



Delaware County Board of Health

Meeting Agenda



MEETING DATE: June 3, 2021

MEETING LOCATION: [Zoom link](#) Passcode: 926170

BEGINNING TIME: 6:00 p.m.

PARTICIPANTS:

Dr. Monica Taylor, Vice Chair, Delaware County Council
Patrick Brennan, MD, Board of Health member
Rosemarie Halt, Board of Health member
Lily Higgins, MD, Board of Health member
Annemarie Hirsch, PhD, Board of Health member
Oni Richards, Board of Health member
Howard Lazarus, Executive Director, Delaware County Government
Jonathon Lichtenstein, Delaware County Solicitor
Lisa O'Mahoney, MD, Delaware County Medical Advisory
Grace Gorenflo, consultant to Delaware County

I. Introductory comments

Dr. Taylor welcomed everyone and had the participants introduce themselves.
participants.

II. Approve by-laws

Ms. Halt made a motion to approve the bylaws, seconded by Dr. Higgins. Motion passed unanimously.

III. Identify officers

Dr. Brennan made a motion to elect Ms. Halt as the Board of Health Chair, seconded by Dr. Hirsch. Motion passed unanimously.

Ms. Halt made a motion to elect Dr. Higgins as the Board of Health Vice Chair, seconded by Ms. Richards. Motion passed unanimously.

Ms. Halt made a motion to appoint Ms. Gorenflo as the interim secretary, seconded by Dr. Brennan. Motion passed unanimously.

IV. Call to Order

There being a duly convened quorum, Ms. Halt called the meeting to order at 6:12 p.m.

V. Presentations

Ms. Gorenflo provided an overview of the application process to become a county health department under Act 315 of Pennsylvania Local Health Administration law.

Mr. Lichtenstein provided instructions for public comment, noting that all comments received would be reviewed at the end of the meeting.

Ms. Gorenflo provided an overview of the feedback that has been received through the listening tours conducted by Dr. Taylor.

Ms. Gorenflo described the think tanks that have been scheduled to solicit program-specific feedback, noting that the schedule can be found on the health department webpage at delcopa.gov/health.

Dr. Brennan requested summaries of each listening session and think tank, and Ms. Gorenflo noted that they will be distributed to the Board of Health members.

VI. Board Updates

Mr. Lazarus described the status of efforts to recruit the county health director. Stakeholder interviews to inform the recruitment process have been held and the job brochure was near completion and anticipated to be posted within approximately one week.

Mr. Lazarus also reported that the second draft of the economic feasibility study would be delivered the following day and will serve as the basis of the health department budget.

Mr. Lazarus also noted that a Request for Proposals had been issued to assist with recruitment efforts for a number of health department positions.

Mr. Lazarus briefly reviewed the process for hiring the director, noting that Affion Public is the recruitment firm that is assisting with this effort. The Board of Health will

interview candidates and ideally put forth a single candidate as their approved hire. County Council will vote on their recommendation. At this time it is unknown when the interviews will be held.

VII. Public Comments

Mr. Lichtenstein noted that no public comments had been received.

VIII. Meetings

Ms. Halt noted that the Board of Health is required to meet quarterly; however, meetings initially will be held monthly. They may have executive sessions, e.g., to discuss personnel matters, and if so, this will be announced at the beginning of the meeting.

In response to a question about in-person vs. Zoom meetings for the Board, Dr. Taylor reported that the County Council met in person the previous day for the first time. Safeguards against virus transmission are in place and all appropriate protocols were maintained. At this point, however, it is anticipated that the Board's July meeting will be virtual.

IX. Adjournment

There being no further business, Ms. Halt adjourned the meeting at 6:48 p.m.

Next meeting: July 1, 2021