

IN THE COURT OF COMMON PLEAS OF DELAWARE COUNTY, PENNSYLVANIA

IN RE: 32nd JUDICIAL DISTRICT : PA SUPREME COURT NO. 30 MM 2020
:
Extension of Magisterial District :
*Courts' Limited Operations*¹ : DELAWARE COUNTY NO. 5120-17

**SECOND EMERGENCY ORDER EXTENSION and AMENDMENTS – MAGISTERIAL
DISTRICT COURT OPERATIONS**

AND NOW, this 4th day of May, 2020, this court having declared in the 32nd judicial district (Delaware County) a judicial emergency and more recently once more extended that emergent declaration pursuant to such an order of the Pennsylvania Supreme Court authorizing the same,² as well as Pa.R.J.A. No. 1952(B)(1)(2), and this court thus still having those authorities detailed under Pa.R.J.A. No. 1952(B)(2)(a-s), it is hereby **ORDERED** and **DECREED** in consultation with the Magisterial District Court Administrator that the following magisterial district court cancelations and/or revised scheduling and/or protocols otherwise **SHALL** become **EFFECTIVE IMMEDIATELY** and continue through and including **JUNE 1, 2020**.³

ALL magisterial district court facilities in Delaware County (32nd judicial district) **SHALL** remain closed to the public.⁴

ALL calculations for purposes of time computation relevant to magisterial district court cases and/or other magisterial district judge business, as well as time deadlines, are within this judicial district (32nd – Delaware County) **SUSPENDED** through May 11, 2020, excepting Pa.R.Crim.P. 600 which remains **SUSPENDED** until June 1, 2020, subject to applicable constitutional restrictions, if any.⁵

Magisterial District Judges in the 32nd judicial district (Delaware County) **SHALL** between the present and June 1, 2020, be available to conduct preliminary arraignments as the attached schedule directs.⁶ **ALL** criminal preliminary arraignments **SHALL** be held via video conferencing **ONLY** and relatedly **NO** arrestees and/or prisoners **SHALL** be permitted in and/or about **ANY** 32nd judicial district (Delaware County) magisterial district court facility.⁷

Magisterial District Judges in Delaware County (32nd judicial district) **SHALL** as of the present until and including June 1, 2020, be available after hours, on weekends and/or holidays, as well as any such other times this court may subsequently direct, to review and decide per the attached coverage schedule emergency protection from abuse applications.⁸ **ALL** such emergent protection abuse requests **SHALL** be addressed by the covering magisterial district judge through some type of advanced communication technology, including but not limited to video conferencing, FaceTime, Skype, Polycom, Zoom, *etc.*, and while a technological means allowing for both visual and audio capabilities is preferred, telephonic or audio only emergency protection from abuse hearings **SHALL** be **PERMITTED** should a combined audio and visual connection between the applicant and Magisterial District Judge not be reasonably available.⁹ Beyond **ALL** emergent protection from abuse requests being received by the covering magisterial district judge through some means of advanced communication technology, the balance of the attached Temporary Protocol for Emergency PFA Applications ... **SHALL** otherwise be followed, including but not limited to as agreed by, *inter alia*, the Delaware County Police Chiefs Association that salient law enforcement agencies will facilitate needed contact between a protection from abuse applicant and the on duty Magisterial District Judge, promptly provide the petitioner a copy of the protective order the magisterial district court may issue, and/or timely make efforts to serve the named respondent with the emergent order of protection.¹⁰

Magisterial District Judges **SHALL** also be reasonably available as requested by law enforcement personnel to review and process both criminal complaints as well as arrest and/or search warrant applications.¹¹

Recognizing relisting such next appropriate proceedings addressing certain minor matters pending before this judicial district's (32nd – Delaware County) magisterial district courts will expedite the release of persons jailed at the George W. Hill Correctional Facility (Delaware County Prison) and/or a state correctional institution who are otherwise eligible for discharge from custody, but for some summary traffic and/or non-traffic matters, the administrative office of magisterial district courts on being notified about any such cases by a penal authority **SHALL** administratively rescind **PROMPTLY** any warrant and/or detainer stemming from an open summary traffic and/or non-traffic matter, as well as related to the payment of fines and/or costs attendant to a summary traffic and/or non-traffic case, and schedule a hearing regarding the same before the magisterial district court of jurisdiction on a date and time certain subsequent to September 1, 2020.¹²

The office of the magisterial district court administrator **SHALL** cause notices to be timely displayed visibly about every magisterial district court facility within the 32nd judicial district (Delaware County) advising the public that these courts will remain closed through and including June 2, 2020,¹³ and notifying the public how fines, costs and/or restitution may be paid online, as well as about the online posting of bail funds.

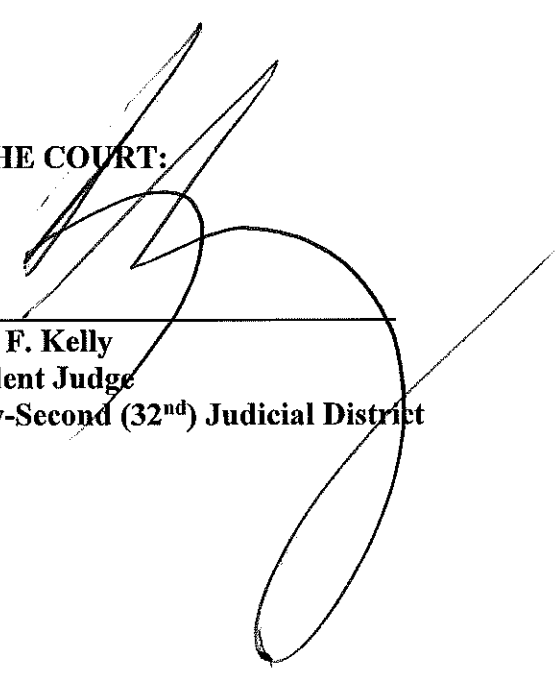
The magisterial district court administrator **SHALL** continue in consultation with the Delaware County District Attorney's Office, as well as the Office of the Delaware County Public Defender, to finalize and implement no later than May 15, 2020, an advanced communication technology preliminary hearing protocol, subject to applicable constitutional limitations, if any,¹⁴ giving first scheduling priority to those imprisoned accused.¹⁵ The magisterial district court administrator **SHALL** also continue to

finalize in discussions with the Delaware County District Attorney's Office, as well as the Office of the Delaware County Public Defender, a preliminary hearing protocol allowing for such *in-person* proceedings and/or a hybrid of both advanced communication technology and *in-person* appearances for preliminary hearing purposes with the same to be completed no later than June 1, 2020.¹⁶

That directed above as subsequent material circumstances warrant and/or it otherwise believes appropriate may be revisited by this court and modified to meet the evolving concerns presented by the ongoing COVID-19 public health crisis.

To the extent possible and practical under the material circumstances, notice of this order has been and/or will promptly be posted about the Delaware County courthouse, including but not limited to the complex's entry doors, the Delaware County Office of Judicial Support, the Court Administrator's Office of Delaware County, the Criminal Court Administrator's Office, the court's website, all magisterial district court facilities within Delaware County, the Delaware County Bar Association's website, and submitted to the Administrative Office of Pennsylvania Courts ("AOPC") for posting on the Commonwealth's Unified Judicial System's website per Pa.R.J.A. No. 1952(C)(5).¹⁷

BY THE COURT:



**Kevin F. Kelly
President Judge
Thirty-Second (32nd) Judicial District**

¹ See Emergency Order – Magisterial District Court Operations dated March 18, 2020, and Emergency Order Extension – Magisterial District Court Operations dated April 9, 2020.

² See Pa.R.J.A. No. 1952(B)(1)(2). See also Orders dated March 16, 2020, pp. 1-2; March 18, 2020, pp. 1-3; March 24, 2020; April 1, 2020, pp. 1-3; and April 28, 2020, pp. 2-5 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket; Emergency Declaration dated March 17, 2020; Emergency Declaration Extension dated April 2, 2020; and Second Emergency Declaration Extension dated April 28, 2020.

³ See Pa.R.J.A. No. 1952(B)(2)(a)(d)(f)(g)(h)(k)(l)(n)(o)(q).

⁴ See Order April 1, 2020, pp. 2 and April 28, 2020, pp. 1-3 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket. See also Pa.R.J.A. No. 1952(B)(2)(a)(d)(h)(q).

⁵ See Orders dated March 16, 2020, p. 2; March 18, 2020, p. 4; April 1, 2020, p. 3; and April 28, 2020, pp. 5-6, 9-10 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket. See also Pa.R.J.A. No. 1952(B)(2)(l)(m); and Second Emergency Order Extension Staying Residential Property Ejectments ... and Personal Property Levies dated April 28, 2020. (This order (April 28, 2020) stays in the 32nd judicial district (Delaware County) all execution of orders for eviction of residential properties and/or leasehold premises, as well the levy and/or attachment of residential property through at least June 1, 2020.)

⁶ See Delaware County MDJ Coverage Schedule. A copy of this schedule is attached and wholly by reference incorporated. See also Pa.R.J.A. No. 1952(B)(2)(d)(f)(g)(h)(q).

⁷ See Orders dated March 16, 2020, p. 2; March 18, 2020, pp. 4-5, 7-8; April 1, 2020, pp. 2, 4, 5; and April 28, 2020, pp. 1-3, 4-5 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket. See also Pa.R.J.A. No. 1952(B)(2)(a)(c)(d)(f)(g)(h)(k)(n)(q). Attached and wholly incorporated by reference is the previously implemented Protocol for Video Arraignments with Temporary Booking Facility.

⁸ See Attached Delaware County MDJ Coverage Schedule. See also Pa.R.J.A. No. 1952(B)(2)(d)(f)(g)(h)(q); Orders dated March 16, 2020, p. 3; March 18, 2020, pp. 6-7; April 1, 2020, pp. 4-5; and April 28, 2020, pp. 1-3, 4-5, 7-8 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket.

⁹ See Orders dated March 16, 2020, pp. 2-3; March 18, 2020, pp. 4, 6-7; April 1, 2020, pp. 4-5; and April 28, 2020, pp. 4-5 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket. See also Pa.R.J.A. No. 1952(B)(2)(d)(f)(g)(h)(q) and attached Delaware County MDJ Coverage Schedule.

¹⁰ See Temporary Protocol for Emergency PFA Application During COVID-19 Emergency. A copy of this interim protocol is attached and wholly by reference incorporated. See also Orders dated March 16, 2020, pp. 2-3; March 18, 2020, pp. 4, 6-8; April 1, 2020, pp. 4-5; and April 28, 2020, pp. 4-5, 7-8 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket; and Pa.R.J.A. No. 1952(B)(2)(d)(f)(k)(q).

¹¹ See Order dated April 28, 2020, p. 8 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket.

¹² See *Petition of the Pennsylvania Prison Society ...*, Pennsylvania Supreme Court, No. 70 MM 2020 – Order dated April 3, 2020. See also Pa.R.J.A. No. 1952(B)(2)(d)(g)(h)(k)(l)(q).

¹³ While this court's current, emergency declaration extension (April 28, 2020) by its plain terms remains in effect to June 1, 2020, the following day, June 2, 2020, is the now rescheduled Pennsylvania primary election day when all Delaware County court and/or governmental operations otherwise will generally be closed except for election matters. See Second Emergency Declaration Extension dated April 28, 2020. Rather than have the size of this required signage greatly expanded to include a comprehensive explanation about the magisterial district court facilities being closed for one (1) reason through June 1, 2020, and the primary election day as reset to June 2, 2020, this court believes a more efficient and prudent course of proceeding to simply have the sign note the closure of the magisterial district court facilities through and including June 2, 2020.

¹⁴ See Orders dated March 16, 2020, pp. 2-3; March 18, 2020, pp. 4, 6-7; April 1, 2020, pp. 4-5; and April 28, 2020, pp. 4-5 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket. See also Pa.R.J.A. No. 1952(B)(2)(d)(h)(i)(q).

¹⁵ See Order dated April 28, 2020, pp. 2-5, 8 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket. See also Pa.R.J.A. No. 1952(B)(2)(d)(h)(k)(q) and Order dated May 1, 2020 – No. MD 1545-17 (As part of developing this preliminary hearing protocol, this court under that order (May 1, 2020 – No. MD 1545-17) has *temporarily* assigned each magisterial district judge in Delaware County (32nd judicial district) to additionally act as the “issuing authority” in all other of the county’s magisterial districts so as to appropriately promote and realize throughout this public health crisis’s balance economies of scale and related regionalized efficiencies, along with utilizing those magisterial district court facilities allowing for as best as possible recommended “social distancing,” in addition to all other federal and/or state governmental guidance about countering the COVID-19 virus spread, including but not limited to the wearing of a mask and/or prompt surface area disinfecting subsequent.). A copy of this interim assignment order (May 1, 2020) is attached and wholly by reference incorporated.

¹⁶ See Order dated April 28, 2020, pp. 2-5, 8 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket. See also Pa.R.J.A. No. 1952(B)(2)(c)(d)(f)(h)(k)(q).

¹⁷ See Orders dated March 16, 2020, p. 2 and April 1, 2020, pp. 2-3 – Pennsylvania Supreme Court, Nos. 531 and 532, Judicial Administration Docket.

IN THE COURT OF COMMON PLEAS OF DELAWARE COUNTY, PENNSYLVANIA

IN RE: *INTERIM* ASSIGNMENT OF : NO. MD 1545-17
CONCURRENT :
ISSUING AUTHORITY :

ORDER

AND NOW, this 1ST day of May, 2020 pursuant to Rule 605 of the Rules of Judicial Administration, Rule 112 of the Rules Governing Standards of Conduct of Magisterial District Judges, and Rules 130, 131, 132 and 133 of the Rules of Criminal Procedure, promulgated by the Supreme Court of Pennsylvania, the following *interim* assignment to act as Issuing Authority in other magisterial districts whenever required for the efficient administration of justice is hereby established for matters involving incarcerated persons and **SHALL** apply to and effect **ALL** magisterial districts in Delaware County as set forth herein: For Magisterial Districts 32-1-20, 32-1-21, 32-1-22, 32-1-23, 32-1-24, 32-1-25, 32-1-27, 32-1-28, 32-1-30, 32-1-31, 32-1-32, 32-1-33, 32-1-34, 32-1-35, 32-1-36, 32-2-37, 32-2-38, 32-2-39, 32-2-40, 32-2-42, 32-2-43, 32-2-44, 32-2-46, 32-2-47, 32-2-48, 32-2-49, 32-2-51, 32-2-52, 32-2-53 and 32-2-54.

It is further **ORDERED** and **DECREED** that the aforesaid Magisterial District Courts **SHALL** have concurrent the authority with each other to conduct Preliminary Arraignments, Preliminary Hearings, Bail Hearings, Payment Determination Hearings and Hearings on Summary Violations for incarnated defendants.

BY THE COURT:



Kevin F. Kelly
President Judge



**COUNTY OF DELAWARE
ADMINISTRATIVE OFFICE
FOR
MAGISTERIAL DISTRICT JUDGES**

Charles E. McDonald, Esquire
Administrator

Joan E. Van Horn
First Assistant Administrator

100 West Front Street
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April 8, 2020

Protocol For Video Arraignments With Temporary Central Booking Facility

1. As previously noted, in order to accomplish the Video Arraignments with the Magisterial District Courts, the following will be required at the Temporary Central Booking Facility (TCBF) during the COVID19 Emergency:
 - A. The computer with Polycom as arranged previously.
 - B. A fax machine, one was in the area when we toured the proposed location previously.
A copier, the same piece of equipment which is the fax machine which was in the area when we toured the proposed location previously
 - C. The officers managing the TCBF will need to have a box designated for the paperwork the MDJ Admin Office will pick up routinely as described below. An empty copier paper box would be sufficient.
 - D. A computer with internet access in the TCBF (OTHER THAN THE VIDEO COMPUTER) should be available for defendants to use if they are able to post bail with a credit or debit card (see below).
2. Each day during the COVID19 Emergency the MDJ Admin Office will provide the TCBF and the Bail Office with the location, contact information and times the Video Magisterial District Judge(s) will be available for the following day, as per schedule approved by President Judge Kelly.
3. Each day the Bail Office will also contact the TCBF with contact information for their on duty Bail Interviewer(s).

For each defendant dropped off at the TCBF, the officers in the TCBF need to do the following:

- 1.) Complete, or receive from police, the Criminal Complaint, Affidavit of Probable Cause and NCIC prior records check for each defendant.
- 2.) Fax the Criminal Complaint, Affidavit of Probable Cause and NCIC prior record check to both the appropriate MDJ Court and the Bail Office.
- 3.) Contact the Bail Office to arrange for a bail interview by video.

- 4.) Contact the MDJ Court to schedule the Video Arraignment for a time AFTER the Bail Interview.
- 5.) Have the defendant Bail Interviewed by Video with the Bail Office. NOTE: The Bail Office will fax the Bail recommendation directly to the MDJ Court after the Bail Interview.
- 6.) Give the Defendant the following, which will be faxed to the TCBF by the MDJ Court:
 - a. Copy of the criminal complaint (which was signed by the MDJ),
 - b. Public Defenders Notice, and
 - c. Hearing Notice for the Defendants Next court appearance.
- 7.) Have the defendant arraigned by video with the MDJ.
- 8.) WAIT. After the Judge finishes the Video arraignment, the court will prepare the Bail Packet and fax it to the TCBF. The Bail Packet includes:
 - a. Conditions to be released on bail (defendant must sign)
 - b. Additional Requirements to remain released on bail (defendant must sign)
 - c. Bail bond (defendant must sign)
 - d. Surety if applicable (defendant must sign)
 - e. The commitment Form if the Defendant will be committed
- 9.) When the Bail Packet is received, give it to the defendant and have the defendant sign the Bail Packet forms. The Bail packet forms needing the defendant's signature are:
 - a) Conditions to be released on bail (defendant must sign)
 - b) Additional Requirements to remain released on bail (defendant must sign)
 - c) Bail bond (defendant must sign)
 - d) Surety if applicable (defendant must sign)
- 10.) Make copies of all of the signed Bail Packet Forms. One copy if the defendant is being released, two copies if the defendant is being committed.
- 11.) Place the original signed copies of the Bail Packet Forms in a designated box to be collected by MDJ Admin.
- 12.) Give the defendant a copy of the Bail Packet Forms
- 13.) If the defendant is being committed, give copies of the following to the transporting officers to give to the prison intake officers:
 - a) A copy of the entire Bail Packet with the defendant's signatures
 - b) A copy of the commitment
 - c) A copy of the criminal complaint signed by the MDJ
- 14.) The Arresting Department should bring the Original Complaint and Affidavit of Probable Cause to the TCBF within two business days of each arrest and it should be placed in the box designated for the MDJ Admin Office.
- 15.) The MDJ Admin Office will arrange to pick up box designated for the MDJ Admin Office from the TCBF every two business days, or more often if needed.

NOTES

If the officers at the TCBF have any questions about the paperwork they should call the clerk at the MDJ Court for guidance.

Original Criminal Complaints

- If the original Criminal Complaint is at the TCBF it should be paper clipped to the Bail Packet Forms signed by the defendant and placed in the designated box to be collected by MDJ Admin.
- If the original Criminal Complaint is at the Police Station of the arresting officer(s) it should be brought to the TCBF within two days for eventual pick or delivery to MDJ Admin.

Posting Bail

Posting of Bail at the TCBF is limited to credit card or debit card over the internet. A separate computer has been dedicated in the TCBF for this purpose.

If the defendant has a credit card or debit card in his/her possession he/she could post bail online at:

<https://ujportal.pacourts.us/Bail/Default.aspx> Or Google "PAePay Bail"

The MDJ Court can verify receipt and confirm release usually in less than two minutes after a successful online transaction.

Day Date	Start Time	End Time	Video Coverage MDJ
Thursday, May 07, 2020	9:00 AM	4:00 PM	MDJ Lippart
Thursday, May 07, 2020	6:00 PM	9:00PM	MDJ Laccianca
Friday, May 08, 2020	9:00 AM	4:00 PM	MDJ Williams
Friday, May 08, 2020	6:00 PM	9:00PM	MDJ Radano
Saturday, May 09, 2020	9:00 AM	Noon	MDJ Griffin
Saturday, May 09, 2020	6:00 PM	9:00PM	MDJ Davis
Sunday, May 10, 2020	9:00 AM	Noon	MDJ D'Agostino
Sunday, May 10, 2020	6:00 PM	9:00PM	MDJ Burns
Monday, May 11, 2020	9:00 AM	4:00 PM	MDJ Karapalides
Monday, May 11, 2020	6:00 PM	9:00PM	MDJ Lippart
Tuesday, May 12, 2020	9:00 AM	4:00 PM	MDJ Sandone
Tuesday, May 12, 2020	6:00 PM	9:00PM	MDJ Goldberg
Wednesday, May 13, 2020	9:00 AM	4:00 PM	MDJ Merkins
Wednesday, May 13, 2020	6:00 PM	9:00PM	MDJ Griffin
Thursday, May 14, 2020	9:00 AM	4:00 PM	MDJ Vann
Thursday, May 14, 2020	6:00 PM	9:00PM	MDJ Hunter
Friday, May 15, 2020	9:00 AM	4:00 PM	MDJ Stone
Friday, May 15, 2020	6:00 PM	9:00PM	MDJ Sandone
Saturday, May 16, 2020	9:00 AM	Noon	MDJ Burke
Saturday, May 16, 2020	6:00 PM	9:00PM	MDJ Strohl
Sunday, May 17, 2020	9:00 AM	Noon	MDJ Lang
Sunday, May 17, 2020	6:00 PM	9:00PM	MDJ Krull
Monday, May 18, 2020	9:00 AM	4:00 PM	MDJ Micozzie-Aguirre
Monday, May 18, 2020	6:00 PM	9:00PM	MDJ Vann
Tuesday, May 19, 2020	9:00 AM	4:00 PM	MDJ Turner
Tuesday, May 19, 2020	6:00 PM	9:00PM	MDJ Karapalides
Wednesday, May 20, 2020	9:00 AM	4:00 PM	MDJ Berardocco
Wednesday, May 20, 2020	6:00 PM	9:00PM	MDJ Merkins

Day Date	Start Time	End Time	Video Coverage MDJ
Thursday, May 21, 2020	9:00 AM	4:00 PM	MDJ Grimes
Thursday, May 21, 2020	6:00 PM	9:00PM	MDJ Lang
Friday, May 22, 2020	9:00 AM	4:00 PM	Sr. MDJ Nistico
Friday, May 22, 2020	6:00 PM	9:00PM	MDJ Williams
Saturday, May 23, 2020	9:00 AM	Noon	MDJ Mattox
Saturday, May 23, 2020	6:00 PM	9:00PM	MDJ D'Agostino
Sunday, May 24, 2020	9:00 AM	Noon	MDJ Roberts
Sunday, May 24, 2020	6:00 PM	9:00PM	MDJ Grimes
Monday, May 25, 2020	9:00 AM	Noon	MDJ Krull
Monday, May 25, 2020	6:00 PM	9:00PM	MDJ Forbes
Tuesday, May 26, 2020	9:00 AM	4:00 PM	MDJ Davis
Tuesday, May 26, 2020	6:00 PM	9:00PM	MDJ Stone
Wednesday, May 27, 2020	9:00 AM	4:00 PM	MDJ Goldberg
Wednesday, May 27, 2020	6:00 PM	9:00PM	MDJ Burke
Thursday, May 28, 2020	9:00 AM	4:00 PM	MDJ Holefelder
Thursday, May 28, 2020	6:00 PM	9:00PM	MDJ Berardocco
Friday, May 29, 2020	9:00 AM	4:00 PM	MDJ Strohl
Friday, May 29, 2020	6:00 PM	9:00PM	MDJ Mattox
Saturday, May 30, 2020	9:00 AM	Noon	MDJ Burns
Saturday, May 30, 2020	6:00 PM	9:00PM	MDJ Roberts
Sunday, May 31, 2020	9:00 AM	Noon	MDJ Forbes
Sunday, May 31, 2020	6:00 PM	9:00PM	MDJ Turner
Monday, June 01, 2020	9:00 AM	4:00 PM	MDJ Hunter
Monday, June 01, 2020	6:00 PM	9:00PM	MDJ Holefelder
Tuesday, June 02, 2020	9:00 AM	Noon	MDJ Laciaanca
Tuesday, June 02, 2020	6:00 PM	9:00PM	MDJ Micozzie-Aguirre
Wednesday, June 03, 2020	9:00 AM	4:00 PM	MDJ Radano
Wednesday, June 03, 2020	6:00 PM	9:00PM	Sr. MDJ Nistico



**COUNTY OF DELAWARE
ADMINISTRATIVE OFFICE
FOR
MAGISTERIAL DISTRICT JUDGES**

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April 8, 2020

Temporary Protocol for Emergency PFA Applications
During COVID-19 Emergency

In order to provide continual and appropriate Judicial review of Emergency Protection of Abuse Applications during the COVID-19 Judicial Emergency, a schedule has been crafted to provide for such coverage by Magisterial District Judges (MDJs) whenever the Court of Common Pleas is closed. MDJs will provide Emergency PFA coverage after 3:00 pm on normal business days or anytime on Saturdays, Sundays or holidays. MDJs will also provide such coverage if exigent circumstances require any additional closures of the Court of Common pleas.

During this Emergency, the following Protocol shall be followed, as agreed upon by the Fraternal Order of Police, the Police Chiefs Association and President Judge Kevin F. Kelly:

1. When contacted by an individual seeking an Emergency PFA, the local police or Radio Room should get the individual's name and phone number from the individual and tell them to expect to be contact by an MDJ or their staff.
2. The police or Radio Room shall contact the assigned MDJ providing coverage for all of Delaware County as per the attached schedule and provide them with the applicant's contact information.
3. The MDJ shall contact the applicant using advanced telecommunications technology. Technologies which provide both the visual and audio capabilities are preferred, such as FaceTime, Skype, Polycom, Zoom, etc. However, during the aforesaid Emergency audio only (telephone) hearings are permitted if an audio and visual connection cannot be accomplished.
4. If the MDJ determines that the Emergency PFA should be granted, the MDJ or staff shall prepare the appropriate Order at the Magisterial District Court and fax it to the police where it is to be served on the defendant.
5. The MDJ or staff shall also contact the police covering the location of the victim and fax a copy of the Emergency PFA Order to them for the victim to pick up.
6. Upon receiving the Order from the MDJ Court for a victim in their jurisdiction, the police shall contact the victim to arrange for the victim to get a copy of the Order in a contactless manner (For example, the police could leave the paperwork in specific place upon the arrival of the victim for pick up without contact and without exposure to rain or being blown away by the wind. The police could also drop it off at the victim's residence in a similar contactless manner if they choose to do so).