

INSTRUCTION SHEET FOR REQUEST FOR WATCHER’S CERTIFICATE
BY PARTY CHAIRMAN

25 P.S. §2687 Appointment of Watchers:

(a) ... Each political party and each political body which has nominated candidates in accordance with the provisions of this act shall be entitled to appoint three watchers at any general, municipal, or special election for each election district in which candidates of such party or political body are to be voted for...

(b) Each watcher so appointed must be a qualified registered elector of the county in which the election district for which the watcher was appointed is located...Watchers shall be required to show their certificates when requested to do so.

25 P.S. §3502 Perjury:

Any willful false statement made under oath or affirmation or in writing, statement that it is so made, although such oath or affirmation may not have actually been made, by any person regarding any material matter or thing relating to any subject being investigated, heard, determined or acted upon by any county board of elections, or member thereof, or by any court of judge thereof, judge of election, inspector of election, or overseer, in accordance with the terms of this act, shall be perjury...

The Delaware County application for watcher’s certificate by a party chairman offers the party the ability to apply for fifteen (15) certificates on one application. Please list the **watchers name**, their **registered address**, **the community where you are requesting them to be a watcher** and the **division**. For example:

	Watcher name,	Registered address	Municipality,	Ward/Precinct
1.	John Doe	201 W. Front St.	Radnor	1-1

Additional points to follow when completing the application for watcher certificates are:

- Chairman should indicate at the top of the form in the section labeled “**Special Instructions for Pick-Up**” who specifically the chairman wishes the Bureau of Elections to release processed watcher certificate to. If this section is left blank, certificates will be released to whoever requests them.
- When completing the watcher information, the Bureau requests that the **information is typed**, this method will allow for more accurate processing.
- If applying for a large number of watcher certificates the Bureau requests the party **organize applications by town**, grouping one community together on applications.
- Application must include the **party chairman’s original signature** at the bottom right corner of the application (or the designated agent). To do so the chairman must send correspondence to the County Bureau of Elections indicating the office they are seeking and identify their appointed representative. The notice must be dated and signed (**original signature**) by candidate. Once this notice is filed in the Bureau of Elections the representative may sign the applications for watcher certificates.
- Applications for watcher certificates may be submitted to the Bureau from September 30, 2024 through November 5, 2024. The Bureau encourages **application for certificates by November 1st** to allow sufficient processing time. Certificates requested on November 1st will be available November 4th after 12 pm. **Requests made after 12 pm on Nov 4th will be available after 11 am on November 5th . Requests made on November 5th will be made available as time allows.**