

## Delaware County Jail Oversight Board Meeting

March 10, 2020

### AGENDA

Public Comment

Approval of Minutes – February 2020

Approval of Reports - February 2020

1. Discussion of selection of Solicitor
2. Discussion of RFP for a building engineering report on facility conditions at GWHCF
3. Discussion of GTL contract for inmate phones, tablets, Video Visitation and Intel Analyst expires 6/30/20
4. GEO presentation
5. Coronavirus policy and procedure update
6. Contraband – Body Scanner/Non-Contact visitation update
7. Discussion Memorandum of Understanding with the Department of Corrections to house State Parole Violators.
8. Report from Drug Treatment/MAT Subcommittee
9. Report from Staffing Subcommittee
10. Warden's report
  - Population numbers
  - Sentinel events
  - Staffing and Staffing Penalty update and approval – January and February

Public Comment

**PRESENT:** Kevin Madden, Chair; Marianne Grace, Vice Chair; Honorable John J. Whelan; Honorable Mary Alice Brennan; Joanne Phillips County Controller; Brian Corson; Jonathan King; Deborah Love; and Acting Warden Donna Mellon.

The public meeting for the Delaware County Jail Oversight Board was held on February 11, 2020 at 8:00 am in the County Council Meeting Room, Government Center Building located at 201 W. Front Street, Media, PA. Chairman Madden called the meeting to order followed by the Pledge of Allegiance.

Mr. Madden stated that an executive session was held prior to the meeting to discuss potential litigation matters.

**PUBLIC COMMENT:** Jeanmarie Perrone, MD and two of her colleagues from the University of Pennsylvania: made a presentation on Medicated Assisted Treatment for Opioid Use Disorder in jails.

Dave Moran, Senior Marketing Director of Crozer: Spoke about expanding Vivitrol Treatment in the jail. The program can be costly however, there are subsidies available.

Rachel Snyder, of Mirmont spoke regarding inmates who are released to Mirmont Inpatient. Buprenorphine is now available via injection. Mirmont now has a partial hospitalization program available for patients.

Motion made by Judge Brennan approving the Minutes from the December 2019 and January 2020 Jail Oversight Board meeting. Ms. Grace seconded the motion. Motion carried.

Motion made by Ms. Love approving the reports for December 2019 and January 2020, seconded by Ms. Grace. Motion carried.

Motion made by Mr. Madden to amend the Jail Oversight Board meeting start time to 4:30 pm on the second Tuesday of the month, with authorization to advertise. Ms. Grace seconded. Motion carried.

Mr. Madden asked for a vote on whether to keep Mr. DiOrio as temporary solicitor. Vote was 3-4, Judge Whelan, Judge Brennan and Ms. Love were ayes. Four opposed were: Ms. Phillips, Mr. Madden, Mr. King and Ms. Grace; and 1 abstention by Mr. Corson.

Motion made by Ms. Phillips to accept the RFP for Board Solicitor and authorization to advertise. Ms. Grace seconded the motion. Vote was 7-1 (7 ayes) (1) abstention by Mr. Corson.

Motion made by Mr. King approving the suggested changes to the visitation room policy, seconded by Judge Brennan. Motion carried.

Motion made by Judge Whelan approving the resolution for the expansion of treatment for inmates with opioid use disorder, seconded by Mr. Corson. Motion carried.

**PUBLIC COMMENT:** Peg Wilson, Drexel Hill: suggested that the Board hire a contractor to inspect the HVAC units in the jail. Ms. Wilson also asked the Board if the changes to the visitation policy would be advertised. Mr. Madden assured Ms. Wilson that the changes will be posted online.

Seifuddin Simpson, Chester, PA: Spoke about how he achieved his bachelor's degree while incarcerated. Mr. Simpson believes that if inmates are provided with adequate resources during their incarceration, it will reduce recidivism.

Robert DiOrio, Media, PA: Mentioned a law called "Veatch vs. Alleghany County Bureau of Corrections' It was held that Alleghany County Jail Oversight Board is a political subdivision of the government, subject to a 1983 action.

Ms. Mellon suggested that the Board consider a RFP for a building engineer. The purpose of the engineer would be to provide a cost analysis between what's in the GEO Contract and the county.

Facility Administrator Dave Byrne would like to pilot a video visitation project and utilize the current hardware in place to provide an opportunity to evaluate the GTL video visitation system. There will be a presentation on body scanners at the facility on February 20<sup>th</sup>. By utilizing a non-contact visitation policy and the body scanners it would eliminate contraband that enters the facility.

There was discussion of the GTL contract that will expire on June 30, 2020. Ms. Phillips suggested that the county solicitor's office review the GTL contract to determine if an extension would be appropriate. The Board will discuss more about the GTL contract during the March meeting.

**Medication Assisted Treatment subcommittee:** Created a resolution to expand treatment for inmates with opioid use disorder.

**Re-Entry subcommittee:** Expressed that more collaboration is needed for the implementation of more programs and services at the facility. Mr. King and Ms. Phillips plan to meet with Probation and Parole.

**Staffing subcommittee:** No update due to scheduling conflicts. Ms. Love and Mr. King will have more information to present in March.

**Sentinel events:** Ms. Mellon advised the Board that at 10:04 am on February 7<sup>th</sup> a female inmate was found unresponsive in her cell on Unit 9. Medical staff arrived immediately and began to perform life saving measures. EMS was called and left the property at 10:32 am. A call was received from Riddle Hospital pronouncing the female inmate deceased at 11:04 am. The incident is under investigation by CID.

Ms. Mellon reported that Concordville Fire Department were called during the afternoon of February 7<sup>th</sup> for suspicious smoke on Unit 4. Due to the inclement weather that day, a motor on one of the heating units became disabled. On January 27<sup>th</sup> Concordville was called to investigate a mysterious odor detected from one of the heating units. It was undetermined where the odor came from.

Ms. Mellon presented the population numbers and staffing levels. She also presented behavioral health numbers including the Restoration of Competency program, Norristown State Hospital and Inpatient Drug and Alcohol treatment releases.

Facility Administrator, Dave Byrne addressed medical staffing issues.

There were 10 GED's earned for the month. Mr. Madden commended the jail for their great work.

There was no further business, nor public discussion. Motion made by Ms. Phillips to adjourn the meeting, seconded by Mr. Madden. Motion carried.

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Kevin Madden, Chairman

Fund 1000/02 Prison  
 Funds Center 1000/2310 Prison Admin

** 1000/EXPENDITURE	EXPENDITURES	53,719,000.00	0.00	50,837,316.00	248,644.34	2,633,039.66	95.10
		490,000.00	0.00	0.00	49,647.82	440,352.18	10.13
		150,000.00	0.00	0.00	0.00	150,000.00	0.00
		251,000.00	0.00	0.00	40,250.06	210,749.94	16.04
		89,000.00	0.00	0.00	9,397.76	79,602.24	10.56
		1,000.00	0.00	0.00	17.75	982.25	1.78
		1,000.00	0.00	0.00	0.00	982.25	1.78
		1,000.00	0.00	0.00	0.00	1,000.00	0.00
		500.00	0.00	0.00	0.00	500.00	0.00
		500.00	0.00	0.00	0.00	500.00	0.00
		5,000.00	0.00	0.00	844.00	4,156.00	16.88
		5,000.00	0.00	0.00	844.00	4,156.00	16.88
		53,222,000.00	0.00	50,837,316.00	198,134.77	2,186,549.23	95.89
		3,000.00	0.00	0.00	149.97	2,850.03	5.00
		1,000.00	0.00	0.00	0.00	1,000.00	0.00
		1,000.00	0.00	0.00	122.96	877.04	12.30
		2,500.00	0.00	0.00	0.00	2,500.00	0.00
		6,000.00	0.00	0.00	501.85	5,498.15	8.36
		165,000.00	0.00	0.00	5,475.27	159,524.73	3.32
		149,000.00	0.00	0.00	4,133.40	144,866.60	2.77
		50,837,000.00	0.00	50,837,316.00	2,334.00	2,650.00-	100.01
		500.00	0.00	0.00	0.00	500.00	0.00
		2,000.00	0.00	0.00	0.00	2,000.00	0.00
		36,000.00	0.00	0.00	3,800.24	32,199.76	10.56
		80,000.00	0.00	0.00	2,993.26	77,006.74	3.74
		1,000.00	0.00	0.00	0.00	1,000.00	0.00
		1,000.00	0.00	0.00	0.00	1,000.00	0.00
		8,000.00	0.00	0.00	0.00	8,000.00	0.00
		8,500.00	0.00	0.00	0.00	8,500.00	0.00
		500.00	0.00	0.00	40.00	460.00	8.00
		220,000.00	0.00	0.00	30,147.33	189,852.67	13.70
		600,000.00	0.00	0.00	37,489.84	562,510.16	6.25
		300,000.00	0.00	0.00	26,781.65	273,218.35	8.93
		800,000.00	0.00	0.00	84,165.00	715,835.00	10.52
		53,719,000.00	0.00	50,837,316.00	248,644.34	2,633,039.66	95.10
Total							

Fund	1000/02	Prison	Revenue - General					
Funds Center	1000/9999							
** 1000/REVENUE			4,235,500.00	8,471,000.00	50,906,000.00	42,435,000.00-		
			0.00	0.00	80,000.00	80,000.00-		
			0.00	0.00	80,000.00	80,000.00-		
			4,235,500.00	8,471,000.00	50,826,000.00	42,355,000.00-		
			4,235,500.00	8,471,000.00	50,826,000.00	42,355,000.00-		
Total			4,235,500.00	8,471,000.00	50,906,000.00	42,435,000.00-		



# MEMORANDUM

George W. Hill Correctional Facility  
P.O. Box 23  
Thornton, PA 19373

Date: March 1, 2020

To: Dave Byrne, Facility Administrator

From: Joan Skurski, Director of Learning and Development

cc: Donna Mellon, Acting Warden; Kelly Shaw, Assistant Superintendent;  
Mario Colucci; Deputy Facility Administrator, Esker Tatum; Deputy Facility  
Administrator

RE: February, 2020, Education/Program Performance

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## Individual Program Performance for February, 2020

The chart below shows the number of students enrolled in each *educational course* along with the teaching hours associated with each course for the month of February, 2020.

Program	Students Participating	Total Teaching Hours
Adult Basic Education - GED Preparation	164	3406
GED Testing	40	280
WES (Workplace Essential Skills/Computer Literacy)	43	568
PLAN (Positive Living Assistance Network)	39	873
HIV Prevention Education	38	38
Elagger Training (PENN DOT Guidelines)	8	32
<b>Totals</b>	<b>332</b>	<b>5197</b>

During the month we had a total of 332 students participating in the Education Program. The largest percentage of our student body was made up of Adult Basic Education/GED program.

**GED**

*To date, 14 earned GEDs.*

A total of 40 various different GED modules were tested in February encompassing both the male and female inmate population.

The chart below indicates the number of inmates who participated and were administered each exam module along with the number of inmates that passed each GED module.

**2020 GED TEST RESULTS**

Test Module	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed
Reading Comprehension	1	0	5	4								
Writing	1	0	10	2								
Math	1	0	10	5								
Science	2	0	10	7								
Total Tests	40	4	40	18								
Pass Rate		59%		45%								
Diplomas		10		4								

**2020 GED TEST RESULTS**

Test Module	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed
Reading Comprehension												
Writing												
Math												
Science												
Total Tests												
Pass Rate												
Diplomas												



**Workplace Essential Skills/Computer Literacy (WES)**

In February, the WES/Computer Program male population had 26 students participate in the class, there were 5 certificates of completion distributed. The female participants had 17 students participate, there were 12 certificates of completion distributed to the females.

**Positive Living Assistance Network (PLAN)**

In February there was a total of 39 inmates that participated in the PLAN program. (18 males and 21 female students participated). February produced 1 certificate for the male population and 16 certificates for the female population.

**HIV Prevention Education**

Family and Community Service of Delaware County educate the population on HIV/AIDS/Hepatitis C prevention and risks. The Organization addresses sexual protection, readiness and planning. They can be assisted through their HIV Navigation Services and the Organization will set up client to work with the HIV Navigator to assist those who are currently living with HIV and other sexually transmitted infections. In February 38 men were educated in safe health practices.

The chart below reflects the number of inmates that participated in the educational treatment programs for the month of February, 2020.

Program	Students Participating	Total Teaching Hours
PREP I (Cognitive Behavioral Interventions for Substance Abuse, CBI-SA)	112	4032
PREP II (Thinking for a Change, T4C)	52	1144
Anger Management (males)	68	1428
Anger Management (females)	25	113
Sex Offender Program/Behavior Modification (males)	5	60
Houses of Healing (males)	25	113
Houses of Healing (females)	25	113
Parenting (males)	28	252
Parenting (females)	18	76
Transgender Group	3	12
<b>THRESHOLDS</b>	12	180
<b>Totals</b>	<b>373</b>	<b>7523</b>

During the month there were 373 inmates that participated in Education Treatment Programs.

### **PREP I (CBI-SA) Cognitive Behavioral Interventions for Substance Abuse**

This program is an eight-week evidenced based cognitive behavioral program (CBI-SA) that focuses on educating inmates on addictions and behaviors. This program provides a comprehensive understanding of addictions, coping skills, and relapse prevention skills. The therapeutic framework is CBISA (Cognitive Behavioral Intervention for Substance Abuse). This program is open to all inmates regardless of court status. All participants receive a certificate of completion. Attendance is mandatory. All participants' progress tracked and documented (i.e. weekly progress notes/discharge summaries).

### **PREP II (T4C) Thinking for a Change**

This program is geared toward repeat offenders who successfully completed PREP I (CBI-SA) and/or a community based treatment program. Unlike PREP 1, which focuses on addictions; this program places great emphasize on cognitive restructuring and social skills building. PREP II utilizes the (T4C) Thinking for a Change Model. The overall goal of this program is to address the cognitive, social, and emotional needs of the criminal justice population. This program includes daily treatment assignments, active participation, and after care planning. A successfully complete the program, all participants must complete 25 sessions. A strong emphasis placed on compliance with the program rules and regulations. Eligible participants must have previously completed PREP I and/or show a sense of motivation or desire toward change.

- ❖ *February had 164 inmates that participated in PREP 1 and PREP 2 classes for the month of February. Forty-three (43) inmates received a certificate of completion (30 males and 13 females).*

### **Anger Management**

Anger Management is an eight-session treatment program for inmates with stress and issues regarding anger and impulsivity. The program based on Cognitive Behavioral Therapy (CBT) approach to treatment. Wellness techniques focus on relaxation strategies practiced throughout the program. The Anger Management class had 93 participants during the month, 68 males and 25 female participants. There were 10 certificates of completion issued to the males and 3 certificates to the females.

### **Sex Offender/Behavior Modification**

The Sex Offender Program is a twenty-week treatment program for inmates who have committed a sexual offense. The program looks at the root causes of the individuals committing the offense and develops strategies on futuristic coping mechanisms. February enrollment was at 5 males; 1 certificate of completion allocated.

### **House of Healing Program**

The House of Healing Program is a twelve-week treatment program for inmates who have experienced issues of loss or trauma as children and throughout their lives. February enrollment had 50 inmates comprised of 25 males and 25 females. There were 5 certificates of completion distributed to the males and 3 certificates to the female population.

### **Parenting Support Group for Males**

Parenting Support Classes offers the attendees the opportunity to learn how to care for one another in a relationship, their child's development, how to communicate to each other's physical and emotional needs, family activities and the family functioning as a cohesive unit. Twenty-eight (28) males attended the parenting class and 7 received a certificate of completion for the month.

### **Parenting Support Group for Females**

*Catholic Social Services-Delaware County Family Service Center* instructs the female population. The weekly workshops cover topics on prenatal care, pregnancy, childbirth, and post-childbirth. The Organization explains the outreach initiatives provided upon release including baby clothes, food, assistance, supportive agencies for resources in mental health, medical and financial assistance to name a few. Class attendance was at 18 for the month and no certificates distributed, class is mid-cycle.

### **Transgender Group/Transmissions**

The Transmissions program meets with the transgender population and persons contemplating transgender options. Discussions of human sexuality along with coping skills in the prison environment are the focus of discussion. The session includes PREA issues and outside resource information. At present 3 clients are receiving this treatment program.

### **Thresholds**

The Threshold Program is a decision-making, life skills course. Thresholds require an eight-week commitment for each teaching cycle. There are six cycles each year. The Thresholds instructors conduct one on one sessions (Micro Groups) along with group sessions (Macro Groups) at various times throughout the cycle. Thresholds program based on the belief that the personal image, which people hold of themselves in relation to society strongly, influences their actions.

- ❖ *During the month of February, 12 inmates participated in Thresholds; the Organization instructs inmates to better life making decisions. There were 7 male inmates and 5 female inmates. Thresholds program graduated 10 clients. February had 6 males that received certificates and 4 females receiving certifications of completion.*

## **Wellness Program**

The Wellness Program is an evidence based solution program designed to provide lasting results by changing behaviors to produce sustainable and measurable results through classroom education and supervised training.

Wellness is an active process of becoming aware of, and making choices toward, better health and wellbeing. Each program easily modified based on the individual needs and goals to succeed and maintain overall wellness. The Program requires active involvement. As the inmates gain more information on what enhances their wellbeing, they can make informed choices for the best possible lifestyle. Classes offered are Yoga, Boot camp, CrossFit, Body Pump, Cycling and Rowing.

The Wellness Programs encompass seven dimensions of wellness: social, emotional, spiritual, environmental, occupational, intellectual and physical. Each of these dimensions' act and interact in ways that contributes to our quality of life with an emphasis on continued growth and balance in each dimension.

- ❖ For the month of February, instructors facilitated **100** classes. The males attended **62** classes with **641** inmate contacts; the females attended **29** instructional classes with **172** contacts. The males in the DUI Building attended **9** wellness classes with **68** inmate contacts. The Wellness Program had contact with **954** inmates in the month of February.

The team of instructors works closely with several groups, which include the PREP Program, Juvenile Population, Case Managers, Medical Staff, Counselors and Correctional Officers. *Wellness classes are offered to the Vivitrol Unit three (3) days a week, PREP Program once every program cycle, Youth Offenders five (5) days a week and weekly on unit 10A.*

## **Job Employment Enhancements with Certifications**

**Flagger Training** Certification enables the inmate to apply for flagging positions upon release. Course taught in accordance with PENN DOT guidelines and inmate must pass the final exam for certification, which is valid for three (3) years. Flagging on any roadway in Pennsylvania requires this certification. For the month of February **8** certifications issued to the male population, the female population as class is mid-cycle and not eligible for certifications at this time. To date, **40** flagging certifications distributed to inmates passing the course and the test.

**Commitment Comparison**  
**January to February**  
**2016-2020**

	2016	2017	2018	2019	2020	DIFF 2019-2020	%Diff 2019-2020
<b>Commitments</b>	1548	1601	1490	1613	1541	-72	-4.5%
<b>Discharges</b>	1583	1545	1453	1563	1709	146	<b>9.3%</b>
<b>Drug &amp; Alcohol (self report)</b>	288	325	285	314	140	-174	-55.4%
<b>Mental Health (self report)</b>	80	90	79	116	53	-63	-54.3%
<b>Dual Diagnosis (self report)</b>	158	162	217	221	109	-112	-50.7%
<b>Males</b>	1195	1255	1153	1256	1208	-48	-3.8%
<b>Females</b>	353	346	337	357	333	-24	-6.7%
<b>Black</b>	733	742	747	798	773	-25	-3.1%
<b>White</b>	707	714	607	625	574	-51	-8.2%
<b>Asian</b>	13	16	19	8	16	8	<b>100.0%</b>
<b>Hispanic</b>	84	113	98	152	154	2	<b>1.3%</b>
<b>Other</b>	11	16	19	30	24	-6	-20.0%
<b>Bail under \$25,000</b>	340	326	290	299	245	-54	-18.1%
<b>Bail over \$25,000</b>	215	215	191	247	201	-46	-18.6%
<b>VOP Bench Warrant</b>	365	419	382	419	414	-5	-1.2%
<b>FTA Bench Warrant</b>	109	128	112	138	125	-13	-9.4%
<b>Domestic Relations B/W</b>	71	75	77	59	74	15	<b>25.4%</b>
<b>Bail</b>							
<b>VOP Bench Warrant</b>	38	50	40	32	40	8	<b>25.0%</b>
<b>Bail</b>							
<b>FTA Bench Warrant</b>	7	12	8	4	4	0	
<b>VOP Bench Warrant</b>							
<b>FTA Bench Warrant</b>	5	4	6	6	6	0	
<b>Bail</b>							
<b>DOM Bench Warrant</b>	2	4	0	3	1	-2	
<b>VOP Bench Warrant</b>							
<b>DOM Bench Warrant</b>	12	11	14	5	8	3	
<b>FTA Bench Warrant</b>							
<b>DOM Bench Warrant</b>	2	2	1	4	0	-4	
<b>County Sentences</b>	145	128	89	108	77	-31	-28.7%
<b>State Sentences</b>	19	13	10	7	7	0	0.0%
<b>Lodgers</b>	31	28	38	25	38	13	<b>52.0%</b>
<b>PBPP Bench Warrants</b>	43	47	49	38	35	-3	-7.9%
<b>ICE Boarders</b>	76	74	83	129	154	25	<b>19.4%</b>

**Recidivism Rate 2019 (annual) 58%**

**Recidivism Rate 2020**

January	<b>61%</b>	July
February	<b>63%</b>	August
March		September
April		October
May		November
June		December



STAFFING PENALTIES

2020

2020

	Executive Office	Business Office	Food Service	Maintenance	Healthcare Services	Support Services	Records/Case Management	Security Supervision	K-9 Unit	TOTAL	Less Sewer Plant Maintenance Fee	Final Total	% of Employees Hired
January	\$3,146.64	\$3,321.36	\$2,687.52	\$269.60	\$12,701.44	\$0.00	\$2,787.12	\$25,269.52	\$413.76	\$50,596.96	\$2,500.00	\$48,096.96	96%
February	\$2,846.96	\$3,005.04	\$2,321.04	\$2,561.20	\$23,006.57	\$0.00	\$796.32	\$10,173.60	\$137.92	\$44,848.65	\$2,500.00	\$42,348.65	96%
March												\$0.00	
April												\$0.00	
May												\$0.00	
June												\$0.00	
July												\$0.00	
August												\$0.00	
September												\$0.00	
October												\$0.00	
November												\$0.00	
December												\$0.00	
TOTAL TO DATE	\$5,993.60	\$6,326.40	\$5,008.56	\$2,830.80	\$35,708.01	\$0.00	\$3,583.44	\$35,443.12	\$551.68	\$95,445.61	\$5,000.00	\$90,445.61	

2019

	Executive Office	Business Office	Food Service	Maintenance	Healthcare Services	Support Services	Records/Case Management	Security Supervision	K-9 Unit	TOTAL	Less Sewer Plant Maintenance Fee	Final Total	% of Employees Hired
January	\$0.00	\$0.00	\$0.00	\$0.00	\$6,705.12	\$0.00	\$0.00	\$20,199.52	\$137.92	\$27,042.56		\$27,042.56	89%
February	\$0.00	\$1,423.44	\$1,221.60	\$1,213.20	\$19,985.95	\$10,675.44	\$0.00	\$27,214.16	\$275.84	\$62,009.63		\$62,009.63	90%
March	\$0.00	\$3,321.36	\$1,032.96	\$2,830.80	\$33,198.94	\$24,909.36	\$2,057.44	\$21,906.24	\$137.92	\$89,395.02		\$89,395.02	89%
April	\$0.00	\$3,479.52	\$2,250.00	\$2,965.60	\$13,547.87	\$22,891.52	\$2,596.72	\$18,221.12	\$137.92	\$66,030.27		\$66,030.27	89%
May	\$0.00	\$3,479.52	\$0.00	\$2,965.60	\$7,456.95	\$21,871.52	\$3,936.24	\$12,040.40	\$137.92	\$51,888.15		\$51,888.15	89%
June	\$0.00	\$3,163.20	\$2,443.20	\$2,696.00	\$8,917.33	\$14,909.60	\$2,190.72	\$19,872.88	\$137.92	\$54,330.85		\$54,330.85	90%
July	\$0.00	\$3,479.52	\$2,687.52	\$2,965.60	\$12,874.02	\$9,504.00	\$6,700.56	\$32,594.40	\$137.92	\$70,943.54	\$2,500.00	\$68,443.54	88%
August	\$0.00	\$6,290.64	\$2,687.52	\$2,965.60	\$9,451.78	\$11,160.00	\$5,241.84	\$30,903.20	\$0.00	\$68,700.58	\$2,500.00	\$66,200.58	87%
September	\$0.00	\$6,470.40	\$2,443.20	\$2,696.00	\$11,170.02	\$8,472.00	\$3,700.80	\$49,539.92	\$965.44	\$85,457.78	\$2,500.00	\$82,957.78	95%
October	\$0.00	\$4,299.12	\$2,809.68	\$134.80	\$7,390.04	\$4,104.00	\$2,370.96	\$19,224.24	\$4,686.72	\$45,019.56	\$2,500.00	\$42,519.56	96%
November	\$0.00	\$2,846.88	\$2,198.88	\$0.00	\$23,691.53	\$0.00	\$0.00	\$5,996.96	\$3,584.16	\$38,318.41	\$2,500.00	\$35,818.41	96%
December	\$449.52	\$3,321.36	\$2,565.36	\$0.00	\$19,005.37	\$0.00	\$1,061.76	\$32,445.28	\$413.76	\$59,262.41	\$2,500.00	\$56,762.41	94%
TOTAL TO DATE	\$449.52	\$41,574.96	\$22,339.92	\$21,433.20	\$173,394.91	\$128,437.44	\$29,857.04	\$290,158.32	\$10,753.44	\$718,998.75	\$15,000.00	\$703,998.75	

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FUND: 02 Prison Transact. Descript. Amount DR/CR User

ACCOUNT GROUP: EXPE Expense Accounts  
 02-2310-0000503000 - DEPUTY DIRECTORS & ASSISTANT DIRECTORS  
 2020/002 02/14/2020 ZB 100077319 018  
 2020/002 02/28/2020 ZB 100077600 021

Initial Balance: 25,044.02  
 HRPAY00001  
 HRPAY00001 7,603.02 SCIO  
 7,603.02 SCIO

Total Transactions: 15,206.04  
 Ending Balance [Beginning Bal. + Line items]: 40,250.06

02-2310-0000504000 - HOURLY FULL-TIME EMPLOYEES  
 2020/002 02/14/2020 ZB 100077319 168  
 2020/002 02/28/2020 ZB 100077600 174

Initial Balance: 5,612.16  
 HRPAY00001  
 HRPAY00001 1,892.80 SCIO  
 1,892.80 SCIO

Total Transactions: 3,785.60  
 Ending Balance [Beginning Bal. + Line items]: 9,397.76

02-2310-0000611000 - OFFICE SUPPLIES  
 2020/002 02/12/2020 RE 1901191290 002 1198497  
 2020/002 02/12/2020 RE 1901191290 003 1198497  
 2020/002 02/12/2020 RE 1901191290 004 1198497  
 2020/002 02/12/2020 RE 1901191290 005 1198497  
 2020/002 02/18/2020 RE 1901192086 002 1200358  
 2020/002 02/25/2020 RE 1901193542 002 1200110  
 2020/002 02/25/2020 RE 1901193542 003 1200110  
 2020/002 02/25/2020 RE 1901193542 004 1200110  
 2020/002 02/25/2020 RE 1901193542 005 1200110  
 2020/002 02/25/2020 RE 1901193542 006 1200110  
 2020/002 02/25/2020 RE 1901193542 007 1200110

Initial Balance: 239.05  
 OFFICE BASICS INC I-1442653  
 OFFICE BASICS INC I-1442653  
 OFFICE BASICS INC I-1442653  
 OFFICE BASICS INC I-1442653  
 2011927 WB MASON CO INC 207839903  
 OFFICE BASICS INC I-1454761  
 OFFICE BASICS INC I-1454761  
 OFFICE BASICS INC I-1454761  
 OFFICE BASICS INC I-1454761  
 OFFICE BASICS INC I-1454761  
 OFFICE BASICS INC I-1454761  
 OFFICE BASICS INC I-1454761

Total Transactions: 604.95  
 Ending Balance [Beginning Bal. + Line items]: 844.00

02-2310-0000621000 - TELEPHONE

Initial Balance: \*\*\*NO activity this period\*\*\* 149.97

Total Transactions: 0.00  
 Ending Balance [Beginning Bal. + Line items]: 149.97

02-2310-0000623000 - ADVERTISING  
 2020/002 02/19/2020 KR 1901192324 002 1200411

Initial Balance: 61.48  
 2030137 21st CENTURY MEDIA 20200219 61.48 MART  
 61.48 MART

Total Transactions: 61.48  
 Ending Balance [Beginning Bal. + Line items]: 122.96

02-2310-0000626000 - DUPLICATE & PRINT  
 2020/002 02/06/2020 RE 1901190506 002 1198446  
 2020/002 02/12/2020 KR 1901191522 002 1200296

Initial Balance: 35.00  
 2016081 MARLIN LEASING 17737784 402.01 MART  
 2030118 T & G INDUSTRIES, INV2244842 64.84 BARR



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<p>02-2310-0000634000 - PROFESSIONAL FEES - LEGAL</p> <p>2020/002 02/21/2020 RE 1901192732 002</p>										
							Total Transactions:	466.85		
Ending Balance [Beginning Bal. + Line items]:								501.85		
<p>Initial Balance:</p> <p>2001264 DIORIO AND SERENI 38469</p>										
							Total Transactions:	0.00		DIVA
Ending Balance [Beginning Bal. + Line items]:								4,133.40		
<p>02-2310-0000635004 - MANAGEMENT OUTSOURCING</p> <p>2020/002 02/24/2020 KR 1901193424 002</p>										
							Total Transactions:	1,556.00		BARR
Ending Balance [Beginning Bal. + Line items]:								778.00		
<p>Initial Balance:</p> <p>2001154 DELAWARE COUNTY IN INET000364</p>										
							Total Transactions:	2,345.97		SCIO
Ending Balance [Beginning Bal. + Line items]:								727.82		SCIO
<p>02-2310-0000651002 - FICA-PROG</p> <p>2020/002 02/14/2020 ZB 100077319 019</p> <p>2020/002 02/28/2020 ZB 100077600 022</p>										
							Total Transactions:	1,454.27		
Ending Balance [Beginning Bal. + Line items]:								3,800.24		
<p>02-2310-0000652029 - HOSPITALIZATION</p> <p>2020/002 02/06/2020 KR 1901190412 005 1198887</p> <p>2020/002 02/10/2020 KR 1901190873 005 1198896</p> <p>2020/002 02/10/2020 KR 1901190877 005 1198896</p> <p>2020/002 02/21/2020 KR 1901192736 005 1200590</p> <p>2020/002 02/21/2020 KR 1901192737 005 1200588</p> <p>2020/002 02/24/2020 KR 1901193221 005 1200593</p>										
							Total Transactions:	1,085.92		MART
Ending Balance [Beginning Bal. + Line items]:								408.48		MART
<p>02-2310-0000669139 - CHANGEABLE INCIDENTAL EXPENSE</p>										
							Total Transactions:	0.00		
Ending Balance [Beginning Bal. + Line items]:								40.00		
<p>Initial Balance:</p> <p>***No activity this period***</p>										
							Total Transactions:	0.00		
Ending Balance [Beginning Bal. + Line items]:								40.00		
<p>02-2310-0000671039 - GAS</p> <p>2020/002 02/03/2020 KR 1901189621 008 1199190</p> <p>2020/002 02/12/2020 KR 1901191520 002 1199754</p>										
							Total Transactions:	5,900.44		BARR
Ending Balance [Beginning Bal. + Line items]:								24,246.89		BARR
<p>02-2310-0000671039 - GAS</p> <p>2020/002 02/03/2020 KR 1901189621 008 1199190</p> <p>2020/002 02/12/2020 KR 1901191520 002 1199754</p>										
							Total Transactions:	30,147.33		
Ending Balance [Beginning Bal. + Line items]:								30,147.33		

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02-2310-0000672000 - ELECTRIC	2020/002	02/03/2020	KR	1901189621	009	1199190				
							Initial Balance:	0.00		
							99212-00300	37,489.84		BARR
							Total Transactions:	37,489.84		
							Ending Balance [Beginning Bal. + Line items]:	37,489.84		
02-2310-0000673000 - WATER & SEWER	2020/002	02/12/2020	KR	1901191525	002	1200412				
							Initial Balance:	0.00		
							2000762 CHESTER WATER AUTH	25,654.51		BARR
							2000762 CHESTER WATER AUTH	1,127.14		BARR
							Total Transactions:	26,781.65		
							Ending Balance [Beginning Bal. + Line items]:	26,781.65		
02-2310-0000674039 - SEWER	2020/002	02/05/2020	KR	1901190190	002	1198281				
							Initial Balance:	43,485.00		
							2027457 CONCORD TWP SEWER	40,680.00		MART
							Total Transactions:	40,680.00		
							Ending Balance [Beginning Bal. + Line items]:	84,165.00		

TOTAL ACCOUNT GROUP: EXPE      163,496.75  
 TOTAL FUND: 02      163,496.75