

Due to COVID-19 the public meeting for the Delaware County Jail Oversight Board was held via hybrid and aired live on Tuesday, April 12, 2022 at 4:30 pm in the Delaware County Council Meeting Room, Government Center Building, Media, PA. The public was permitted to submit questions or comments before and after the meeting at [JOB@co.delaware.pa.us](mailto:JOB@co.delaware.pa.us).

Present: Kevin Madden, Chair; Joanne Phillips, Vice Chair; Deborah Love, Citizen Appointment; Warden Laura Williams; Deputy Warden Lisa Mastroddi; Deputy Warden of Programs and Support, Dele Faly; Re-Entry Coordinator and Programs Administrator, Kelly Shaw; Education Administrator and Workplace Development, Joan Skurski; Substance Use Coordinator, Pat O'Connor; PREP Coordinator, Hillary Jones; Chaplain Cokelia Dunn; Human Resources Manager, Iris Wiley; Office Manager, Nicole Miller; and Carlton Johnson, Esq. of Archer & Greiner.

The following JOB members attended via zoom: Executive Director, Howard Lazarus; Honorable John J. Whelan; Honorable Mary Alice Brennan; Sheriff Jerry Sanders; Brian Corson, Citizen Appointment; Jonathan King, Citizen Appointment. Also, on the call was Majid Alsayegh of Alta Management.

Prior to the meeting, Mr. Madden announced that an executive session was held on Monday, April 11<sup>th</sup> to discuss personnel and public safety manners.

Public Comment on Agenda Items: There was no public comment on Agenda Items.

Approval of the March Meeting Minutes: Motion made by Judge Whelan to approve the minutes from the March JOB meeting, seconded by Mr. Lazarus. Judge Brennan mentioned that she was not present at the last meeting, however she did approve the meeting minutes. Motion carried unanimously.

Approval of the March Reports: Motion made by Controller Phillips to approve the reports for March 2022, seconded by Judge Whelan. Motion carried unanimously.

Warden Williams deviated from the agenda and mentioned "Ramadan Mubarak" George W. Hill Correctional Facility is representative of a diverse population of employees and incarcerated persons. Ramadan is the holiest month of the year in Islamic culture. This is a time for spiritual reflection and growth, prayer and fasting. Ramadan began at sundown on April 1<sup>st</sup> and ends the evening of May 1, 2022.

Staffing Penalty approval for March 2022: Warden Williams presented the March and April Staffing Penalties. Mr. Corson made a motion to approve the staffing penalties, seconded by Ms. Phillips. Motion carried unanimously.

Mr. Madden asked if there were any subcommittee reports for March: Controller Phillips commented that the Re-Entry subcommittee had been stepped aside during the transition. Mr. Corson would like to meet with Warden Williams to discuss the MAT subcommittee. Mr. King thanked Ms., Williams for her communication during the transition.

Coronavirus Update: During March, there were 237 incarcerated individuals tested for COVID-19 utilizing PCR tests. There was 1 positive infection. There were no staff members out on quarantine. Currently there are zero infections among the incarcerated population. Previously, the Medical Department had utilized Correctek (Electronic Health Records System) During the transition, they will be utilizing ERMA. By using the new system, they will establish a tracking system regarding vaccination percentage and commits vaccinated. There were no vaccination clinics during the month of March. There will be vaccination clinics established in the future.

Warden Williams mentioned that George W. Hill has transitioned to full county operations and management on April 6<sup>th</sup> as of 12:01 am. Ms. Williams felt incredibly fortunate to have a strong leadership team that demonstrates and embodies integrity, ethics, and values. Ms. Williams recognized Deputy Warden Lisa Mastroddi; Deputy Warden Dele Faly; Major Albert Pleasant; Major Richard Leach; Shift Commanders and Lieutenants: Lieutenant Davis; Lieutenant Lubrano; Lieutenant Moody; Lieutenant Moore and Lieutenant Platt. Ms. Williams extended gratitude to the men and women who have worked through adversity and extraordinary challenges to make the transition possible.

Warden Williams formally introduced the vision statement of George W. Hill Correctional Facility: To increase public safety in Delaware County by providing care, custody, and control of incarcerated persons. We promote correctional practices and exceed standards to maximize the safety of the community, employees and those entrusted in our care. We provide education and training

opportunities for employees to strengthen their expertise in correctional practices and specialized areas to enhance the institution and provision of services. We will continue to explore critical issues, best and promising practices and matters of public policy to collaborate with the Criminal Justice System and Delaware County stakeholders. We will serve as a conduit for other health services and criminal justice partners to safely reduce the jail population and overall recidivism rate. We will provide a continuum of programs, education, services, and workforce opportunities to meet the needs of those entrusted to our care. The goal is to reduce criminal genic behaviors, increase law abiding behavior, increase self-actualization and improvement behaviors and gain or restore overall health. Through the fulfillment of this vision, George W. Hill Correctional Facility will be a leader in the field of Corrections.

Values: Integrity, courage, ethics, honor, respect, service, duty, professionalism, innovation, transparency, accountability, sustainability, equity, and correctional excellence.

Warden Williams mentioned that the first week of May is Correctional Employees week and the following week will be Nurses Week.

Mr. Madden noted that April 6<sup>th</sup> was a starting line, not a finish line. Mr. Madden was impressed with the transparency and the transition overall. However, there is still a lot of heavy lifting to do.

Public Comment: Majid Alsayegh congratulated the JOB and thanked the board for their support.

There was no further business, nor public comment. Motion made by Ms. Love to adjourn the meeting, seconded by Mr. Corson.

Budget Balance - Annual funds

Current data (05/09/2022 14:24:58)

Fund 1000/02 Prison

Funds Center	Budget as adj	Pre-encumbered	Encumbered	Expenditure	Budget Balance	Utilization (%)
* 1000/DELAWARE_CTY Delaware Cty	50,000,000.00	51,598.01	9,997,412.83	6,928,381.85	33,022,607.31	33.95
1000/2310 Prison Admin	20,424,040.42	21,315.97	9,969,710.88	5,338,990.54	5,094,023.03	75.06
1000/2311 Prison MAINTENANCE	1,098,466.76	5,043.94	10,662.96	24,328.40	1,058,431.46	3.64
1000/2312 Prison PROGRAMS	1,329,892.13	0.00	0.00	121,275.89	1,208,616.24	9.12
1000/2313 Prison RECORDS	711,311.72	0.00	0.00	51,966.08	659,345.64	7.31
1000/2314 Prison SECURITY	12,694,625.39	23,738.10	15,308.99	1,391,820.94	11,263,757.36	11.27
1000/2315 Prison HEALTH SVCS	11,567,140.53	0.00	0.00	0.00	11,567,140.53	0.00
1000/2316 Prison FOOD SERVICE	2,174,523.05	1,500.00	1,730.00	0.00	2,171,293.05	0.15
Total	50,000,000.00	51,598.01	9,997,412.83	6,928,381.85	33,022,607.31	33.95

Fund 1000/02 Prison  
 Funds Center 1000/9999 Revenue - General

Commitment Item Displayed in	Rev for Month I USD	Revenue YTD I USD	Budget as adj I USD	Over/Under- I USD
** 1000/REVENUE REVENUES	0.00	23,477.01	0.00	23,477.01
* 1000/FINES_FORFEITS FINES & FORFEITS	0.00	22,877.01	0.00	22,877.01
* 1000/MISC REVENUE MISCELLANEOUS REV	0.00	600.00	0.00	600.00
Total	0.00	23,477.01	0.00	23,477.01



George W. Hill Correctional Facility  
P.O. Box 23  
Thornton, PA 19373

# MEMORANDUM

Date: May 1, 2022  
To: Dele Faly, Deputy Warden of Programs & Support  
From: Joan Skurski, Education Department  
cc:  
RE: **April 2022, GED/Education Program Performance**

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The chart below shows the number of students enrolled in the *educational courses* for the month of April, 2022.

Programs	Participants
Adult Basic Education – GED Preparation	22
New Students Enrollment this Month	9
GED Testing - Number of Tests Administered	18
Adult Testing Participants	18
GED – Accreditations for March	3
Monthly Total Testing Sessions	11

## GED

Year 2022 has 15 earned GEDs.

The chart below indicates the number of inmates who participated and were administered each exam module along with the number of inmates that passed each GED module.

### **2022 GED TEST RESULTS**

Test Module	January		February		March		April		May		June	
	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed
RDG/Lang.Arts	9	4	5	5	10	7	1	1				
Math	3	0	8	4	10	5	9	4				
Science	11	6	13	9	6	6	5	3				
Soc. Studies	5	0	10	8	8	7	3	2				
<b>Total Tests</b>	<b>28</b>	<b>10</b>	<b>36</b>	<b>26</b>	<b>34</b>	<b>25</b>	<b>18</b>	<b>10</b>				
<b>Pass Rate</b>		<b>36%</b>		<b>72%</b>		<b>74%</b>		<b>56%</b>				
<b>Diplomas</b>		<b>2</b>		<b>3</b>		<b>7</b>		<b>3</b>				

#### **Naloxone Distribution**

Inmates are offered a single dose of Naloxone (*Narcan*) to take with them during the discharge process on a voluntary basis. The month of April 2022 had **128** doses distributed to discharging inmates.





George W. Hill Correctional Facility  
P.O. Box 23  
Thornton, PA 19373

## MEMORANDUM

Date: May 6<sup>th</sup>, 2022

To: Laura K Williams, Warden of George W. Hill Correctional Facility

From: Dele Faly, Deputy Warden of Programs & Support  
Patricia O'Connor, Substance Use /Mental Health Administrator  
Joan Skurski, Education and Workforce Development Administrator  
Kelly Shaw, Programs and Re-entry Administrator  
Reverend Cokelia Dunn, Chaplain/Volunteer Coordinator

RE: **April 2022 Programs, and Support Performance Report for Jail Oversight Board**

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### General Educational Development

The chart below shows the number of students enrolled in the General Educational Development (GED) courses, for the month of April, 2022.

Programs	Participants
Adult Basic Education – GED Preparation	22
New Students Enrollment this Month	9
GED Testing - Number of Tests Administered	18
Adult Testing Participants	18
GED – Accreditations for March	3
Monthly Total Testing Sessions	7

**GED**

*Curently in 2022, fifteen (15) Incarcerated Persons earned their GEDs.*

The chart below indicates the number of inmates who participated and were administered each exam module along with the number of inmates that passed each GED module.

**2022 GED TEST RESULTS**

Test Module	January		February		March		April		May		June	
	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed
RDG/Lang.Arts	9	4	5	5	10	7	1	1				
Math	3	0	8	4	10	5	9	4				
Science	11	6	13	9	6	6	5	3				
Soc. Studies	5	0	10	8	8	7	3	2				
Total Tests	28	10	36	26	34	25	18	10				
Pass Rate		36%		72%		74%		56%				
Diplomas		2		3		7		3				

**Substance Use Disorder and Mental Health Services**

***Naloxone Distribution***

Incarcerated Persons are offered a single dose of Naloxone (*Narcan*) to take with them during the discharge process on a voluntary basis. The month of April 2022 had **128** dosages distributed to discharging inmates.

Since the Delaware County Government took over, this is a significant increase from 9 dosages in March 2022. We incorporated the recommendation for review from the Jail Oversight Board and routine process improvement reviews and have identified resolutions to increase the volume of Narcan being provided at time of release. Thank you to the Security Intake and Discharge team personnel Major Albert Pleasant, Lieutenant Tyrance Moore, Lieutenant Kerry Platt and Sergeant Darold Williams.

***Prison Re-entry Education Program (PREP)***

- PREP I is an eight-week evidenced based program that focuses on educating inmates on addictions and behaviors
- PREP II is geared toward repeat offenders who successfully completed PREP I. It is a 12-week program with a primary focus of the 12 Steps of AA/NA. Additionally Thinking for a Change (T4C) will be incorporated where applicable. Prior to enrollment successful completion of PREP I is required.



Programs	Participant(s)
PREP I	42
PREP II	11
PREP New Enrollment	19

***Drug and Alcohol Liaisons:***

Delaware County Adult Probation and Parole serve the substance use population to include referrals to inpatient treatment facilities and continuum of care.

<b>Referrals Inpatient Treatment Program Referrals</b>	<b>70</b>
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***Mental Health Liaisons:***

Delaware County Adult Probation and Parole serve the mental health population to include referrals to inpatient treatment facilities and continuum of care.

Categories	Male(s)	Female(s)
Awaiting 402 Order	8	1
Norristown State Hospital Wait List	6	3
Diversion Wait List	3	0

**Re-Entry, Programs and Services:**

***Religious Services***

Categories	Participant(s)
Number of Death in Facility	1
Number of Family Death Notification	8
Pastoral Visit	15
Individual Volunteers	92
Organization Volunteers	15
Religious in-Person Services	6
Incarcerated Person attending Religious Services	393
Catholic Services	15
Jumah	378
Ramadan Fast	93

***Life skills Thresholds:***

Thresholds in Delaware County is a nonprofit, secular community organization that began in the 1970s. It serves men and women. The Thresholds program is a six-step, seven-week decision-making program organized into six complementary Micro (teacher-client) meetings in the Visitation Room.

Participants	Completions	New Enrolment
13	6	5

**Law Library:**

The Law Library provides leisure books, preprinted petitions to the courts, updated books and treatises (Federal, State, and Local Standards), legal search engine (LexisNexis), and voter registration materials.

Requested Service	Attended	Notary Services	Satellite Services
223	120	18	3

**Wellness:**

The Wellness Instructor assists the incarcerated person population in developing and instructing an individualized physical recreation and wellness plan to support and maintain sobriety and an overall healthy lifestyle.

Population Served	Classes Offered	Participant(s)
Juvenile	7	8

**Viapath:**

Contract service provider, ViaPath Technologies, provides incarcerated person population communication technologies to connect with friends and family.

Scheduled In-Person Visits	Scheduled Video Visits	Out Going Phone Calls
381	421	123,281

**Reentry:**

The Reentry Case Manager consults with sentenced incarcerated person population to determine community needs after discharge. An individualized packet of community resources is provided prior to release.

Total Sentenced Releases	Accepted Service	Sentenced Average Length of Stay (days)
10	10	240

**COMMITMENT COMPARISON**

April  
2022

	2018	2019	2020	2021	2022	DIFF 2021- 2022	%Diff 2021-2022
<b>Commitments</b>	785	801	150	506	488	-18	-3.6%
<b>Discharges</b>	827	771	443	524	541	17	3.2%
<b>Drug &amp; Alcohol (self report)</b>	137	138	29	82	62	-20	-24.4%
<b>Mental Health (self report)</b>	45	51	8	33	30	-3	-9.1%
<b>Dual Diagnosis (self report)</b>	105	102	18	80	52	-28	-35.0%
<b>Males</b>	627	630	126	405	391	-14	-3.5%
<b>Females</b>	158	171	24	101	97	-4	-4.0%
<b>Black</b>	430	418	79	285	294	9	3.2%
<b>White</b>	291	304	61	199	167	-32	-16.1%
<b>Asian</b>	3	8	0	3	2	-1	-33.3%
<b>Hispanic</b>	49	63	10	17	3	-14	-82.4%
<b>Other</b>	12	8	0	2	1	-1	0.0%
<b>Bail under \$25,000</b>	145	141	29	93	89	-4	-4.3%
<b>Bail over \$25,000</b>	92	124	55	127	122	-5	-3.9%
<b>VOP Bench Warrant</b>	205	228	29	148	114	-34	-23.0%
<b>FTA Bench Warrant</b>	70	68	13	57	44	-13	-22.8%
<b>Domestic Relations B/W</b>	44	26	1	4	12	8	200.0%
<b>Bail VOP Bench Warrant</b>	20	21	2	10	8	-2	-20.0%
<b>Bail FTA Bench Warrant</b>	3	3	0	1	4	3	200.0%
<b>VOP Bench Warrant FTA Bench Warrant</b>	6	6	2	6	6	0	100.0%
<b>Bail DOM Bench Warrant</b>	1	0	1	1	0	-1	0.0%
<b>VOP Bench Warrant DOM Bench Warrant</b>	3	2	3	1	2	1	0.0%
<b>FTA Bench Warrant DOM Bench Warrant</b>	5	0	1	0	2	2	100.0%
<b>County Sentences</b>	32	28	0	4	11	7	175.0%
<b>State Sentences</b>	5	5	1	4	0	-4	200.0%
<b>Lodgers</b>	14	11	0	16	22	6	37.5%
<b>PBPP Bench Warrants</b>	25	17	9	16	12	-4	-25.0%

Recidivism Rate 2020 (annual) 62%

Recidivism Rate 2021 (annual) 62%

**Recidivism Rate 2022**

January	59%	July
February	64%	August
March	59%	September
April	59%	October
May		November
June		December



TOTAL COMMITMENTS 2022

	Commits	Disc	D&A	MH	Dual Diag	Male	Female	Black	White	Asian	Hispanic	Other	Bail under \$25,000	Bail over \$25,000	VOP	FTA	DOM	VOP	FTA	Bail VOP	FTA	DOM	VOP	FTA	DOM	FTA	DOM	Other	CO SENT	W/E SENT	DET OTHER JURIS	LDGR	PBPP	STATE SENT	CRT ORDR	
January 2022	431	457	65	20	48	339	92	249	160	4	16	2	79	120	76	39	4	10	2	6	0	1	1	1	1	1	1	92	11	16	32	9	11	6	3	
February 2022	530	531	75	33	71	422	108	319	186	2	21	2	97	143	104	55	10	8	5	4	0	1	1	1	1	1	103	12	4	38	11	15	2	4		
March 2022	552	617	68	27	56	445	107	298	230	1	19	2	99	131	108	50	11	8	5	6	0	2	2	2	2	2	107	10	17	42	13	21	1	2		
April 2022	488	541	62	30	52	391	97	294	167	2	3	1	89	122	114	44	12	8	4	6	0	2	2	2	2	2	83	11	1	37	22	12	0	1		
May 2022																																				
June 2022																																				
July 2022																																				
August 2022																																				
September 2022																																				
October 2022																																				
November 2022																																				
December 2022																																				
TOTAL YTD	2001	2146	270	110	227	1597	404	1160	743	9	59	7	364	516	402	188	37	34	16	22	0	6	6	6	6	385	44	38	149	55	59	9	10			
Comparison 2022-2021	3	324	-77	-9	-49	-5	8	29	-34	-1	-13	-1	-40	24	-141	-38	24	-4	12	5	0	3	5	0	3	5	131	16	38	54	44	8	3	-3		

TOTAL COMMITMENTS 2021

	Commits	Disc	D&A	MH	Dual Diag	Male	Female	Black	White	Asian	Hispanic	Other	Bail under \$25,000	Bail over \$25,000	VOP	FTA	DOM	VOP	FTA	Bail VOP	FTA	DOM	VOP	FTA	DOM	FTA	DOM	Other	CO SENT	W/E SENT	DET OTHER JURIS	LDGR	PBPP	STATE SENT	CRT ORDR
January 2021	461	378	70	15	64	370	91	281	162	2	14	2	119	108	102	58	3	5	0	3	0	1	0	0	0	0	61	7	0	23	1	19	1	6	
February 2021	464	417	83	32	64	376	88	239	197	4	20	4	93	116	113	49	1	12	1	6	0	0	0	0	0	0	72	8	0	25	1	10	0	5	
March 2021	567	503	112	39	74	451	116	326	219	1	21	0	99	141	180	62	5	11	2	2	0	1	1	1	1	1	63	9	0	28	4	6	1	1	
April 2021	506	524	82	33	80	405	101	285	199	3	17	2	93	127	148	57	4	10	1	6	1	1	1	1	1	0	58	4	0	19	5	16	4	1	
May 2021	527	470	87	13	77	411	116	276	229	1	19	2	116	113	151	61	2	18	1	5	1	1	1	1	1	1	57	2	0	26	4	4	7		
June 2021	604	569	96	31	77	473	131	322	250	3	25	4	121	138	152	68	13	15	5	2	0	0	2	0	0	2	88	6	0	35	5	22	1	3	
July 2021	577	530	104	29	60	472	105	318	235	3	19	2	85	146	152	71	7	10	1	8	0	3	1	1	1	0	93	14	0	38	5	15	5	6	
August 2021	598	515	112	35	89	480	138	317	261	2	18	0	98	146	160	62	15	17	3	5	1	1	1	1	1	0	90	10	1	38	6	18	1	10	
September 2021	494	508	72	17	80	396	98	278	198	4	11	3	88	121	124	42	4	13	2	4	0	1	1	1	1	1	93	9	5	31	16	14	0	8	
October 2021	597	517	85	31	91	455	142	332	240	2	21	2	107	144	141	58	4	9	4	0	1	1	1	1	1	1	126	19	34	37	11	9	6	4	
November 2021	488	545	79	26	67	395	93	301	166	2	17	2	101	112	110	46	9	6	3	1	1	1	1	1	1	1	97	6	16	40	12	13	4	3	
December 2021	489	576	70	21	74	386	103	280	168	2	38	1	112	113	96	46	14	13	3	1	1	1	1	1	1	0	90	10	5	49	11	6	1	2	
TOTAL YTD	6372	6052	1052	322	887	5050	1322	3555	2524	29	240	24	1232	1525	1629	680	81	139	26	43	5	12	8	8	8	988	104	61	389	81	152	28	56		

TOTAL COMMITMENTS 2020

	Commits	Disc	D&A	MH	Dual Diag	Male	Female	Black	White	Asian	Hispanic	Other	Bail under \$25,000	Bail over \$25,000	VOP	FTA	DOM	VOP	FTA	Bail VOP	FTA	DOM	VOP	FTA	DOM	FTA	DOM	Other	CO SENT	W/E SENT	DET OTHER JURIS	LDGR	PBPP	STATE SENT	CRT ORDR
January 2020	790	899	140	53	109	624	166	388	295	8	88	11	113	110	210	60	29	23	0	1	0	3	0	3	0	0	241	22	24	51	25	12	3	10	
February 2020	751	810	152	41	104	584	167	385	279	8	66	13	132	91	204	65	45	17	4	5	1	5	0	5	0	180	19	12	39	13	23	4	10		
March 2020	510	695	93	24	62	412	98	295	168	1	43	3	82	101	113	39	17	19	3	5	1	2	1	2	1	127	14	9	25	14	23	3	6		
April 2020	150	443	29	8	18	126	24	79	61	0	10	0	29	55	29	13	1	2	0	2	1	3	1	3	1	14	0	0	4	0	9	1	0		
May 2020	308	287	65	21	37	264	44	173	122	4	9	0	83	81	84	23	3	9	0	2	1	1	1	1	1	0	21	0	0	10	0	9	1	1	
June 2020	373	370	86	22	47	297	76	208	147	4	14	0	105	114	75	21	2	12	1	2	0	0	2	0	2	38	0	0	19	1	14	1	3		
July 2020	421	433	68	27	45	340	81	230	173	5	13	0	114	109	87	34	2	15	1	3	0	1	0	0	0	55	10	8	19	0	11	3	4		
August 2020	534	494	105	29	84	425	109	320	189	1	21	3	134	126	144	39	5	16	1	3	0	1	0	0	0	66	17	5	26	2	16	3	7		
September 2020	519	441	75	37	85	415	104	304	187	3	23	2	99	131	156	40	3	16	4	1	0	1	2	2	2	64	7	11	16	3	8	5	3		
October 2020	569	499	91	39	99	459	110	302	244	5	18	0	106	141	174	58	5	10	4	2	0	0	1	0	1	68	15	8	21	3	16	3	2		
November 2020	431	417	81	23	67	352	79	245	170	2	11	3	64	112	125	52	3	11	3	2	0	0	0	0	1	57	14	7	17	3	13	1	2		
December 2020	353	447	57	23	47	285	64	207	133	1	9	3	71	100	90	37	1	5	3	2	0	0	0	0	0	44	2	0	24	2	14	1	1		
TOTAL YTD	5709	6235	1042	347	804	4587	1122	3136	2168	42	325	38	1132	1271	1491	481	116	155	24	30	4	16	8	8	8	975	120	84	271	66	168	29	49		



Year/Per	Posting Dt	DT Ref Doc #	It	Check #	Order	Vendor	Transact. Descript.	Amount DR/CR	User
FUND: 02						Prison			
ACCOUNT GROUP: EXPE Expense Accounts									
02-2310-0000501000	05/06/2022	ZB 100082832	161			DEPARTMENT DIRECTOR & ELECTED OFFICIALS	Initial Balance:	55,115.41	MANA
							HRPAY00001	5,384.62	
							Total Transactions:	5,384.62	
							Ending Balance [Beginning Bal. + Line items]:	60,500.03	
02-2310-0000503000	05/06/2022	ZB 100082832	192			DEPUTY DIRECTORS & ASSISTANT DIRECTORS	Initial Balance:	63,501.43	MANA
							HRPAY00001	7,296.62	
							Total Transactions:	7,296.62	
							Ending Balance [Beginning Bal. + Line items]:	70,798.05	
02-2310-0000504000	05/06/2022	ZB 100082832	066			HOURLY FULL-TIME EMPLOYEES	Initial Balance:	40,832.67	MANA
							HRPAY00001	20,445.01	
							Total Transactions:	20,445.01	
							Ending Balance [Beginning Bal. + Line items]:	61,277.68	
02-2310-0000506000	05/06/2022	ZB 100082832	065			NON FULL-TIME EMPLOYEES	Initial Balance:	55,441.42	
							***NO activity this period***		
							Total Transactions:	0.00	
							Ending Balance [Beginning Bal. + Line items]:	55,441.42	
02-2310-0000508000	05/06/2022	ZB 100082832	157			MANAGERS & SUPERVISORS (FULL-TIME SALARIED)	Initial Balance:	19,095.89	MANA
							HRPAY00001	6,044.38	
							Total Transactions:	6,044.38	
							Ending Balance [Beginning Bal. + Line items]:	25,140.27	
02-2310-0000511000	05/06/2022	ZB 100082832	065			OVERTIME	Initial Balance:	4,513.32	MANA
							HRPAY00001	655.79	
							Total Transactions:	655.79	
							Ending Balance [Beginning Bal. + Line items]:	5,169.11	
02-2311-0000504000	05/06/2022	ZB 100082832	144			HOURLY FULL-TIME EMPLOYEES	Initial Balance:	3,106.32	MANA
							HRPAY00001	4,842.00	
							Total Transactions:	4,842.00	
							Ending Balance [Beginning Bal. + Line items]:	7,948.32	

Year/Per	Posting Dt	DT Ref Doc #	It	Check #	Order	Vendor	Transact. Descript.	Amount	DR/CR	User
02-2311-0000508000	05/06/2022	ZB 100082832	146				Initial Balance:	4,326.93		MANA
							HRPAY00001	2,884.62		
							Total Transactions:	2,884.62		
							Ending Balance [Beginning Bal. + Line items]:	7,211.55		
02-2311-0000511000	05/06/2022	ZB 100082832	143				Initial Balance:	676.08		MANA
							HRPAY00001	809.64		
							Total Transactions:	809.64		
							Ending Balance [Beginning Bal. + Line items]:	1,485.72		
02-2312-0000503000	05/06/2022	ZB 100082832	151				Initial Balance:	9,230.76		MANA
							HRPAY00001	4,615.38		
							Total Transactions:	4,615.38		
							Ending Balance [Beginning Bal. + Line items]:	13,846.14		
02-2312-0000504000	05/06/2022	ZB 100082832	169				Initial Balance:	34,828.55		MANA
							HRPAY00001	41,395.67		
							Total Transactions:	41,395.67		
							Ending Balance [Beginning Bal. + Line items]:	76,224.22		
02-2312-0000508000	05/06/2022	ZB 100082832	141				Initial Balance:	8,492.72		MANA
							HRPAY00001	10,708.21		
							Total Transactions:	10,708.21		
							Ending Balance [Beginning Bal. + Line items]:	19,200.93		
02-2312-0000511000	05/06/2022	ZB 100082832	145				Initial Balance:	1,237.08		MANA
							HRPAY00001	2,330.93		
							Total Transactions:	2,330.93		
							Ending Balance [Beginning Bal. + Line items]:	3,568.01		
02-2313-0000504000	05/06/2022	ZB 100082832	149				Initial Balance:	16,680.30		MANA
							HRPAY00001	19,520.95		
							Total Transactions:	19,520.95		
							Ending Balance [Beginning Bal. + Line items]:	36,201.25		
02-2313-0000508000							Initial Balance:	2,326.99		



Year/Per	Posting Dt	DT Ref Doc #	It	Check #	Order	Vendor	Transact. Descript.	Amount	DR/CR	User
2022/005	05/06/2022	ZB 100082832	142				HRPAY00001	2,961.62		MANA
							Total Transactions:	2,961.62		
							Ending Balance [Beginning Bal. + Line items]:	5,288.61		
02-2313-0000511000 - OVERTIME							Initial Balance:	2,241.16		MANA
2022/005 05/06/2022 ZB 100082832 148							HRPAY00001	4,636.24		MANA
							Total Transactions:	4,636.24		
							Ending Balance [Beginning Bal. + Line items]:	6,877.40		
02-2314-0000504000 - HOURLY FULL-TIME EMPLOYEES							Initial Balance:	417,465.28		MANA
2022/005 05/06/2022 ZB 100082832 190							HRPAY00001	430,655.10		MANA
							Total Transactions:	430,655.10		
							Ending Balance [Beginning Bal. + Line items]:	848,120.38		
02-2314-0000508000 - MANAGERS & SUPERVISORS (FULL-TIME SALARIED)							Initial Balance:	27,870.89		MANA
2022/005 05/06/2022 ZB 100082832 155							HRPAY00001	22,289.15		MANA
							Total Transactions:	22,289.15		
							Ending Balance [Beginning Bal. + Line items]:	50,160.04		
02-2314-0000511000 - OVERTIME							Initial Balance:	156,145.44		MANA
2022/005 05/06/2022 ZB 100082832 189							HRPAY00001	236,935.03		MANA
							Total Transactions:	236,935.03		
							Ending Balance [Beginning Bal. + Line items]:	393,080.47		

TOTAL ACCOUNT GROUP: EXPE 824,410.96

TOTAL FUND: 02 824,410.96