626000 DUPLICATE & PRINT	6,000.00	0.00	0.00	4,635.86	1,364.14	77.26
1000/630000 CONTRACTED SERVICES	165,000.00	0.00	0.00	47,508.55	117,491.45	28.79
1000/634000 PROF FEES-LEGAL	132,000.00	0.00	610.50	8,931.90	122,457.60	7.23
1000/635004 MGT OUTSOURCING	50,837,000.00	0.00	11,786,869.21	39,058,388.47	8,257.68	100.02
1000/641000 MAINTENANCE/EQUIP	15,000.00	0.00	0.00	10,441.84	4,558.16	69.61
1000/650100 MINOR EQUIPMENT	500.00	0.00	0.00	0.00	500.00	0.00
1000/650100 WORKER'S COMP	2,000.00	0.00	0.00	0.00	2,000.00	0.00
1000/651002 FITA-PROG	36,000.00	0.00	0.00	19,217.98	16,782.02	53.38
1000/652029 HOSPITALIZATION	80,000.00	0.00	0.00	27,243.32	52,756.68	34.05
1000/653029 LIFE INSURANCE	1,000.00	0.00	0.00	0.00	1,000.00	0.00
1000/655000 UNEMPLOYMENT PAYMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.00
1000/658950 CONTRIB - REA FUND	8,000.00	0.00	0.00	6,288.33	1,711.67	78.60
1000/669000 MISCELLANEOUS	8,500.00	0.00	0.00	95.40	8,404.60	1.12
1000/669139 CHANGEABLE INCIDENTA	500.00	0.00	0.00	160.00	340.00	32.00
1000/671039 GAS	220,000.00	0.00	0.00	186,385.61	33,614.39	84.72
1000/672000 ELECTRIC	600,000.00	0.00	0.00	450,675.53	149,324.47	75.11
1000/673000 WATER & SEWER	300,000.00	0.00	0.00	189,909.82	110,090.18	63.30
1000/674039 SEWER	800,000.00	0.00	0.00	517,011.33	282,988.67	64.63
1000/998000 PATROLL VOIDS	0.00	0.00	0.00	11,617.00	11,617.00	●/0
Total	53,719,000.00	0.00	11,787,479.71	40,767,503.21	1,164,017.08	97.83

Fund 1000/02 Prison Revenue - General
 Funds Center 1000/9999

Commitment Item Displayed in	Rev for Month 1 USD	Revenue YTD 1 USD	Budget as of 1 USD	Over/Under 1 USD
** 1000/REVENUE	4,242,961.45	50,891,510.68	50,906,000.00	14,489.32-
* 1000/MISC REVENUE	7,461.45	65,510.68	80,000.00	14,489.32-
1000/469346	7,461.45	65,510.68	80,000.00	14,489.32-
* 1000/OTHER FIN RES TRANSFER	4,235,500.00	50,826,000.00	50,826,000.00	0.00
1000/492200	4,235,500.00	50,826,000.00	50,826,000.00	0.00
Total	4,242,961.45	50,891,510.68	50,906,000.00	14,489.32-



MEMORANDUM

George W. Hill Correctional Facility
P.O. Box 23
Thornton, PA 19373

Date: December 1, 2020

To: Dave Byrne, Facility Administrator

From: Joan Skurski, Director of Learning and Development

cc: Donna Mellon, Warden; Kelly Shaw, Assistant Superintendent,
Mario Colucci, Assistant Facility Administrator; Esker Tatum, Deputy Facility
Administrator

RE: **November, 2020, Education/Program Performance**

Due to the Coronavirus contact teaching of programs has been suspended but we continue to utilize mobile delivery methods for teaching materials and keep the students on track with their programming needs.

The chart below shows the number of students enrolled in the *GED educational course* for the month of November, 2020.

Program	Students Participating in Contact and Mobile Instructional Learning
Adult Basic Education – GED Preparation	48
GED Testing - Number of Students Tested	0
GED – Accreditations for 2020	15
Total of Students in GED/Educational Program	48

During the month there was a total of **48** students participating in the Education Program.

GED

The chart below indicates the number of inmates who participated and were administered each exam module along with the number of inmates that passed each GED module.

2020 GED TEST RESULTS

Test Module	January		February		March		April		May		June	
	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed
RDG/Lang.Arts	12	9	5	4	4	2	0	0	0	0	0	0
Math	24	11	11	2	7	3	0	0	0	0	0	0
Science	13	10	10	5	11	9	0	0	0	0	0	0
Soc. Studies	21	11	14	7	11	7	0	0	0	0	0	0
Total Tests	70	41	40	18	33	21	0	0	0	0	0	0
Pass Rate		59%		45%		64%	0	0	0	0	0	0
Diplomas		10		4		0	0	0	0	0	0	0

2020 GED TEST RESULTS

Test Module	July		August		September		October		November		December	
	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed
RDG/Lang.Arts	0	0	0	0	11	5	8	4	0	0		
Math	0	0	0	0	4	0	2	1	0	0		
Science	1	0	7	6	16	7	6	4	0	0		
Soc. Studies	0	0	2	1	17	7	12	5	0	0		
Total Tests	1	0	9	7	48	19	28	14	0	0		
Pass Rate	0	0		78%		40%		50%		0		
Diplomas	0	0		0		0		1		0		

The chart below reflects the number of inmates that participated in the educational treatment programs for the month of November, 2020.

Program	Students Participating in Contact and/or Mobile Instructional Learning
PREP I (Cognitive Behavioral Interventions for Substance Abuse, CBI-SA)	74
PREP II (Thinking for a Change, T4C)	29
Anger Management (males)	32
Anger Management (females)	18
Sex Offender Program/Behavior Modification (males)	7
Houses of Healing (males)	29
Houses of Healing (females)	18
Parenting (males)	1
Parenting (females)	0
Transgender Group	0
Totals	208

During the month there were **208** inmates that participated in Education Treatment Programs.

PREP I (CBI-SA) Cognitive Behavioral Interventions for Substance Abuse

This program is an eight-week evidenced based cognitive behavioral program (CBI-SA) that focuses on educating inmates on addictions and behaviors. This program provides a comprehensive understanding of addictions, coping skills, and relapse prevention skills. The therapeutic framework is CBISA (Cognitive Behavioral Intervention for Substance Abuse). This program is open to all inmates regardless of court status. All participants receive a certificate of completion. Attendance is mandatory. All participants’ progress tracked and documented (i.e. weekly progress notes/discharge summaries).

PREP II (T4C) Thinking for a Change

This program is geared toward repeat offenders who successfully completed PREP I (CBI-SA) and/or a community-based treatment program. Unlike PREP 1, which focuses on addictions; this program places great emphasize on cognitive restructuring and social skills building. PREP II utilizes the (T4C) Thinking for a Change Model. The overall goal of this program is to address the cognitive, social, and emotional needs of the criminal justice population. This program includes daily treatment assignments, active participation, and after care planning. To successfully complete program, all participants must complete 25 sessions. A strong emphasis

placed on compliance with the program rules and regulations. Eligible participants must have previously completed PREP I and/or show a sense of motivation or desire toward change.

- ❖ *November had 103 inmates that participated in PREP 1 and PREP 2 classes for the month. Twenty-Seven (27) inmates received a certificate of completion (11 males, 16 females).*

Anger Management

Anger Management is an eight-session treatment program for inmates with stress and issues regarding anger and impulsivity. The program based on Cognitive Behavioral Therapy (CBT) approach to treatment. Wellness techniques focus on relaxation strategies practiced throughout the program. The Anger Management class had 50 participants during the month, 32 males and 18 female participants. There were 11 certificates of completion issued; males received 7 and the females received 4 certifications.

Sex Offender/Behavior Modification

The Sex Offender Program is a twenty-week treatment program for inmates who have committed a sexual offense. The program looks at the root causes of the individuals committing the offense and develops strategies on futuristic coping mechanisms. November enrollment had 7 males; 0 certificates of completion allocated as class is mid-cycle.

House of Healing Program

The House of Healing Program is a twelve-week treatment program for inmates who have experienced issues of loss or trauma as children and throughout their lives. November enrollment had 47 inmates comprised of 29 males and 18 females. There were 2 certificates of completion this month that were dispersed to the females.

Parenting Support Group for Males and Females Populations

Parenting Support Classes offers the attendees the opportunity to learn how to care for one another in a relationship, their child's development, how to communicate to each other's physical and emotional needs, family activities and the family functioning as a cohesive unit. One (1) male is attending the parenting group; there were no completions for the month as class is mid-cycle.

Transgender Group/Transmissions

The Transmissions program meets with the transgender population and persons contemplating transgender options. Discussions of human sexuality along with coping skills in the prison environment are the focus of discussion. The session includes PREA issues and outside resource information. At present 0 clients are receiving this treatment program.

**Commitment Comparison
January to November
2016-2020**

	2016	2017	2018	2019	2020	DIFF 2019-2020	%Diff 2019-2020
Commitments	8930	9201	8883	8997	5356	-3641	-40.5%
Discharges	8858	9086	8852	8842	5788	-3054	-34.5%
Drug & Alcohol (self report)	1754	1662	1623	1619	985	-634	-39.2%
Mental Health (self report)	456	528	485	522	324	-198	-37.9%
Dual Diagnosis (self report)	1011	1090	1239	1157	757	-400	-34.6%
Males	6965	7241	6999	7094	4298	-2796	-39.4%
Females	1965	1960	1884	1903	1058	-845	-44.4%
Black	4426	4675	4492	4612	2929	-1683	-36.5%
White	3953	3798	3558	3413	2035	-1378	-40.4%
Asian	50	69	83	56	41	-15	-26.8%
Hispanic	426	572	614	782	316	-466	-59.6%
Other	75	87	136	134	35	-99	-73.9%
Bail under \$25,000	1998	1869	1673	1713	1061	-652	-38.1%
Bail over \$25,000	1361	1229	1200	1366	1171	-195	-14.3%
VOP Bench Warrant	2173	2491	2342	2330	1401	-929	-39.9%
FTA Bench Warrant	599	630	718	723	444	-279	-38.6%
Domestic Relations B/W	401	453	367	277	115	-162	-58.5%
Bail VOP Bench Warrant	247	242	229	225	150	-75	-33.3%
Bail FTA Bench Warrant	46	56	57	33	21	-12	
VOP Bench Warrant FTA Bench Warrant	33	32	37	38	28	-10	
Bail DOM Bench Warrant	10	16	10	13	4	-9	
VOP Bench Warrant DOM Bench Warrant	41	57	42	33	16	-17	
FTA Bench Warrant DOM Bench Warrant	12	14	12	9	8	-1	
County Sentences	619	611	528	509	202	-307	-60.3%
State Sentences	67	66	51	40	28	-12	-30.0%
Lodgers	187	154	215	184	64	-120	-65.2%
PBPP Bench Warrants	288	258	289	227	154	-73	-32.2%
ICE Borders	370	534	560	743	187	-556	-74.8%

Recidivism Rate 2019 (annual) 58%

Recidivism Rate 2020

January	61%	July	61%
February	63%	August	63%
March	63%	September	63%
April	61%	October	62%
May	63%	November	63%
June	60%	December	

STAFFING PENALTIES
2020

2020

	Executive Office	Business Office	Food Service	Maintenance	Healthcare Services	Support Services	Records/Case Management	Security Supervision	K-9 Unit	TOTAL	Less Sewer Plant Maintenance Fee	Final Total	% of Employees Hired
January	\$3,146.64	\$3,321.35	\$2,687.52	\$269.60	\$12,701.44	\$0.00	\$2,787.12	\$25,269.52	\$413.76	\$50,596.96	\$2,500.00	\$48,096.96	96%
February	\$2,846.96	\$3,005.04	\$2,321.04	\$2,561.20	\$23,006.57	\$0.00	\$796.32	\$10,173.60	\$137.92	\$44,848.65	\$2,500.00	\$42,348.65	96%
March	\$8,578.24	\$3,479.52	\$2,687.52	\$2,965.60	\$28,764.15	\$0.00	\$0.00	\$30,098.40	\$137.92	\$76,711.35	\$0.00	\$76,711.35	96%
April	\$8,578.24	\$3,479.52	\$3,786.96	\$2,965.60	\$29,809.61	\$0.00	\$3,457.84	\$45,046.24	\$1,379.20	\$98,503.21	\$0.00	\$98,503.21	95%
May	\$7,798.40	\$3,163.20	\$4,889.60	\$2,539.20	\$43,834.25	\$0.00	\$5,184.00	\$19,544.72	\$315.68	\$87,269.05	\$0.00	\$87,269.05	96%
June	\$8,578.24	\$3,479.52	\$5,378.56	\$2,793.12	\$34,205.46	\$0.00	\$7,532.48	\$17,079.68	\$631.36	\$79,678.42	\$0.00	\$79,678.42	96%
July	\$1,740.16	\$3,479.52	\$5,378.56	\$5,586.24	\$21,074.24	\$0.00	\$8,186.08	\$39,654.84	\$4,893.04	\$99,992.68	\$0.00	\$99,992.68	95%
August	\$0.00	\$3,321.36	\$3,300.48	\$5,332.32	\$19,204.60	\$0.00	\$5,272.48	\$60,404.60	\$3,156.80	\$99,992.64	\$0.00	\$99,992.64	92%
September	\$0.00	\$3,321.36	\$1,833.60	\$5,332.32	\$23,039.24	\$0.00	\$1,176.48	\$38,675.18	\$1,420.56	\$74,798.74	\$0.00	\$74,798.74	95%
October	\$0.00	\$316.32	\$0.00	\$6,601.92	\$26,641.08	\$1,664.00	\$2,875.84	\$52,190.56	\$1,894.08	\$92,183.80	\$0.00	\$92,183.80	96%
November	\$240.08	\$783.36	\$0.00	\$6,855.84	\$26,451.41	\$2,720.00	\$2,016.00	\$69,373.92	\$2,683.28	\$111,123.89	\$0.00	\$111,123.89	96%
December										\$0.00			
TOTAL TO DATE	\$41,506.96	\$31,150.08	\$32,263.84	\$43,802.96	\$298,732.05	\$4,384.00	\$39,284.64	\$407,511.26	\$17,063.60	\$915,699.39	\$5,000.00	\$910,699.39	

April penalties waived by JOB and County Council

2019

	Executive Office	Business Office	Food Service	Maintenance	Healthcare Services	Support Services	Records/Case Management	Security Supervision	K-9 Unit	TOTAL	Less Sewer Plant Maintenance Fee	Final Total	% of Employees Hired
January	\$0.00	\$0.00	\$0.00	\$0.00	\$6,705.12	\$0.00	\$0.00	\$20,199.52	\$137.92	\$27,042.56		\$27,042.56	89%
February	\$0.00	\$1,423.44	\$1,221.60	\$1,213.20	\$19,985.95	\$10,675.44	\$0.00	\$27,214.16	\$275.84	\$62,009.63		\$62,009.63	90%
March	\$0.00	\$3,321.36	\$1,032.96	\$2,830.80	\$33,198.94	\$24,909.36	\$2,057.44	\$21,906.24	\$137.92	\$89,395.02		\$89,395.02	89%
April	\$0.00	\$3,479.52	\$2,250.00	\$2,965.60	\$13,547.87	\$22,831.52	\$2,596.72	\$18,221.12	\$137.92	\$66,030.27		\$66,030.27	89%
May	\$0.00	\$3,479.52	\$0.00	\$2,965.60	\$7,456.95	\$21,871.52	\$3,336.24	\$12,040.40	\$137.92	\$51,888.15		\$51,888.15	89%
June	\$0.00	\$3,163.20	\$2,443.20	\$2,696.00	\$8,917.33	\$14,909.60	\$2,190.72	\$19,872.88	\$137.92	\$54,330.85		\$54,330.85	90%
July	\$0.00	\$3,479.52	\$2,687.52	\$2,965.60	\$12,874.02	\$9,504.00	\$6,700.56	\$32,594.40	\$137.92	\$70,943.54	\$2,500.00	\$68,443.54	88%
August	\$0.00	\$6,290.64	\$2,687.52	\$2,965.60	\$9,451.78	\$11,160.00	\$5,241.84	\$30,903.20	\$0.00	\$68,700.58	\$2,500.00	\$66,200.58	87%
September	\$0.00	\$6,470.40	\$2,443.20	\$2,696.00	\$11,170.02	\$8,472.00	\$3,700.80	\$49,539.92	\$965.44	\$85,457.78	\$2,500.00	\$82,957.78	95%
October	\$0.00	\$4,299.12	\$2,809.68	\$134.80	\$7,390.04	\$4,104.00	\$2,370.96	\$19,224.24	\$4,686.72	\$45,019.56	\$2,500.00	\$42,519.56	96%
November	\$0.00	\$2,846.88	\$2,198.88	\$0.00	\$23,691.53	\$0.00	\$0.00	\$5,996.96	\$3,584.16	\$38,318.41	\$2,500.00	\$35,818.41	96%
December	\$449.52	\$3,321.36	\$2,565.36	\$0.00	\$19,005.37	\$0.00	\$1,061.76	\$32,445.28	\$413.76	\$59,262.41		\$59,262.41	94%
TOTAL TO DATE	\$449.52	\$41,574.96	\$22,339.92	\$21,433.20	\$173,394.91	\$128,437.44	\$29,857.04	\$290,158.32	\$10,753.44	\$718,398.75	\$15,000.00	\$703,398.75	

Year/Per	Posting Dt	DT Ref Doc #	It	Check #	Order	Vendor	Transact. Descript.	Amount	DR/CR	User
FUND: 02						Prison				
ACCOUNT GROUP: EXPE Expense Accounts										
02-2310-0000503000						DEPUTY DIRECTORS & ASSISTANT DIRECTORS	Initial Balance:	177,197.58		MANA
2020/011	11/06/2020	ZB 100079027	080				HRPAY00001	10,949.17		MANA
2020/011	11/20/2020	ZB 100079127	082				HRPAY00001	10,949.17		MANA
							Total Transactions:	21,898.34		
							Ending Balance [Beginning Bal. + Line items]:	199,095.92		
02-2310-0000504000						HOURLY FULL-TIME EMPLOYEES	Initial Balance:	41,575.36		MANA
2020/011	11/06/2020	ZB 100079027	174				HRPAY00001	1,892.80		MANA
2020/011	11/20/2020	ZB 100079127	174				HRPAY00001	1,892.80		MANA
							Total Transactions:	3,785.60		
							Ending Balance [Beginning Bal. + Line items]:	45,360.96		
02-2310-0000611000						OFFICE SUPPLIES	Initial Balance:	3,510.21		MART
2020/011	11/30/2020	RE 1901231016	013				I-1633431	62.58		MART
2020/011	11/30/2020	RE 1901231016	012				I-1633431	4.07		MART
2020/011	11/30/2020	RE 1901231016	011				I-1633431	22.44		MART
2020/011	11/30/2020	RE 1901231016	010				I-1633431	18.20		MART
2020/011	11/30/2020	RE 1901231016	009				I-1633431	17.40		MART
2020/011	11/30/2020	RE 1901231016	008				I-1633431	42.40		MART
2020/011	11/30/2020	RE 1901231016	007				I-1633431	11.60		MART
2020/011	11/30/2020	RE 1901231016	006				I-1633431	6.24		MART
2020/011	11/30/2020	RE 1901231016	005				I-1633431	11.79		MART
2020/011	11/30/2020	RE 1901231016	004				I-1633431	5.71		MART
2020/011	11/30/2020	RE 1901231016	003				I-1633431	11.59		MART
2020/011	11/30/2020	RE 1901231016	002				I-1633431	36.83		MART
							Total Transactions:	250.85		
							Ending Balance [Beginning Bal. + Line items]:	3,761.06		
02-2310-0000621000						TELEPHONE	Initial Balance:	1,499.70		
							No activity this period			
							Total Transactions:	0.00		
							Ending Balance [Beginning Bal. + Line items]:	1,499.70		
02-2310-0000623000						ADVERTISING	Initial Balance:	2,206.96		
							No activity this period			
							Total Transactions:	0.00		
							Ending Balance [Beginning Bal. + Line items]:	2,206.96		
02-2310-0000626000						DUPLICATE & PRINT	Initial Balance:	4,144.65		DIVA
2020/011	11/04/2020	KR 1901228755	002	1224923			INV2525882	44.30		

Year/Per	Posting Dt	DT Ref Doc #	It	Check #	Order	Vendor	Transact. Descript.	Amount	DR/CR	User
2020/011	11/05/2020	RE 1901228775	002	1223853		2016081	MARLIN LEASING	18498168	386.69	MART
2020/011	11/06/2020	KR 1901228964	002	1224923		2030118	T & G INDUSTRIES, INV2527598		60.22	DIVA
							Total Transactions:		491.21	
							Ending Balance [Beginning Bal. + Line items]:		4,635.86	
02-2310-0000634000							Initial Balance:		8,931.90	
							No activity this period			
							Total Transactions:		0.00	
							Ending Balance [Beginning Bal. + Line items]:		8,931.90	
02-2310-0000635004							Initial Balance:		35,195,929.69	
2020/011	11/16/2020	RE 1901230049	002	1224734		2031930	GEO SECURE SERVICE 2F3202010-01		3,862,458.78	MART
							Total Transactions:		3,862,458.78	
							Ending Balance [Beginning Bal. + Line items]:		39,058,388.47	
02-2310-0000651002							Initial Balance:		17,247.73	
2020/011	11/06/2020	ZB 100079027	081				HRPAY00001		982.45	MANA
2020/011	11/20/2020	ZB 100079127	083				HRPAY00001		987.80	MANA
							Total Transactions:		1,970.25	
							Ending Balance [Beginning Bal. + Line items]:		19,217.98	
02-2310-0000652029							Initial Balance:		25,784.57	
2020/011	11/11/2020	KR 1901229458	005	1225096		2028680	HM LIFE INSURANCE 11/11/2020		916.18	DIVA
2020/011	11/16/2020	KR 1901230088	005			2012919	GUARDIAN-BETHLEHEM 11/16/2020		408.48	BARR
2020/011	11/17/2020	KR 1901230090	005			2033235	STANDARD INSURANCE 11/17/2020		62.00	BARR
							Total Transactions:		1,386.66	
							Ending Balance [Beginning Bal. + Line items]:		27,171.23	
02-2310-0000658550							Initial Balance:		6,288.33	
							No activity this period			
							Total Transactions:		0.00	
							Ending Balance [Beginning Bal. + Line items]:		6,288.33	
02-2310-0000669000							Initial Balance:		95.40	
							No activity this period			
							Total Transactions:		0.00	
							Ending Balance [Beginning Bal. + Line items]:		95.40	

Year/Per	Posting Dt	DT Ref Doc #	It	Check #	Order	Vendor	Transact. Descript.	Amount	DR/CR	User
02-2310-0000669139 - CHANGEABLE INCIDENTAL EXPENSE										
							Initial Balance:	160.00		
							No activity this period			
							Total Transactions:	0.00		
							Ending Balance [Beginning Bal. + Line items]:	160.00		
02-2310-0000671039 - GAS							Initial Balance:	179,717.81		DIVA
2020/011 11/06/2020 KR 1901228965 002 1224714						2032103 EXELON CORPORATION	3034550	6,667.80		DIVA
							Total Transactions:	6,667.80		
							Ending Balance [Beginning Bal. + Line items]:	186,385.61		
02-2310-0000672000 - ELECTRIC										
							Initial Balance:	450,675.53		
							No activity this period			
							Total Transactions:	0.00		
							Ending Balance [Beginning Bal. + Line items]:	450,675.53		
02-2310-0000673000 - WATER & SEWER										
							Initial Balance:	189,909.82		
							No activity this period			
							Total Transactions:	0.00		
							Ending Balance [Beginning Bal. + Line items]:	189,909.82		
02-2310-0000674039 - SEWER							Initial Balance:	471,444.83		DIVA
2020/011 11/06/2020 KR 1901228966 002 1224671						2027457 CONCORD TWP SEWER	11-01-20-0250050	42,082.50		DIVA
2020/011 11/10/2020 RE 1901229346 002 1224772						2032430 KBX GOLDEN LLC	20203036	3,484.00		DIVA
							Total Transactions:	45,566.50		
							Ending Balance [Beginning Bal. + Line items]:	517,011.33		
02-2310-0000998000 - PAYROLL VOIDS										
							Initial Balance:	11,617.00		
							No activity this period			
							Total Transactions:	0.00		
							Ending Balance [Beginning Bal. + Line items]:	11,617.00		
TOTAL ACCOUNT GROUP: EXPE								3,944,475.99		
TOTAL FUND: 02								3,944,475.99		