

IN THE COURT OF COMMON PLEAS OF DELAWARE COUNTY, PENNSYLVANIA

IN RE: 32nd JUDICIAL DISTRICT : PA SUPREME COURT NO. 30 MM 2020
:
Criminal Section Cancelations and :
*and Revised Scheduling Protocols*¹ : DELAWARE COUNTY NO. 5120-17

SECOND EMERGENCY ORDER EXTENSION – CRIMINAL SECTION

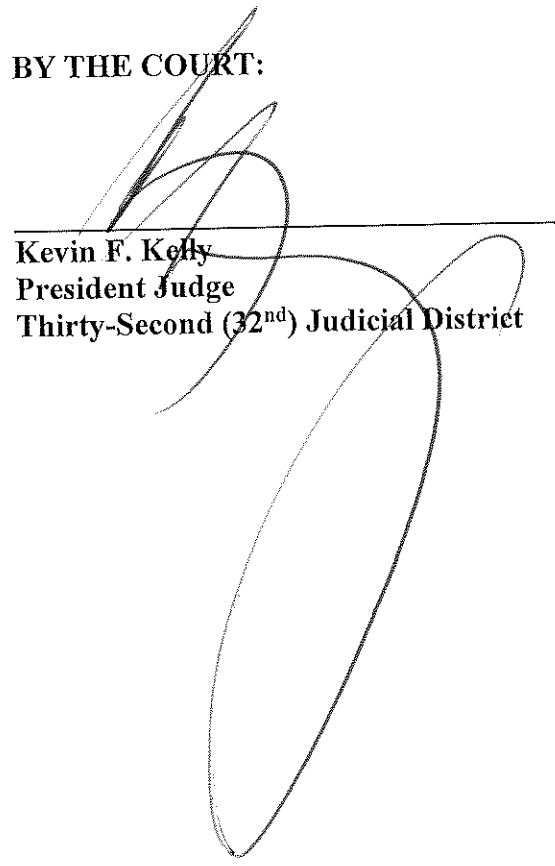
AND NOW, this 24th day of July, 2020, this court having previously declared in the 32nd judicial district (Delaware County) a judicial emergency and more recently once more extended that emergent declaration pursuant to such an order of the Pennsylvania Supreme Court sanctioning the same,² as well as Pa.R.J.A. No. 1952(B)(1)(2), and this court thus still having those authorities detailed under Pa.R.J.A. No. 1952(B)(2)(a-s), it is hereby **ORDERED** and **DECREED** in consultation with the liaison judge that the attached criminal section cancelations and/or revised scheduling protocols **SHALL** become **EFFECTIVE IMMEDIATELY** and continue through and including **OCTOBER 31, 2020**.³

That directed above and/or via the appended protocols as subsequent material circumstances warrant and/or it otherwise believes appropriate may be revisited by this court and modified to meet the evolving concerns presented by the ongoing COVID-19 public health crisis.

To the extent possible and practical under the material circumstances, notice of this order has been and/or will promptly be posted about the Delaware County courthouse, including but not limited to the complex's entry doors, the Delaware County Office of Judicial Support, the Court Administrator's Office of Delaware County, the Criminal Court Administrator's Office, the court's website, all magisterial district court facilities within Delaware County, the Delaware

County Bar Association's website, and submitted to the Administrative Office of Pennsylvania Courts ("AOPC") for posting on the Commonwealth's Unified Judicial System's website per Pa.R.J.A. No. 1952(C)(5).⁴

BY THE COURT:



**Kevin F. Kelly
President Judge
Thirty-Second (32nd) Judicial District**

¹ See Emergency Order – Criminal Section dated May 27, 2020; Emergency Order – Criminal Section, as Amended, dated June 5, 2020; Emergency Order – Criminal Section, as Amended, dated June 30, 2020; and Emergency Order – Criminal Section, as Amended, dated July 8, 2020.

² See Orders dated March 16, 2020, pp. 1-2; March 18, 2020, pp. 1-3; April 1, 2020, pp. 1-3; April 28, 2020, pp. 2-5; and May 27, 2020, pp. 1-3 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket; Emergency Declaration dated March 17, 2020; Emergency Declaration Extension dated April 2, 2020; Second Emergency Declaration Extension dated April 28, 2020; Third Emergency Declaration Extension dated May 27, 2020; and Fourth Emergency Declaration Extension dated July 8, 2020. See also Pa.R.J.A. No. 1952(B)(1)(2).

³ See *Philadelphia Inquirer*, May 13, 2020, Section B, p. 1 (“Infections great at Delco Jail – Jail: Nearly half of inmates tested has virus”; infection rate 50 times that of population at large.”); May 16, 2020, Section A, pp. 1, 4 (“Over that past 14 days, Delaware County has on average 275 cases for each 100,000 residents ... significantly higher than the suburban counties surrounding it.”); May 19, 2020, Section A, pp. 1, 6 (“Virus Rate Remains Stubbornly High in Delaware County”); May 22, 2020, Section A, pp. 1, 9 (“Delaware County trails Philadelphia and the other counties in flattening the curve of new cases.”); July 2, 2020, Section A, pp. 1, 6 (“... Pa. reports biggest one-day increase since June 5. ... Cases ... June 1 ... July 1 ... Change ... +8%.”); July 8, 2020, Section A, pp. 1, 6 (Delaware County infection rate increases from 23 to 32 per 100,000 persons.); July 16, 2020, Section A, pp. 1, 6 (“New Pa. limits as cases rising ... After averaging about 400 new cases a day less than a month ago, this state is now averaging close to 800. Case counts have increased in 43 counties and the percentage of people testing positive has increased in 28 counties”); July 20, 2020, Section A, pp. 1, 9 (Three (3) of the five (5) municipalities having the greatest number of Coronavirus cases per 10,000 residents within southeastern Pennsylvania are Delaware County communities.); July 22, 2020, Section, p. 1 (“Pennsylvania is reporting an average of 871 cases per day, an increase of 120% from June 19, following a two-month decline.”); and July 23, 2020, Section A, pp. 1, 9 (Delaware County’s Seven (7) day average of newly reported cases increased 220% since June 27, 2020.). See also Pa.R.J.A. No. 1952(B)(2)(a)(d)(f)(g)(h)(k)(l)(n)(o)(q); Orders dated April 28, 2020, pp. 2-5 and May 27, 2020, pp. 1-3 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket; Emergency Declaration dated March 17, 2020; Emergency Declaration Extension dated April 2, 2020; Second Emergency Declaration Extension dated April 28, 2020; Third Emergency Declaration Extension dated May 27, 2020; and Fourth Emergency Declaration Extension dated July 8, 2020.

The appended criminal section protocol differs materially from the immediate past such directives (July 8, 2020) by including and adopting for the months of August, September and October 2020 interim sectional calendars. Also, additionally changes of note include six (6) criminal judges simultaneously sitting weekly beginning September 14, 2020, and the resumption of inmate custodial transportations, albeit for now on a most limited daily basis, from the George W. Hill Correctional Facility (Delaware County prison), as well beginning September 14, 2020. See Attached Criminal Section Emergency Cancellations and Revised Scheduling Protocols dated July 24, 2020.

Beyond the temporary calendars, the changes adopted by this order as compared to the immediate past sectional directive (July 8, 2020) mostly begin on page six (6) of the appended criminal protocol (July 24, 2020) and all such modifications for ease of reference are throughout underlined.

⁴ See Orders dated March 16, 2020, p. 2; April 1, 2020, pp. 2-3; April 28, 2020, p. 3; and May 27, 2020 p. 2, Fn. 1 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket.

DELAWARE COUNTY COURT OF COMMON PLEAS

CRIMINAL SECTION EMERGENCY CANCELATIONS AS WELL AS REVISED SCHEDULING AND OPERATIONAL PROTOCOLS, EXTENDED AND AMENDED

PURPOSE

Recognizing that the Supreme Court of Pennsylvania has directed, *inter alia*, that the Commonwealth's judicial districts while remaining focused on the discharge of critical court functions must now additionally make best efforts in all other type matters to accomplish a more full-scale processing of cases, subject to the constraining safety considerations brought about by the ongoing COVID-19 public health crisis,¹ this court in consultation with core systematic stakeholders has developed and implemented the below described plan as the continuation of what is yet anticipated to be numerous purposefully measured, operational increments realizing the balance between the upmost concern of the judiciary for the safety of the court staff, all counsel, every litigant, the various witnesses of the parties, and the public generally,² while also being mindful of the necessity to once more provide with regularity the timely administration of justice.

That directed below as subsequent material circumstances warrant and/or it otherwise believes appropriate may be revisited by this court without advanced notice and modified to meet the evolving concerns presented by the continuing COVID-19 public health crisis.

GENERAL SAFETY and OPERATIONAL DIRECTIVES

ALL criminal (and civil) jury trials remain **SUSPENDED** and relatedly jury duty also continues to be **POSTPONED**, until further notice.³

For **ALL** *in-person* proceedings of any type and regardless of whether the listing also has some advanced communication technology ("ACT") participants, **NO ONE** other than the parties and/or witnesses, as well as counsel, will be permitted in the courtroom-hearing room and/or about the interior of the Delaware County courthouse-government center generally, absent a specifically reasoned basis to the contrary, including but not limited to a needed, Administrative Office of Pennsylvania Courts certified interpreter and/or a family member and/or some type of health aid assisting an infirm party and/or witness in navigating his or her way about the courthouse complex, as well as a parent and/or guardian accompanying a juvenile witness/complainant and/or party less than twenty-one (21) years old. Otherwise, **NO** spouses, significant others, family members and/or friends of any party and/or witness will be permitted access to the Delaware County courthouse-government center until further notice, unless he or she is as well a party to the proceeding and/or a witness.

The Delaware County courts (32nd judicial district) for purposes of ACT on the recommendation of the county's IT department utilize Microsoft Teams and/or because of its existing hardware configurations already throughout the systematic structures, including the George W. Hill Correctional Facility, Polycom. The use of other ACT's (*E.g.* Zoom) may at the discretion of the presiding judge be permitted.

Victims-complainants having a right to be present in court for listings of their criminal case, juvenile delinquency matters and/or protection from abuse actions may also attend all such schedulings. The complainant-victim may be accompanied by one (1) person when so appearing *in-person* and as the victim-complainant believes best that individual may be a family member, friend, and/or victim advocacy organization representative. The Delaware County District Attorney's Office must in advance timely notify the Delaware County Park Police via email at ParkPoliceDailyCourtList@co.delaware.pa.us of any victim-complainant intending to attend *in-person* a criminal, juvenile delinquency and/or PFA – indirect contempt listing, as well as who, if anyone, will then be escorting that specific victim-complainant. The complainant-victim and the person, if any, accompanying her or him on entering the courthouse are to proceed directly to the assigned courtroom. Likewise, the victim-complainant and any individual escorting him or her **MUST** immediately on the proceeding's conclusion directly leave and exit the courthouse-government center complex.

Subject to the direction of the presiding judge otherwise, **ALL** witnesses on arriving in the vicinity of the courthouse **MUST** remain waiting in his or her vehicle until contacted by the lawyer or self-represented party calling the person that he or she is now for purposes of testifying to enter the courthouse. On entering the courthouse the witness is to go directly to the assigned courtroom. Every witness immediately on the conclusion of his or her testimonial appearance **MUST** directly leave and exit the courthouse, unless the presiding judge directs to the contrary.

Credentialed members of the media will be allowed to attend any and/or all proceedings and are to arrange in advance for the same through District Court Administrator Gerald C. Montella, Esquire (610 891-4557). (Should the level of press attention in a given matter be of such a nature that permitting all requesting media members *in-person* access be contrary to then applicable public health guidelines (*E.g.* Social distancing in the courtroom because of the appreciable numbers present not possible), the District Court Administrator in collaboration the interested media will create a pool of representative media members to attend *in-person* the court proceedings.)

Unless the presiding judge directs to the contrary, credentialed press members will still be able to listen to audio recordings of court proceedings at the Office of Court Electronic Recording as arranged through its Director Richard J. Coogan (610 891-4477); however, no more than one (1) media representative may at a given moment be in the Court Electronic Recording Office.

Should a member of the general public want access to a certain court proceeding he or she was currently not permitted to attend *in-person*, arrangements may be made immediately subsequent to any such listing's conclusion for a person to review an audio recording of a particular hearing, unless the

presiding judge via his or her order directs otherwise, by arranging through its director, Richard J. Coogan (610 891-4477) to listen at the Court Electronic Recording Office to the same.

ALL interested persons should plan to arrive at the courthouse approximately thirty (30) minutes prior to the listing's schedule start to allow sufficient time to work through both the below referenced security and health screening processes. Take note that individuals arriving appreciably earlier than their set time may then be refused entry by the Park Police to prevent unnecessary loitering about the courthouse and/or courtrooms-hearing rooms.

ALL individuals entering the Delaware County courthouse-government complex **MUST** first undergo a COVID-19 health assessment, including but not limited to the taking of temperatures, by the Delaware County Park Police.⁴ Based on the outcome of this Coronavirus screening assessment, the involved Park Police Officer at his or her discretion may prohibit a person from entering the courthouse-county government complex. Park Police personnel will promptly make the presiding judge aware as applicable should an individual based on the health screening not be permitted entry, including but not limited to lawyers, parties and/or witnesses. If a litigant and/or witness refused entry on health considerations cannot identify the judge before whom he or she is to then appear, contact is to be promptly made for such assistance with the Court Administrator's Office (Ext. 4550).

As it relates **SOLELY** to criminal defendants, those declined entry because of the health assessment's results will be asked to remain outside the building and/or another location the Park Officer may direct pending the assigned judge's chambers providing a date for that accused to return and the defendant executing as well as being provided a copy of such a written criminal notice form.

In addition to having successfully undergone the COVID-19 health screening, **ALL** persons entering the courthouse-government center **MUST** otherwise be in **FULL COMPLIANCE** with **ANY** federal and/or state directives then in place to stem the Coronavirus spread, including but not limited to the proper wearing of a recommended mask.

ANY litigant, lawyer, witness and/or other interested party experiencing a dry, persistent cough, shortness of breath-difficulty breathing, chills, muscle pain, sore throat, headache, a loss of smell or taste without congestion, and/or a fever greater than 99.5 Fahrenheit if taken with a temporal thermometer **MUST NOT** report as scheduled, but rather **PROMPTLY** notify the assigned or presiding judge's chambers that he or she is suffering from such symptoms. (If unaware of the assigned and/or presiding judge, an interested party should instead contact promptly the Court Administrator's Office – 610 891-4550.)

ANY litigant, lawyer, witness and/or other interested party having been past tested and/or diagnosed by a physician positive for COVID-19 **MUST NOT** report as scheduled, but instead **PROMPTLY** notify **PRIOR TO THE LISTED DATE** the Court Administrative Office of the same (610 891-4550) and follow the directions that office then provides.

ANY litigant, attorney, witness and/or other interested party wanting to appear and participate via some type of ACT in lieu of *in-person* **MUST** notify the assigned and/or presiding judge ***no less than three (3) business days prior to the scheduled date*** to allow for those necessary arrangements to be made by the Legal Audio Visual Department. The involved judge will for now allow the same subject to applicable constitutional limitations, if any,⁵ or continue the listing to a future date should constitutional concerns dictate such and/or if he or she believes in the exercise of his or her discretion that the nature of the proceeding and/or individual requesting remote participation would otherwise be contrary to material law and/or occasion a party to suffer actual prejudice. (*E.g.* The inability of the factfinder to visually observe a witness only available to testify aurally by telephone.) A parties represented by a lawyer **MUST** first direct any such concerns about participating via some type of ACT to his or her counsel, and witnesses similarly in the first instance are to initially bring these issues to the attention of the attorney subpoenaing his or her appearance and subsequently the court only if the witness and involved counsel cannot make such mutually agreeable arrangements as the presiding and/or assigned judge may approve and subject to that which the Legal Audio Visual Department can timely and reasonably arrange.

In the event a self-represented litigant, lawyer, and/or other interested party does not know the assigned and/or presiding judge to whom a request to appear and participate via some manner of ACT should be submitted, such inquires consistent with the above three (3) business day advanced notification are to be directed to the Court Administrator's Office (610 891-4550).

ALL *in-person* listing days **MUST** be held in a manner to reasonably restrict COVID-19 exposure and undertaken wholly consistent with the Centers for Disease Control and Prevention Coronavirus guidelines, as well as any other such federal and/or state directives, including but not limited to presently social distancing and/or the wearing of a mask.

ALL courtrooms – hearing rooms utilized for proceedings will on the conclusion of a given day's cases be sanitized, as will those areas of the courthouse commonly used for individuals to get to and from a courtroom – hearing room (*E.g.* Courthouse's public elevators and the stairwell to the second floor).

The judges will provide in advance to the Delaware County Park Police through Superintendent Scott D. Mahoney a list of **ALL** cases scheduled on a given day, including but not limited to the names of any interested parties expected to appear, as well as counsel. Such information is to be timely forwarded by email as follows: ParkPoliceDailyCourtList@co.delaware.pa.us.

For **ANY AND ALL** evidentiary hearings, the attorneys and/or self-represented parties **MUST** provide the presiding judge with a list naming **ALL** reasonably expected witnesses no later than one (1) full business day prior to any such scheduling. (The presiding judge most certainly may in his or her discretion direct counsel and/or the parties in whatever format he or she believes best for such a witness list to be submitted (*E.g.* As part of a pre-trial statement) and/or instruct that the same be sent by a sooner date.) The chambers of the presiding judge will promptly forward to the Delaware County Park Police through Superintendent Scott D. Mahoney copies of **ALL** received witness lists via email, ParkPoliceDailyCourtList@co.delaware.pa.us.

Each section and/or division of the court will coordinate among those judges sitting on a given date start times staggered by at least thirty (30) minutes.

As is more fully described below, **ALL** *in-person* matters must be set for a specific hour or alternatively, that the number of interested parties, including counsel, present in a courtroom during a certain hour is no more than sixteen (16). The presiding judge may as he or she believes necessary to assure required social distancing and/or compliance with any other governmental directive to stem the Coronavirus spread may further limit the number of persons permitted at a given time in the courtroom.

Court officers assigned to the entry door of every operational courtroom – hearing room will be tasked subject to any such specific directives of the presiding judge with the general responsibility of managing in accord with this protocol the number of people at any given moment permitted in a particular courtroom – hearing room to allow for any required social distancing. As may be necessary to assure compliance with that salient to such considerations this protocol details, court officers may temporarily prohibit entry into a courtroom – hearing room and rather direct counsel, any interested parties and/or witnesses to remain in the outer waiting area or that unused courtroom and/or another area of the courthouse complex (*E.g.* jury assembly room) then designated for overflow purposes by the District Court Administrator.

Should a court officer observe any interested party, a lawyer and/or witness in a courtroom not observing social distancing, failing to wear a mask, and/or not following any other of the various governmental guidelines and/or that which this protocol directs, the same must be promptly reported to the presiding judge and if such personnel are present in the courtroom – hearing room, deputy sheriffs, and/or park officers.

Should a court officer observe an interested party, lawyer and/or a witness outside of a courtroom – hearing room failing to comply with salient governmental directives, including but not limited to social distancing and/or the wearing of a mask, he or she must promptly report the same to the Delaware County Park Police (Ext. 5000), as well as the judge presiding over the matter involving that party, attorney and/or witness, and if in proximity, any deputy sheriff.

The continued failure and/or refusal of an interested party, counsel and/or a witness to follow the governmental directives material to stemming the COVID-19 spread may, *inter alia*, result in any such individual's immediate removal from the courthouse-governmental complex by sworn personnel of the Delaware County Park Police and/or Delaware County Sheriff's Office. In the event a person for noncompliance with these safety measures is removed from the courthouse complex, involved law enforcement are to promptly notify the judge presiding over the matter involving that party, lawyer and/or witness of the removal.

CRIMINAL SECTION

The nine (9) judge criminal section remains *temporarily* organized into three (3) subgroups as follows: Team A – Judges Bradley, Brennan and Amoroso; Team B – Judges Green, Capuzzi and Cappelli;

and Team C – Judges Pagano, Scanlon and Pileggi. From the present through and including September 16, 2020, each team (A, B, C) during a given week will have one (1) available courtroom for its use Monday, Tuesday, Wednesday and Friday. (There will for now be no criminal court proceedings on Thursday, unless the president judge or criminal liaison then approve an emergency listing, to allow protection from abuse (“PFA”) hearings to be divided among a number of judges as is further detailed in the current family section protocols⁶ with smaller sized lists and all such cases heard in the larger criminal courtrooms. There may on occasion be a day other than a Thursday when protection from abuse matters are scheduled and if so, that week’s PFA cases will be set on Wednesday with no criminal prosecutions for those reasons noted above listed that day (Wednesday); however, the criminal judges sitting any such week can instead schedule such matters on Thursday.) Hence, on any day of a week until September 11, 2020, no more than three (3) criminal judges will be contemporaneously in session, absent some emergent need sanctioned by the president judge or criminal liaison. (As is further detailed just below, effective September 14, 2020, in lieu of only one (1) judicial team member sitting weekly, two (2) jurists from each team grouping (A, B, C) will be scheduled per week, or six (6) judges contemporaneously presiding versus the current complement of three (3) criminal jurists.)

Attached and wholly incorporated by reference is an *interim*, criminal section master calendar detailing, *inter alia*, from August through September 11, 2020, the specific three (3) criminal judges sitting weekly.

Effective September 14, 2020, as the appended, *temporary* sectional calendar directs, two (2) judges from each of the three (3) judicial teams (A, B, C) will be listed to contemporaneously sit weekly with a resultant total of six (6) criminal jurists then presiding each week.

For reasons such as vacations, the attached, *interim* criminal section master calendar is subject to change with the judges among a given judicial team exchanging, in whole or part, the otherwise assigned courtroom weeks.

To maximize the use of the operational criminal courts, the judge(s) listed to sit in a certain week will promptly notify the team’s other member(s) of any one-half (1/2) or greater day period when he or she does not need the courtroom so as a colleague jurists believes appropriate he or she may then list his or her case(s). If during a given week one of the judicial criminal teams (A, B, C) has no cause to utilize its courtroom for a one-half (1/2) day period or greater, the president judge and/or criminal liaison are to be promptly notified and will in turn make that courtroom available for that timeframe to a judge of another team.

The three (3) criminal judges listed weekly from the present until September 11, 2020, will continue to be scheduled to sit in courtroom Nos. 1, 2 and 3. As of September 14, 2020, when six (6) judges will begin presiding daily, courtroom Nos. 1, 2, 3, 4, 5 and 6 will be utilized. (Counsel and/or any other interested party should contact the chambers of the assigned judge to learn in a specific week what courtroom the he or she will be sitting.)

Consistent with this judicial district's (32nd) individual calendaring system, each criminal judge will be responsible for scheduling his or her assigned cases as he or she believes appropriate, along with providing the Commonwealth and defense notice of the same, excepting pretrial conference listings stemming from a defendant's formal arraignment, which in accord with long-term protocols will be designated by the Criminal Court Administrator's Office from those such dates the criminal judges have respectively provided that office.

Recognizing that the criminal judges will for now only be sitting four (4) days weekly, as well as just once every three (3) weeks and effective September 14, 2020, yet just two (2) weeks in an every three (3) week team cycle, time sensitive listings, including but not limited to bail filings and/or any other type hearings which may result in a defendant's discharge from prison (*E.g.* Time-served guilty pleas), although assigned to a judge may at the designated jurist's request and with the agreement of a judicial colleague be heard otherwise more timely by another judge on the designated court's judicial team.

There will from the present through September 11, 2020, be no *in-person* hearings involving inmates of any county, state and/or federal penal facility before the criminal courts, but rather **ALL** such listings where a defendant is for whatever reason incarcerated will be held through some available ACT means, assuming a defendant's agreement.⁷ During this same timespan (present – September 11, 2020), ANY inmate of a county, state and/or federal correctional institution wanting to proceed with an *in-person* listing will have his or her matter continued for at least thirty (30) days.

After consultation with Jerry L. Sanders, Jr., the Sheriff of Delaware County, and his Chief Deputy, Michael A. Donohue, BEGINNING SEPTEMBER 14, 2020, each of the then sitting six (6) criminal judges will be allotted daily six (6) prisoner transportation slots with for now an aggregate daily total of no more than thirty-six (36) transported inmates among all presiding jurists, excepting Thursdays (or as applicable some Wednesdays) when because of protection from abuse lists there are no criminal court schedulings. Presently, ONLY inmates from the George W. Hill Correctional Facility (Delaware County prison) will be transported for *in-person* appearances before the trial court. ***Absent the prior approval of the president judge and/or criminal liaison for the most extraordinarily compelling of reasons, there are NO exceptions to the limitation for now of no more than six (6) inmates being transported daily from the George W. Hill Correctional Facility per each sitting judge.***

Effective September 14, 2020, until further court order, there will still be no *in-person* hearings involving inmates of any county jail other than the George W. Hill Correctional Facility (Delaware County prison), state and/or federal penal institutions, but rather **ALL** such listings where a defendant is whatever reason yet so incarcerated will be held through some available ACT means, assuming a defendant's agreement. ANY inmate of a county jail other than George W. Hill Correctional Facility (Delaware County prison), a state and/or federal correctional institution wanting to proceed with an *in-person* listing will have his or her matter continued for at least thirty (30) days with the hope that the currently ongoing public health crisis would have then sufficiently abated to safely allow for any such wider in scope prisoner custodial transportation and related in-person appearance before the trial court.⁸

The presiding judge should as he or she believes warranted schedule a lesser number of inmate transportation cases for any day as is reasonable in light of a given matter's nature and/or its expected duration and the balance of those cases making up the day's list. (E.g. Because a transported inmate defendant will be participating in an expected five (5) hour suppression hearing and there are thirty-six (36) in-person defendant matters also listed, no other prisoners are transported from the county jail.)

While the criminal judges will continue with the individual calendaring of scheduling their assigned cases as respectively believed appropriate, each of the three (3) judicial teams has for now been assigned one (1) day each week where the entire list will be comprised of only ACT (advanced communication technology) hearings involving inmates from the county jail and/or state correctional institutions. The teams' video hearing list days are as follows: Team A (Judges Bradley, Brennan and Amoroso) – Monday; Team B (Judges Green, Capuzzi and Cappelli) – Tuesday; and Team C (Judges Pagano, Scanlon and Pileggi) – Fridays. These recurring video list hearing days may in a certain week differ from the usual Monday, Tuesday, Friday schedulings because of holiday closures with any such changes noted on the appended *temporary*, criminal section calendar. (On the attached, *interim* criminal section master calendar these video hearing list days are referenced as "V.")

Each judicial criminal team's video hearing list(s) (Mondays-Team A – Judges Bradley, Brennan and Amoroso; Tuesdays-Team B – Judges Green, Capuzzi and Cappelli; and Fridays-Team C – Judges Pagano, Scanlon and Pileggi) will begin at 9:00 a.m., unless an individual judge directs to the contrary.

Effective September 14, 2020, when each judicial grouping (A, B, C) has two (2) judges sitting simultaneously, both will have respective such lists on the team's above-described video days. (E.g. Team A members, Judges Bradley and Brennan, will have respective lists in a given week on Monday, while that same week Judges Capuzzi and Cappelli as team B members will have their video lists on Tuesday, and team C Judges Pagano and Pileggi will on that same week have respective video lists on Friday.)

Appreciating the significantly increased volume of video proceedings in combination with the George W. Hill Correctional Facility (Delaware County Prison) having a limited number of video hearing room facilities, the judges are expected to make every reasonable effort to move forward as scheduled with all video listings.

Although unlike the *in-person* hearing lists further described below, there is no *per se* hourly cap on the number of matters comprising a video list, it is expected that each criminal judge when crafting his or her video day list will as a function of all salient considerations structure the same to as reasonably needed allow for social distancing and/or all other governmental recommended directives aimed at mitigating the COVID-19 spread, including but not limited to specific time slot schedulings.

On ANY day the judicial criminal teams have *in-person* schedulings for those defendants at liberty on bail and/or otherwise in the community, the teams will have the following staggered start times: 8:30 a.m. – Team B (Judges Green, Capuzzi and Cappelli); 9:15 a.m. – Team A (Judges Bradley, Brennan and Amoroso); and 10:00 a.m. – Team C (Judges Pagano, Scanlon and Pileggi).

In addition to the above-described staggered commencement times of each judicial group (A, B, and C), there is for now a limit of twelve (12) *in-person* per hour listings with a daily cap of seventy-two (72) such defendants. The presiding judge may at his or her discretion schedule a lesser number of *in-person* matters each hour and/or a daily total of *in-person* cases less than seventy-two (72) as is reasonably needed in light of a given matter's nature and/or expected duration to continually maintain the space within the courtroom and the hallway areas immediately adjacent necessary for social distancing and/or those other COVID-19 mitigation spread instructions then in place by the state and/or federal government. (*E.g.* An open guilty plea with an immediate following sentencing imposition where it is expected both the defense and prosecution will offer numerous witnesses may be the only case during a given afternoon hour scheduled with no other matters listed for that day subsequent.

As the assigned criminal judge believes appropriate contested evidentiary hearings will once more be scheduled, including but not limited to suppression hearings and/or even non-jury trials. **ALL** these listings (*I.e.* disputed evidentiary matters) for now will be just those such cases reasonably expected to be concluded within at most a few days and certainly no later than the week a judge is listed to sit. These contested evidentiary schedulings may be conducted as the designated judge believes proper through both some manner of ACT and *in-person*. (*E.g.* An inmate accused appearing and participating via video conferencing while the Commonwealth's attorney, defense counsel and any witnesses are *in-person* before the presiding judge.)

Arrangements have been made for prisoners appearing and participating for purposes of a contested evidentiary hearings via ACT to contemporaneously be in contact with counsel as needed through a separate, nonrecorded line within the video room of the George W. Hill Correctional Facility. The specific details necessary to effectuating this contemporaneous and private avenue of communication between defendants and their lawyers can be obtained from Legal Audio Visual Director, Donna A. Reason (610 891-4577).⁹

While for systematic reasons the video list schedule detailed above must be followed (Team A – Monday; Team B-Tuesday; and Team C – Friday) and another day each week dedicated to an *in-person* list per that described above (*E.g.* no more than twelve (12) defendants per hour scheduled with a daily aggregate of not to exceed seventy-two (72)), the criminal judges as each believes appropriate may on those other days during the week he or she is sitting schedule a mix of *in-person* listings and video proceedings; however, **ALL** such video listings **MUST** be coordinated **IN ADVANCE** through the Legal Audio Visual Department's director, Donna A. Reason (Ext. 4577), to assure the prison is able to accommodate the request and the same does not conflict with another type of already scheduled ACT list such as preliminary hearings. These requests for additional ACT hearings on days other than a judge's weekly video hearing list day should be reserved for contested evidentiary hearings (*E.g.* PCRA's, suppressions *etc.*), time sensitive matters (*E.g.* bail filings) and/or any listings resulting from which a defendant is most likely to be released from custody (*E.g.* time-served negotiated guilty pleas).

Hearings pursuant to Pa.R.Crim.P. 150 and "Fast track" Guilty Pleas will for now continue to be listed every Monday, Wednesday and Friday with the following start times: Monday – 1:45 p.m.; Wednesday – 9:30 a.m.; and Friday – 9:30 a.m. The three (3) judges from the judicial teams (A, B, C)

sitting in a certain week will each preside over one (1) of the weekly Rule 150 – “Fast Track” Guilty Plea video lists as further detailed by the appended *interim*, criminal section master calendar and noted by a “GP-BW.”

Effective September 14, 2020, when six (6) judges will contemporaneously begin sitting daily, a member of each judicial team then scheduled will be assigned to preside over one (1) of the three (3) weekly Rule 150 – “Fast Track” Guilty Plea video lists as the attached, *temporary* sectional calendar describes and there identified by a “GP-BW.” These assignments are rotational so on an equal basis there will be certain weeks a judge otherwise sitting is not scheduled to cover these video hearings (Rule 150 – “Fast Track” Guilty Pleas) as his or her other team member also then listed for a court week will be presiding over the same.

Accelerated Rehabilitative Disposition (“ARD”) admissions will not for now be held monthly in large group numbers. Rather, each week the Office of the Delaware County District Attorney will forward to the Delaware County Criminal Court Administrator a list of those accused found to be proper candidates for the ARD program. The Office of the Criminal Court Administrator will promptly notify any assigned judge that those matters have been approved for ARD by the prosecution or as may alternatively be needed designate a criminal judge to such a case and then timely make aware the newly assigned jurist of the defendant’s ARD eligibility approval. The assigned judge will then schedule these pre-approved ARD cases as part of his or her regular recurring lists.

It is strongly suggested to not occasion a continuance of the case and delay a client’s admission into the ARD program that **ALL** financial responsibilities be satisfied before any such listings. **ALL** payments necessary to ARD admission can be made in advance through Court Financial Services which for now can be sent via mail as follows: Court Financial Services – 201 West Front Street, Media, PA 19063. ***Mailed payments are limited to a check or money order. DO NOT MAIL CASH.*** ARD defendants still owing money will immediately after the in-court programmatic admission be escorted by their counsel or a court officer to the Court Financial Services Office to then remit any required payment. These *in-person* payments may be by cash, check, money order or credit card.

As has been the long-time practice, defendants on the imposition of a sentence or admission into the ARD program will immediately subsequent undergo an intake meeting with the staff of the Delaware County Adult Probation and Parole Office. From the present through on or about September 11, 2020, the intake processing will *temporarily* continue in courtroom No. six (6) with at liberty defendants escorted to the same by court officers. ***Effective September 14, 2020***, this initial processing of sentenced defendants or those admitted into the ARD program will return to the basement intake office of adult probation and parole and all those just sentenced and/or placed into the ARD program will be ushered to that office by court officers for those released on bail while prisoners will be accompanied in the custody of deputy sheriffs.

Regarding **ALL** cases past listed for *in-person* formal, criminal arraignments before the Delaware County Court of Common Pleas and previously canceled by such emergent orders of the president judge,¹⁰ the Office of the Criminal Court Administrator **SHALL** relist every such matter not already scheduled

over the next two (2) Tuesdays subsequent (July 28, 2020 and August 4, 2020) allowing all those previously canceled cases to have then proceeded to formal arraignments.¹¹

On these Tuesdays (July 28, and August 4, 2020), individual formal, *in-person* arraignments are to be scheduled by the Criminal Court Administrator's Office at the rate of no more than fifteen (15) defendants per hour beginning at 9:00 a.m., continuing through 12:30 p.m., and resuming again at 1:30 p.m. with 3:30 p.m. being the final such schedulings.

The Office of the Criminal Court Administrator **MUST** provide **ALL** defendants, as well as any of-record counsel, at least two (2) weeks advanced, written notice of these formal arraignment reschedulings.

The Criminal Court Administrator's Office will relative to any of these relisted formal arraignments accept an otherwise properly completed waiver of arraignment packet through and including the Thursday immediately preceding the relisted date. (*E.g.* Waivers for any formal arraignments listed on August 4, 2020, accepted through July 30, 2020.)

Other than that directed above, **ALL** in-person formal, criminal arraignments before the Delaware County Court of Common Pleas yet remain **CANCELED**.¹² The Office of the Delaware County Criminal Administrator will **CONTINUE** to conduct weekly video conferencing formal arraignments of those defendants incarcerated consistent with that office's material protocols and/or any such applicable local rules.¹³ The Delaware County Criminal Court Administrator's Office will **CONTINUE** to accept and process in accord with that office's such salient protocols and/or applicable local rules written waivers of arraignment proffered by counsel on behalf of his or her clients.¹⁴ **ALL** lawyers are strongly encouraged to timely and meaningfully discuss with each and every client a possible waiver of his or her formal arraignment, along with the obvious and related safety benefits in this yet ongoing public health crisis of not having to appear for such purposes *in-person* at some future date.

¹ See Orders dated April 28, 2020, p. 2; and May 27, 2020, pp. 1-3 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket. See also *Philadelphia Inquirer*, May 13, 2020, Section B, p. 1 (“Infections great at Delco Jail – Jail: Nearly half of inmates tested has virus”; infection rate 50 times that of population at large.”); May 16, 2020, Section A, pp. 1, 4 (“Over that past 14 days, Delaware County has on average 275 cases for each 100,000 residents ... significantly higher than the suburban counties surrounding it.”); May 19, 2020, Section A, pp. 1, 6 (“Virus Rate Remains Stubbornly High in Delaware County”); May 22, 2020, Section A, pp. 1, 9 (“Delaware County trails Philadelphia and the other counties in flattening the curve of new cases.”); July 2, 2020, Section A, pp. 1, 6 (“... Pa. reports biggest-one day increase since June 5 ... Cases ... June 1 ... July 1 ... Change ... +8%.”); July 8, 2020, Section A, pp. 1, 6 (Delaware County infection rate increases from 23 to 32 per 100,000 persons.); July 20, 2020, Section A, pp. 1, 9 (Three (3) Delaware County municipalities comprise region’s top five (5) COVID-19 cases per 10,000 population.); July 22, 2020, Section A, p. 1 (“Pennsylvania is reporting an average of 871 cases per day, an increase of 120% from June 19, following a two-month decline.”); and July 23, 2020, Section A, pp. 1, 9 (Delaware County’s seven (7) day average of newly reported cases increased 220% since June 27, 2020.).

² See Orders dated April 28, 2020, pp. 4-5; and May 27, 2020, pp. 1-3 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket.

³ See Orders dated April 28, 2020, p. 9; and May 27, 2020, pp. 1-3 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket. See also Pa.R.J.A. No. 1952(B)(2)(d)(h)(i)(q). (This court under separate emergency orders of May 27, 2020, and as continued through subsequent amended and additional emergent orders for both the civil and criminal sections had extended the cancellation of jury trials and relatedly jury duty until at least July 31, 2020. See Emergency Order – Criminal Section dated May 27, 2020; Third Emergency Order Extension – Civil Section dated May 27, 2020; Third Emergency Order Extension – Civil Section, as Amended, dated June 22, 2020; Emergency Order – Criminal Section, as Amended, dated June 30, 2020; Emergency Order – Criminal Section, as Amended, dated July 8, 2020; and Fourth Emergency Order Extension – Civil Section, dated July 22, 2020. This current criminal section emergent order continues this constrained cancellation of jury trials and jury duty through October 31, 2020, as does the Fourth Emergency Order Extension – Civil Section.) See Fourth Emergency Order Extension – Civil Section, dated July 22, 2020.

⁴ Although more specific to whether an employee will be permitted into the courthouse-government complex, the attached Chester County Health Department workforce screening materials provide at least a general overview of the assessment process the Delaware County Park Police will utilize for ALL individuals attempting to enter the county courthouse-government center.

⁵ See Orders March 16, 2020, pp. 2-3; March 18, 2020, pp. 4, 6-7; April 1, 2020, pp. 4-5; and April 28, 2020, pp. 4-5 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket. See also Pa.R.J.A. No. 1952(B)(2)(d)(h)(i)(q).

⁶ Fourth Emergency Order Extension – Family Section dated July 23, 2020, and Attached Protocol.

⁷ After numerous meetings with the sheriff and his chief deputy, as well as that office having discussed such with involved personnel of the George W. Hill Correctional Facility and staff of the Chester County Health Department assigned to serve that same function in Delaware County, this restricted number of initial daily, inmate transportations limited to just those incarcerated at the county jail (George W. Hill Correctional Facility) was decided for now as sufficiently controlled attendant to the various health and safety concerns to reasonably allow the in-person appearance of such prisoners to resume.

⁸ See Orders dated April 28, 2020, pp. 4-5; and May 27, 2020, pp. 1-3 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket. See also Pa.R.J.A. No. 1952(B)(2)(a)(d)(h)(k)(q). See also *Philadelphia Inquirer*, May 13, 2020, Section B, p. 1 (“Infections great at Delco Jail – Jail: Nearly half of inmates tested has virus”; infection rate 50 times that of population at large.”); May 16, 2020, Section A, pp. 1, 4 (“Over that past 14 days, Delaware County has on average 275 cases for each 100,000 residents ... significantly higher than the suburban counties surrounding it.”); May 19, 2020, Section A, pp. 1, 6 (“Virus Rate Remains Stubbornly High in Delaware County”); May 22, 2020, Section A, pp. 1, 9 (“Delaware County trails Philadelphia and the other counties in flattening the curve of new cases.”); July 2, 2020, Section A, pp. 1, 6 (“... Pa. reports biggest one-day increase since June 5. ... Cases ... June 1 ... July 1 ... Change ... +8%.”); and July 8, 2020, Section A, pp. 1, 6 (Delaware County infection rate increasing from 23 to 32 per 100,000 persons.; July 20, 2020, Section A, pp. 1, 9 (Three (3) Delaware County municipalities comprise region’s top five (5) COVID-19 cases per 10,000 population.); July 22, 2020, Section A, p. 1 (“Pennsylvania is reporting an average of 871 cases per day, an increase of 120% from June 19, following

a two-month decline.”); and July 23, 2020, Section A, pp. 1, 9 (Delaware County’s seven (7) day average of newly reported cases increased 220% since June 27, 2020.).

⁹ While efforts are currently ongoing to arrange for a manner of ACT (advanced communication technology) allowing participants to withdraw from a group discussion to have any needed private conversations and then timely rejoin the collective event, the same has yet to be effectuated. As this project progresses and a more definitive timeline is hopefully in the very near future developed, such information will be shared and otherwise made known. In the interim, private telephone type contact during certain hearings can be arranged with advanced notice through the Legal Audio Visual Office (610 891-4577).

¹⁰ See Emergency Criminal Arraignment Cancellations Order dated March 18, 2020; Order Extending Criminal Arraignment Emergency Cancellations dated April 3, 2020; Second Order Extending Criminal Arraignment Emergency Cancellations dated April 28, 2020; and Third Order Extending Criminal Arraignment Emergency Cancellations dated June 22, 2020. Although duplicative, in an effort to make such more widely known among the bar and public generally, the emergency cancellation of *in-person* formal, criminal arraignments before the trial court was also directed under the Emergency Order – Criminal Section dated May 27, 2020, as well as the Emergency Order – Criminal Section, as Amended, dated June 5, 2020, the Emergency Order – Criminal Section, as Amended, dated June 30, 2020; and Emergency Order – Criminal Section, as Amended, dated July 8, 2020. See Emergency Order – Criminal Section dated May 27, 2020-Attached Protocol, p. 9; Emergency Order – Criminal Section, as Amended, dated June 5, 2020-Attached Protocol, p. 9; Emergency Orders – Criminal Section, as Amended, dated June 30, 2020 – Attached Protocol, pp. 9-10; Emergency Order – Criminal Section, as Amended, dated July 8, 2020 – Attached Protocol, pp. 9-10.

With some *in-person* formal arraignments once more resuming and to avoid any potential inconsistencies among the emergent orders, it is believed to be more prudent to now vacate the past duplicitous and single subject matter order (June 22, 2020) and disseminate to the bar and public this information through other and additional means. See Third Order Extending Criminal Arraignment Emergency Cancellations dated June 22, 2020. See also Emergency Order – Criminal Section, as Amended, dated July 8, 2020-Attached Protocol, p. 9-10.

The following formal arraignment lists were canceled through a combination of the emergent orders referenced immediately above: March 18, 2020; March 25, 2020; April 1, 2020; and April 8, 2020.

¹¹ Under the protocol adopted by the July 8, 2020, emergency criminal section order, these relistings of formal arraignments as there directed started as of July 21, 2020. See Emergency Order – Criminal Section, as Amended, dated July 8, 2020-Attached Protocol, pp. 9-10.

¹² See Order dated April 28, 2020, pp. 4-5 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket. See also Pa.R.J.A. No. 1952(B)(2)(d)(h)(q).

¹³ See Pa.R.J.A. No. 1952(B)(2)(d)(h)(q).

¹⁴ See Pa.R.J.A. No. 1952(B)(2)(d)(h)(q).



Chester County Health Department

Coronavirus COVID-19

Workforce Screening

Updated: April 22, 2020



CORONAVIRUS COVID-19

CHESTER COUNTY HEALTH DEPARTMENT

LEARN THE FACTS, SHARE THE FACTS, STOP THE FEAR

INSTRUCTIONS FOR INDIVIDUALS TESTED FOR COVID-19

Note: This guidance is not for antibody or serology testing.

TEST RESULTS

Contact the physician who ordered the test for results.
Do not call the Health Department for your results.
Results are typically available within 7 days of testing, but may be delayed at times depending on testing volume and the laboratory used.

WHILE YOU WAIT FOR YOUR RESULTS



Self-isolate to your home.



Others who live in your home should also stay home.



If you live with others, self-isolate in a private room and use a separate bathroom, if possible.



Wear a mask when you enter general living areas.



If your symptoms worsen, call your healthcare provider.



Make a list of close contacts - within 6 feet for more than 10 minutes - you have from two days before you became sick until you began self-isolating.

WHAT TO DO IF YOU TEST POSITIVE



Notify your close contacts and let them know to quarantine at home for 14 days.



If your symptoms worsen or you require hospitalization, notify your healthcare provider immediately.



Continue to self-isolate at home until you have recovered:



72 HOURS

NO Fever
without medicine



Other

Symptoms
have improved



7 DAYS

since
Symptoms began

WHAT TO DO IF YOU TEST NEGATIVE



If you had a known exposure to someone with COVID-19, continue to quarantine for 14 days after your exposure.



If you did not have a known exposure to someone with COVID-19 and do not have symptoms, you can stop your quarantine.



If you did not have a known exposure to someone with COVID-19 and have symptoms, you may have another illness. Stay home until 3 days after your last day of your symptoms.

For more information visit:

Chester County Health Department

www.chesco.org/coronavirus



Chester County Health Department

Coronavirus COVID-19

Workforce Screening

Updated: April 22, 2020

Purpose: This guide has been developed to support the screening of **essential employees** to assess need to self-isolate and work remotely. Non-essential employees are encouraged to work remotely, until further notice.

Procedure:

1. *Assess Current Symptoms upon arrival:*

- Take temperature with temporal or forehead touchless thermometer
- Are you taking any medication to treat or suppress a fever? Yes/No
- Are you currently experiencing any of the following symptoms?

Column A	Column B
1 or more symptoms	2 or more symptoms
Fever (99.5°F or higher ¹)	Lack of smell or taste (without congestion)
Cough	Sore throat
Shortness of breath	Chills
Difficulty breathing	Muscle pain
	Headache

"Has Symptoms" is defined as having 1 or more symptom(s) in Column A
OR 2 or more symptoms in Column B
OR Yes to medication to suppress a fever.

2. *Provide Guidance (Table 1):*

Status	Employer Recommendation	Guidance for Essential Employee
No Symptoms	Symptom and temperature check daily upon arrival	<ol style="list-style-type: none">1. Employee self-monitor for symptoms.2. Wear a face mask at all times.3. Practice social distancing in the work-place and do not congregate in common areas.4. Go home immediately if they become sick.5. Do not share headsets or objects used near face.
Has Symptoms	Self-isolate at home	<ol style="list-style-type: none">1. Notify supervisor.2. Remain home and self-isolate until "COVID-19 Return to Work Guidance" is met.
Positive Test Result	Self-isolate at home	<ol style="list-style-type: none">1. Notify supervisor.2. Follow the "COVID-19 Positive Test Result or Exposure" guidance.3. Remain home and self-isolate until "COVID-19 Return to Work Guidance" is met.

¹ Taken with temporal thermometer



Chester County Health Department

Coronavirus COVID-19

Workforce Screening

Updated: April 22, 2020

COVID-19 Exposure or Positive Test Result:

To ensure continuity of operations of essential functions, the Centers for Disease Control (CDC) advises that essential employees and healthcare personnel may be permitted to continue work following potential exposure to COVID-19, provided they remain asymptomatic and additional precautions listed in Table 1 are implemented to protect them and the community.

Individuals are notified by their physician or the Health Department about test results for COVID-19. If an employee receives a positive test result for COVID-19, employee should remain at home in isolation until *COVID-19 Return to Work Guidance* is met.

Test results would include the following:

- Detection of SARS-CoV-2 RNA in a clinical specimen using a molecular amplification detection test
 - Individuals should follow the guidance in Table 1 and "Instructions for Individuals Tested for COVID-19" (*see below*).
- Detection of specific antigen in a clinical specimen
 - Individuals should follow the guidance in Table 1 and "Instructions for Individuals Tested for COVID-19" (*see below*).
- Detection of IGM antibody in serum, plasma, or whole blood indicative of a new or recent infection
 - Individuals should follow the guidance in Table 1 and "Testing for COVID-19 Antibodies" (*see below*).

Note: If an individual is asymptomatic or has very mild symptoms, they will not be tested. Individuals are encouraged to follow the self-monitoring and quarantine guidance and call their primary care physician if symptoms worsen.

If an employee tests positive for COVID-19, the building does not need to be evacuated. An employer may choose to voluntarily close to perform a deep cleaning out of an abundance of caution (see "Cleaning and Hygiene" button at www.chesco.org/coronavirus).



Chester County Health Department

Coronavirus COVID-19

Workforce Screening

Updated: April 22, 2020

Temperature Assessment:

The temperature considered a fever differs based on how temperature is taken.

Mode	Temperature for fever
Walk through scanner	97.5°F or higher
Axillary and temporal	99.5°F or higher
Oral	100.0°F or higher

COVID-19 Return to Work Guidance:

Essential employees may discontinue home isolation and return to work under the following conditions:

- At least 3 days (72 hours) have passed since your fever went away without the use of fever-reducing medication.
- **AND** improvement in respiratory symptoms (e.g., cough, shortness of breath)
- **AND** At least 7 days have passed since symptoms first appeared.

Essential employees and healthcare personnel (HCP) with symptoms under home isolation **MUST** be excluded from work until:

- At least 3 days (72 hours) have passed since your fever went away without the use of fever-reducing medication
- **AND** improvement in respiratory symptoms (e.g., cough, shortness of breath)
- **AND** at least 7 days have passed since symptoms first appeared.

After returning to work, essential employees and HCP should:

- Wear a facemask at all times while at work until all symptoms are completely resolved or until 14 days after illness onset, whichever is longer.
- Be restricted from contact with severely immunocompromised individuals/patients (e.g., transplant, hematology-oncology) until 14 days after illness onset.
- Adhere to hand hygiene, respiratory hygiene, and cough etiquette (e.g., cover nose and mouth when coughing or sneezing, dispose of tissues in waste receptacles).
- Self-monitor for symptoms. Seek immediate re-evaluation from occupational health/primary care provider and do not work if symptoms recur or worsen.



Chester County Health Department

Coronavirus COVID-19

Workforce Screening

Updated: April 22, 2020

Screening Procedure

Everyone entering a County building must complete screening, staff and visitors. The screening tool will assess potential symptoms and provide guidance to "GO" or "STOP" as shown below.

Step 1: Individuals entering the building should use the camera feature on their smart phone to scan the posted QR code and fill in the survey questions.

Note: if individuals do not have a phone, security staff should access the survey on a designated laptop or device to ask the question verbally and complete the screening assessment.

Step 2: Complete temperature screening of individual and tell person whether they have a fever based on temperature cutoffs:

Mode	Temperature for fever
Walk through scanner	98°F or higher
Axillary and temporal	99.5°F or higher

Step 3: Submit survey and receive "GO" or "STOP" guidance.

If GO: Show to security and continue into building

If STOP: Leave the building, return to car. Employees must call HR to notify them and receive additional instructions, prior to leaving.

CRIMINAL CALENDAR 2020

August

	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M
	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24
Liaison Judge Bradley	O	O	O		O	O	O	O		O	O	O	O		O	O
Judge Pagano	GP-BW	TR	TR		TR	O	O	O		O	TR	TR	TR		TR	O
Judge Brennan	TR	TR	GP-BW		TR	O	O	O		O	O	O	O		TR	O
Judge Green	O	O	O		O	O	O	O		O	GP-BW	TR	TR		O	O
Judge Capuzzi	TR	TR	TR		GP-BW	O	O	O		O	O	O	O		TR	O
Judge Cappelli	O	O	O		O	GP-BW	TR	TR		GP-BW	O	O	O		O	TR
Judge Scanlon	O	O	O		O	O	O	O		O	TR	TR	TR		O	O
Judge Amoroso	O	O	O		O	TR	TR	TR		TR	O	O	O		O	TR
Judge Pileggi	O	O	O		O	TR	TR	GP-BW		TR	O	O	O		O	GP-BW

SPECIAL COURTS

	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC
P. Judge Kelly																
S. Judge Osborne	VC		MHC			VC		MHC			VC		MHC			
S. Judge Mallon																

GP-BW = Rule 150 - Fast Track Guilty Plea Video List

V = Video Hearing List Days

TR = Non-Jury Trials & Hearings

DC = Drug Court

MHC = Mental Health Court

O = Office

Notes: Back up Judge shall secure a substitute Judge or switch weekly assignments with another Judge and notify Criminal Court Administrator of any changes.
The Judge which is presiding over GP/BW shall also secure substitute Judge for coverage if needed and notify Criminal Court Administrator of scheduling changes.

S. Judge Osborne will be presiding over Veteran's Court and Mental Health Court cases.

P. Judge Kelly will assist S. Judge Osborne in Mental Health Court and Veteran's Court as needed.

S. Judge Mallon will assist as needed.

August

	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M
	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24
VIDEO TEAM	A	B			C	A	B			C	A	B			C	A

TEAM A: Judge Bradley, Judge Brennan, Judge Amoroso

TEAM B: Judge Green, Judge Capuzzi, Judge Cappelli

TEAM C: Judge Pagano, Judge Scanlon, Judge Pileggi

CRIMINAL CALENDAR 2020

September

		September												2020													
	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W
	1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30					
Liaison Judge Bradley	O	O		O		TR V	TR GP-BW		TR	O	O	O		O	TR V	TR	TR		TR	TR V		TR					
Judge Pagano	O	O		O			O		O	TR	TR	TR GP-BW		TR V	TR	TR	TR		O	O		TR GP-BW					
Judge Brennan	TR	TR GP-BW		TR			O		O	TR V	TR	TR		TR	O	O	TR		O	TR V	TR GP-BW	TR					
Judge Green	O	O		O		TR V	TR		TR GP-BW	O	O	O		O	TR V	TR	TR		TR GP-BW	TR V	TR	TR					
Judge Capuzzi	TR V	TR		TR GP-BW		O	O		O	TR V	TR	TR		TR GP-BW	TR V	TR	TR		O	O	TR V	O					
Judge Cappelli	O	O		O		O	O		O	TR	TR V	TR		TR	O	O	O		TR V	TR	TR	TR					
Judge Scanlon	O	O		O		TR	TR		TR V	O	O	O		O	TR GP-BW	TR	TR		TR V	TR	TR	TR					
Judge Amoroso	O	O		O		O	O		O	TR V	TR	TR		TR	TR V	TR	TR GP-BW		O	O	O	O					
Judge Pileggi	TR	TR		TR V		O	O		O	TR GP-BW	TR	TR		TR V	O	O	O		TR GP-BW	TR	TR	TR					
SPECIAL COURTS																											
P. Judge Kelly	DC		DC			DC	DC			DC	DC				DC		DC			DC							
S. Judge Osborne	VC		MHC			VC	MHC			VC	MHC				VC		MHC			VC							
S. Judge Mallon																											

TR = Non-Jury Trials & Hearings

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Notes: Back up Judge shall secure a substitute Judge or switch weekly assignments with another Judge and notify Criminal Court Administrator of any changes.
The Judge which is presiding over GP/BW shall also secure substitute Judge for coverage if needed and notify Criminal Court Administrator of scheduling changes.

S. Judge Osborne will be presiding over Veteran's Court and Mental Health Court cases.

P. Judge Kelly will assist S. Judge Osborne in Mental Health Court and Veteran's Court as needed.

S. Judge Mallon will assist as needed.

September

September																											
	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W
	1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30					
VIDEO TEAM	B		X	C	X	X	B		X	C	A	B		X	C	A	B		X	C	A	B					
TEAM A: Judge Brown, Judge Amaro														TEAM B: Judge Green, Judge Capuzzi, Judge Cappelli							TEAM C: Judge Pagano, Judge Scanlon, Judge Pieggi						

TEAM A: Judge Bradley, Judge Brennan, Judge Amoroso

TEAM B: Judge Green, Judge Capuzzi, Judge Cappelli

TEAM C: Judge Pagano, Judge Scanlon, Judge Pileggi

GCM:avh

CRIMINAL CALENDAR 2020

October

	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Liaison Judge Bradley	TR	GP-BW	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O
Judge Pagano	O	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR
Judge Brennan	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR
Judge Green	TR	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O
Judge Capuzzi	O	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR
Judge Cappelli	TR	TR	GP-BW	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR
Judge Scanlon	TR	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O
Judge Amoroso	O	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR
Judge Pileggi	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR	TR

SPECIAL COURTS

P. Judge Kelly	DC																					
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S. Judge Mallon																						

GP-BW = Rule 150 - Fast Track Guilty Plea Video List V = Video Hearing List Days TR = Non-Jury Trials & Hearings DC = Drug Court MHC = Mental Health Court VC = Veterans Court O = Office

Notes: Back up Judge shall secure a substitute Judge or switch weekly assignments with another Judge and notify Criminal Court Administrator of any changes.

The Judge which is presiding over GP/BW shall also secure substitute Judge for coverage if needed and notify Criminal Court Administrator of scheduling changes.

S. Judge Osborne will be presiding over Veterans Court and Mental Health Court cases.

P. Judge Kelly will assist S. Judge Osborne in Mental Health Court and Veterans Court as needed.

S. Judge Mallon will assist as needed.

October

	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
VIDEO TEAM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
TEAM A: Judge Bradley, Judge Brennan, Judge Amoroso	C	A	B																			
TEAM B: Judge Green, Judge Capuzzi, Judge Cappelli																						
TEAM C: Judge Pagano, Judge Scanlon, Judge Pileggi																						

GCM:avh