

**April 28, 2021 PRE PRIMARY MEETING OF THE DELAWARE COUNTY ELECTION BOARD**

**PRESENT:** Gerald Lawrence  
Ashley Lunkenheimer  
James Byrne, Jr.  
Manley Parks, Solicitor  
Also Present: Jim Allen, Director of Election Operations  
Laureen Hagan, Bureau of Elections  
Crystal Winterbottom, Voter Registration Office  
Christina Iacono, Poll Worker Coordinator  
Patty Carfagno, Training Coordinator

Mr. Lawrence called the meeting to order

Pledge of Allegiance

Mr. Allen adjusted the agenda for postage under item 6 should change from report to action agenda as well as item #8 fairly settled and should be tabled.

Approval of Minutes from the April 7, 2021 Board Meeting. Mr. Lawrence stated that the 2<sup>nd</sup> paragraph on the 3<sup>rd</sup> page should be amended to add Ms. Jacksons last name and Ms. Lunkenheimer added that on page 2 the 0 needed to be added to the amount of \$150,000.00 which Mr. Allen was discussing. Ms. Lunkenheimer moved to approve the April 7, 2021 board minutes with those changes made and Mr. Byrne seconded the motion. Motion to approve the amended April 7, 2021 board minutes approved 3-0.

Supervisor of Voting Machine Warehouse

Mr. Savage stated there were a couple of bipartisan agreement polling place changes. Those changes were as follows: Folcroft 1 move from the municipal building to the Union church which also housed the 2<sup>nd</sup> precinct; Upland Borough 1<sup>st</sup> and 2<sup>nd</sup> precinct move back to their historical locations of 1<sup>st</sup> precinct the Upland Fire Company and 2<sup>nd</sup> the Upland Baptist Church with the 3<sup>rd</sup> remaining in the Borough Hall. The other change was that the Springfield High School which housed Springfield 4-1 is still Springfield High School but a different address as it will be the new school as the old one was torn down. It was determined by the board to make this a change as well out of an abundance of caution. Ms. Lunkenheimer moved to approve the 4 polling place changes being Folcroft Borough 1<sup>st</sup> precinct, Upland Borough 1 & 2 and Springfield Twp. 4-1 and seconded by Mr. Byrne. Motion to approve the polling place changes for Folcroft Borough 1, Upland Borough 1<sup>st</sup> and 2<sup>nd</sup> pct. and Springfield Twp. 4-1 approved 3-0.

Director of Elections

- 1) Mr. Allen stated that those changes closes the books on polling place changes from here until the election only emergency changes will be made. Mr. Allen then then updated that the staff is rising to crunch time and that the election guide was mailed out and

reached the workers who are signing up for in person training. Mr. Allen then reminded everyone that May 18, 2021 is the Primary.

- 2) Mr. Savage stated that at this time there is 15-18 precincts and the rover election equipment (65pieces) left to test but no problems this far. Mr. Savage then stated that his staff was really working hard on this and barring anything unforeseen should be done ahead of Monday deadline. Mr. Savage stated that the PPE equipment was ready to go and that they were going to contact polling locations about delivery locations.
- 3) Ms. Carfagno stated that she had excellent news the mailing was well received and even had a phone call that this was the most impressive package ever. It was then stated that a lot of the contact sheets that were inserted in supplies were being returned either by mail or at the in-person training sessions. It was then stated that of all the training classes almost all of them are either at or close to the max capacity of 40 people per class. Ms. Carfagno then stated there have been a lot of good questions and it there was even a round of applause following the Saturday training class. Ms. Iacono seconded all of that and added that they are at 98% attendance however there is online training and videos and the online test must be taken and passed prior to serving.
- 4) Ms. Winterbottom reported that all 40 drop boxes were open and ready for use.
- 5) Ms. Winterbottom gave a Voter Registration status that 42,000 application had been processed after the last day of last election as well as reminding everyone that May 3<sup>rd</sup> was the registration deadline. She then stated that due to Act 77 the applications must be received in the office by end of that day no longer the use of post marks. Ms. Winterbottom then stated that as they are all caught up the office would be working on getting all the approved polling place change cards out in the mail as soon as possible.

Mr. Allen stated that all voters can vote in this primary as the republicans will receive a specific republican ballot and Democrats will receive the specific democratic ballot and 3<sup>rd</sup> party registrants will receive the statewide referendum questions.

- 6) Ms. Hagan informed all that for the vote by mail there were 32,000 plus applications and that of those just under 29,000 were just placed in the mail and should be received in the next 2 days by the voters. Ms. Hagan went on to state that she planned on making the other 3,000 files that night to be planned on being out by the end of the week. She stated that there was a constant workflow.
- 7) Ms. Hagan stated that the files for the ballots have been sent to MER and will get a delivery date for Mr. Savage and notify him of such.

Mr. Allen stated that he had sent Jim Warner to Michigan as a preventative solution for testing each ballot and perform a thorough test before the ballots arrival at the Voting Machine Warehouse. Mr. Allen stated that MER has been very accommodating and acceptive to Mr. Warner and understood even if not part of the original agreement. Mr. Allen continues and stated that the voter service center was open.

Mr. Byrne stated that he had received a few calls regarding applications sent in and no ballots received to date. Mr. Allen stated that during the development of files for the printer MER there was issues with the database and reiterated the timeframe given by Ms. Hagan of 29,000 received by voter in next few days and the next 3,000 more are being prepared.

Mr. Lawrence addressed the issues that had occurred on November 3, 2020 was that there were some batches of ballots not properly scanning however there were other batches that could scan and was able to be worked around however he appreciated the proactive way to test so that things runs smoothly.

Mr. Allen then stated that he was able to deliver to Mr. Byrne the reports able to be obtained from the CFO of budgets and expenditures since the last election. Mr. Byrne stated that he had received the budgeting and expenditures from 2019, 2020 & 2021 and a memo with several items with costs not on the expenditure sheets. Mr. Allen stated that those reports predated him, and he would have to go over them and get back to him. There was much discussion on different amounts and figures as well as the 2021 budgeting appearing to go up dramatically and Mr. Byrne inquired as to why. Mr. Allen stated several reasons from Act 77 to the pandemic and that the 2020 budget drawn up prior to those two factors but that he would look into the matter. After much discussion Mr. Byrne state that he would like a listing of how much spent for 2020 all aspects (grants, Covid monies etc.) and for this list to be all together. Mr. Byrne then stated that the budget and expenditures should be posted on the website for transparency. Mr. Lawrence stated that he believes the budget is already posted and would not need to duplicate but if not it can be looked into how to go about getting that done but wants to make sure that is permitted before proceeding and asked Mr. Parks to look into that. Ms. Lunkenheimer agreed to that.

Mr. Allen then addressed the question of in person meetings. Mr. Allen stated he was looking forward to opening in person meeting as shared by Mr. Byrne but at this time there is still a rise and the pattern is like those seen in November. As such since the cases are unfortunately still higher than prior week at this time traditional public meetings are to be avoided. Mr. Allen stated he is hopeful by end of May or June. Mr. Lawrence stated they are continuing to follow the advice of the health officials.

Public Comment. There ere 3 more statements as follows:

- 1) Ed McBride – Darby Twp. 3-1 stated that he was more comfortable meeting at the Goodwill Fire Company instead of school he was not comfortable with the amount of people gathered at the school. Move polling location back to former location
- 2) Maggie Dee – Are the poll worker handbooks available for people who are not poll workers? Mr. Allen stated yes, they are on our website and have spare copies in Media.
- 3) Carol Miller – Republican Party – What are the number of provisional ballots at each precinct previous election did not have enough. Ms. Hagan explained how the numbers are determined and after much explanation by Ms. Hagan, Mr. Allen, Mr. Parks and Mr. Lawrence it was determined that substantial more are printed than the code for Act 77 states as the minimum statue.

Mr. Lawrence addressed the Darby Twp. Comment by stating that the issue of moving polling places in Darby Twp. as previously discussed is done and if anyone wants to revisit the issue another petition can be filed prior to the next election.

Mr. Allen then asked Ms. Hagan to read the comments regarding the unsecured V drives and need for a chain of custody. After reading the first comment Mr. Lawrence acknowledged that those comments were in a form letter for the most part and requested Ms. Hagan list those who

sent those concerns. Ms. Hagan stated the following names Eileen Fabry, Cynthia Long – Upper Darby, Peter Keene – Upper Darby, Mary McDonald – Drexel Hill, Jeanine Halligan – Upper Darby, Nancy Caramanico – Glen Mills, Christina Atamahara – Lester. These people were thanked for their wise and thought provoked concerns and comments. It was then explained that the ballots are the official counts and the v drive are protected with NIS & state security and any tampering would be evident. It was then explained that Tyvek envelopes, and tamper tape was going to be used and they would be sealed and signed off on. Once at the drop off location they will be put into tamper resistant boxes. Mr. Lawrence then reminded everyone that in addition to boxes and Tyvek envelopes etc. the results of the v drive are printed at close of polls and given to leaders that are present so it would be obvious of any changes and there are a number of checks and balances.

The next meeting it was advised by Mr. Allen should be in 2 weeks and then after the election followed by 1 a month in the summer to be ramped up again in the fall but the summer ones as needed. It was discussed and decided the date and time would be determined offline.

There being no further business meeting was adjourned at 1:18pm.