



Delaware County Sustainability Commission
Meeting Minutes
 Friday, October 18th, 2024
 2:00 - 4:00 PM



Attendees:

Commission Members		Other County Staff
PUBLIC MEMBERS (5 for Quorum)		
X	Steve Clark	Elaine Schaefer
X	David Director	Ron Aquilino
X	Carol Martsolf	
	Julie Prey	
X	Jaclyn Rhoads	
X	Michael Schneller	
	Grace Venit	
	Joi Washington	
GOVERNMENT MEMBERS (4 for Quorum)		
X	John Bosch (A)	
X	Gina Burritt	
	Jonathan Coret	
X	Sue DePompeo (A)	
X	Laura Goodrich-Cairns	
X	Anne Stauffer	
X	Karen Wilwol	
X	Becca Yurkovich	

- 1. Welcome, Roll Call, and Interactive Question – Carol Martsof**
 - a. The meeting began at 2:00 PM. Carol took attendance and quorum was not present. One additional public member was required.
 - b. Carol noted that without quorum reorganization items which require approval will have to wait until quorum is reached. She also shared that the Commission Chairs and Vice Chair are evaluating how to adjust meetings to ensure that we are able to have a quorum and make it easy for folks to participate.
- 2. Office of Sustainability Update - Becca Yurkovich**
 - a. Zero Waste Plan**
 - i. Comments were received by the Sustainability Commission, Zero Waste Plan Advisory Committee, and Delaware County Solid Waste Authority. Comments were compiled from all groups and key takeaways were distinguished:
 - ii. Reduction in Content, Highlighting the “Plan”, including case studies, etc.
 - iii. Becca then highlighted the new structure for the Plan moving forward which will include:
 1. An Executive Summary
 2. Introduction Section
 3. Current Conditions
 4. Plan/”Road Map”
 5. Appendices
 - iv. Next steps include paring down the content, adding new sections and case studies, and creating cohesive graphics for the plan.
 - v. Becca also asked if any Commission members would like to assist in this effort.
 - b. Delco Solar Tour** - Becca shared that the event compiled 11 tour stops and had approximately 20 participants to explore solar throughout the County.
 - c. Public Engagement Recap** - Becca touched on several public events the Office has participated in over the last month and shared information about an upcoming event at the Media-Upper Providence Free Library on November 16th.
 - i. Zero Waste Presentation at St. Johns Church, September 22nd
 - ii. Zero Waste Presentation at the Marple Library,

September 25th

- iii. Tabling at Media EcoFest, September 28th
- iv. Tabling at Concord Township Senior Expo, October 10th

d. Campaign Sign Recycling - November 8th and 9th

- i. Becca shared that the Office of Sustainability is still looking for volunteers to participate in the upcoming Campaign Sign Recycling Events.

3. Instructions for Public Comment - Carol Martsof

- a. Throughout the meeting, we will provide the opportunity for residents and guests to provide feedback. Guests may submit written comments to the email SustainDelco@co.delaware.pa.us. *Guests may also provide comment in the chat window of the Zoom meeting or they may raise their hand and will have the opportunity to speak.*
- b. **Public Comment (SustainDelco@co.delaware.pa.us and from Zoom chat) - No public comment.**

4. Announcing New Members - Becca Yurkovich

- a. Becca Announced that the Commission has two new members:
 - i. Michael Schneller, Public Member, Energy Expert
 - ii. Jonathan Coret, Government Member, New Director of Facilities
- b. Becca also shared that the Commission still has two vacancies for representatives with expertise in environmental justice or from a historically marginalized community. Interested members of the public should complete the form at www.delcopa.gov/boards

5. Review Action Items for Last Meeting

- a. **November Meeting Update** - Becca shared that she reached out to the City of Chester to see if the Commission could host its November meeting in person at Chester City Hall. She is awaiting a response and will share additional details as soon as she hears back.

6. New Business – Carol Martsof

- a. The Commission discussed opportunities for updating the meeting structure of the Commission to garner more engagement and participation. Ideas included:
- b. Jaelyn Rhoads brought up the idea of voting via email (It was then recognized that we would not be able to do this due to the Sunshine Act)

- c. Reengaging Subcommittees and meeting as a larger group less frequently
- d. Becca recognized the need for identifying a streamlined path for ideas and projects to be coming to the Commission for them to be providing reviews and recommendations
- e. David Director shared the idea of establishing working groups to meet with certain departments on an as needed basis - this would be a less formal structure that would help implementation with sustainability actions in the Plan.
- f. Elaine Schaefer recognized there is opportunity to have Commission Members participate in a “road show” about bringing awareness to the Sustainability Plan.
- g. It was also that structure should be decided once the Commission knows what its role will be heading into the future.
 - i. The charge of the Commission was then reviewed as a reminder of the goals and duties of the Commission.

7. Quorum was reached, so the Commission moved to voting items:

- a. **Approval of the Meeting Minutes for June, August, and September Meeting Minutes**
 - i. Motion to approve June, August, and September Meeting Minutes: David Director
 - ii. Second: Jaclyn Rhoads
 - iii. Outcome: Unanimous
- b. **Appointment of Officers**
 - i. **Co-Chair (Public) - Carol Martsof**
 - 1. Motion: David Director
 - 2. Second: Steve Clark
 - 3. Outcome: Unanimous, Carol abstained
 - ii. **Co-Chair (Government) - Becca Yurkovich**
 - 1. Motion: Jaclyn Rhoads
 - 2. Second: David Director
 - 3. Outcome: Unanimous, Becca abstained
 - iii. **Vice-Chair - Jaclyn Rhoads**
 - 1. Motion: David Director
 - 2. Second: Karen Wilwol
 - 3. Outcome: Unanimous, Jaclyn abstained
 - iv. **Secretary - Remained Vacant**
- c. **Appointment of Departmental Alternates**
 - i. Planning - Ron Aquilino
 - ii. Commerce Center
 - iii. Facilities - Ed Orner
 - iv. Parks and Recreation - Beth Chapman

- v. DCSWA - John Bosch
- vi. Conservation District - Michelle Wheeler
- vii. Sustainability - Sue DePompeo
 - 1. Motion: David Director
 - 2. Second: Gina Burritt
 - 3. Outcome: Unanimous

d. Approval of Meeting Times and Schedule

- i. Motion to Table this Item to Next Meeting: Jaclyn Rhoad
- ii. Second: David Director
- iii. Outcome: Unanimous

8. Set Action Items for Next Meeting - Carol Martsof

- a. Approve meeting minutes from October
- b. Setting November Meeting at Chester City Hall
- c. Vacancies on the Sustainability Commission
- d. Campaign Sign Recycling Volunteer Opportunity
- e. Reach out to Members about Participation
- f. Follow up to see if an alternate can serve as an officer

9. Public Comment (SustainDelco@co.delaware.pa.us and from Zoom chat) - No public comment.

10 . Adjourn - 3:17 PM

- a. Motion: Michael Schneller
- b. Second: David Director
- c. Outcome: Unanimous